



**The Corporation of the City of Guelph  
Corporate Administration, Finance and Enterprise Committee  
Monday May 13, 2013 at 5:30 p.m.**

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**Attendance**

Members: Chair Hofland, Mayor Farbridge, Councillors Laidlaw and Wettstein  
Absent: Councillor Kovach  
Councillors: Councillors Bell, Furfaro, Guthrie and Van Hellemond  
Staff: Mr. A. Horsman, Executive Director, Finance & Enterprise/Chief Financial Officer; Mr. M. Amorosi, Executive Director, Corporate & Human Resources; Mr. D. McCaughan, Executive Director, Operations, Transit & Emergency Services; Ms. T. Agnello, Deputy Clerk; and Ms. J. Sweeney, Council Committee Coordinator

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**Call to Order (5:30 p.m.)**

Chair Hofland called the meeting to order.

**Disclosure of Pecuniary Interest and General Nature Thereof**

There were no disclosures.

**Confirmation of Minutes**

1. Moved by Councillor Laidlaw  
Seconded by Mayor Farbridge

That the open meeting minutes of the Corporate Administration, Finance and Enterprise Committee held on April 15 and 23, 2013 be confirmed as recorded.

*VOTING IN FAVOUR: Mayor Farbridge, Councillors Hofland, Laidlaw and Wettstein (4)*  
*VOTING AGAINST: (0)*

CARRIED

**Consent Agenda**

The following items were extracted:

- CAFE-2013.12 Parking Master Plan – Interim Report**  
**CAFE-2013.15 2012 Preliminary Year-End Operating Variance Report**

**Balance of Consent Items**

2. Moved by Councillor Laidlaw  
Seconded by Councillor Wettstein

That the balance of the Corporate Administration, Finance and Enterprise Committee May 13, 2013 Consent Agenda, as identified below, be adopted:

**CAFE-2013.13 2012 Development Charge Reserve Fund Statement**

That report Fin-13-18 dated May 13, 2013 entitled "2012 Development Charge Reserve Fund Statement" be received for information.

**CAFE-2013.14 2013 Q1 Capital Budget Monitoring Report**

That FIN-13-20 "2013 Q1 Capital Budget Monitoring Report" be received.

**CAFE-2013.16 March 2013 Operating Variance Report**

That Report FIN-13-21 "March 2013 Operating Variance Report" dated May 13, 2013 be received for information.

**CAFE-2013.17 2014 Budget Schedule**

That the 2014 Budget Schedule identified in Finance Report FIN-13-19 "2014 Budget Schedule" be approved.

*VOTING IN FAVOUR: Mayor Farbridge, Councillors Hofland, Laidlaw and Wettstein (4)*  
*VOTING AGAINST: (0)*

CARRIED

**Extracted Consent Items**

**CAFE-2013.12 Parking Master Plan – Interim Report**

Mr. Horsman, Executive Director of Finance & Enterprise provided introductory remarks.

Mr. Ian Panabaker, Corporate Manager of Downtown Renewal introduced Brian Hollingsworth of IBI Group. He requested that Council receive the report as the principles are draft and will be discussed at a public meeting on June 13<sup>th</sup> and will be brought back to Council for approval in July.

Mr. Brian Hollingsworth of IBI Group summarized the challenges and opportunities related to parking in the downtown and outlined the feedback received from the April Public Information centre. He highlighted the draft guiding principles and potential parking strategies.

The Committee had discussions relating to the various draft guiding principles and potential parking strategies.

3. Moved by Councillor Wettstein

Seconded by Councillor Laidlaw

That the Downtown Renewal Report 13-05, Parking Master Plan – Interim Report, dated May 13, 2013, be received

*VOTING IN FAVOUR: Mayor Farbridge, Councillors Hofland, Laidlaw and Wettstein (4)*

*VOTING AGAINST: (0)*

CARRIED

**CAFE-2013.15 2012 Preliminary Year-End Operating Variance Report**

Mr. Horsman, Executive Director of Finance & Enterprise introduced the 2012 preliminary year-end operating variance report and advised that the final audited financial statements will be presented to the Audit Committee in June. He provided an overview of the variances with respect to the tax supported operating budget and the enterprise budgets and advised of activities being undertaken by staff to address the negative variance for the 2014 budget.

There was discussion relating to the use of the rate stabilization reserve and how to address variances in street lighting and winter maintenance.

4. Moved by Mayor Farbridge  
Seconded by Councillor Laidlaw

That Report FIN-13-17 "December 2012 Preliminary Year End Operating Variance Report" dated May 13, 2013 be received for information.

*VOTING IN FAVOUR: Mayor Farbridge, Councillors Hofland, Laidlaw and Wettstein (4)*

*VOTING AGAINST: (0)*

CARRIED

**Adjournment (6:21 p.m.)**

7. Moved by Mayor Farbridge  
Seconded by Councillor Wettstein

That the May 13, 2013 meeting of the Corporate Administration, Finance and Enterprise Committee be adjourned.

CARRIED

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Tina Agnello – Deputy Clerk