



**The Corporation of the City of Guelph  
Corporate Administration, Finance and Enterprise Committee  
Monday April 15, 2013 at 5:30 p.m.**

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**Attendance**

Members: Chair Hofland, Mayor Farbridge, Councillors Kovach, Laidlaw and Wettstein

Absent: Mayor Farbridge and Councillor Kovach

Councillors: Councillors Bell, Furfaro, Guthrie and Van Hellemond

Staff: Ms. A. Pappert, Chief Administrative Officer; Mr. A. Horsman, Executive Director, Finance & Enterprise/Chief Financial Officer; Mr. M. Amorosi, Executive Director, Corporate & Human Resources; Derek McCaughan, Executive Director, Operations, Transit and Emergency Services; Ms. K. Power, General Manager Finance/Deputy Treasurer; Ms. T. Agnello, Deputy Clerk; and Ms. J. Sweeney, Council Committee Coordinator

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**Call to Order (5:30 p.m.)**

Chair Hofland called the meeting to order.

**Disclosure of Pecuniary Interest and General Nature Thereof**

There were no disclosures.

**Confirmation of Minutes**

1. Moved by Councillor Laidlaw  
Seconded by Councillor Wettstein

That the open meeting minutes of the Corporate Administration, Finance and Enterprise Committee held on March 11, 2013 be confirmed as recorded.

*VOTING IN FAVOUR: Councillors Hofland, Laidlaw and Wettstein (3)*

*VOTING AGAINST: (0)*

CARRIED

**Consent Agenda**

The following items were extracted:

- |                     |   |
|---------------------|---|
| <b>CAFE-2013.8</b>  | <b>2013 Property Tax Policy</b>                       |
| <b>CAFE-2013.9</b>  | <b>2012 Year End Capital Budget Monitoring Report</b> |
| <b>CAFE-2013.11</b> | <b>2014 Budget Workshop Follow-up and Responses</b>   |

**Balance of Consent Items**

- 2. Moved by Councillor Laidlaw  
Seconded by Councillor Wettstein

That the balance of the Corporate Administration, Finance and Enterprise Committee April 15, 2013 Consent Agenda, as identified below, be adopted:

**CAFE-2013.10                      2012 Investment Performance Report**

That report FIN-13-15 "2012 Investment Performance Report" be received.

*VOTING IN FAVOUR Councillors Hofland, Laidlaw and Wettstein (3)*  
*VOTING AGAINST: (0)*

CARRIED

**Extracted Consent Items**

**CAFE-2013.9                      2012 Year End Capital Budget Monitoring Report**

Ms. Katrina Power, General Manager Finance/Deputy Treasurer, provided introductory remarks and introduced Greg Clark, Senior Corporate Analyst, Capital.

Mr. Greg Clark outlined the principles of capital project management, reporting process. He briefly reviewed the 2012 year end report as contained in the meeting agenda and highlighted future reporting.

There was discussion related to Schedule "C", Summary of Overspent Projects.

- 3. Moved by Councillor Wettstein  
Seconded by Councillor Laidlaw

That FIN-13-16 "2012 Year End Capital Budget Monitoring Report" be received.

*VOTING IN FAVOUR: Councillors Hofland, Laidlaw and Wettstein (3)*  
*VOTING AGAINST: (0)*

CARRIED

**CAFE-2013.8                      2013 Property Tax Policy**

Mr. Al Horsman, Executive Director Finance & Enterprise provided an overview of the report contained in the meeting agenda.

There was discussion related to the multi-residential tax policy.

**Main Motion**

- 4. Moved by Councillor Laidlaw  
Seconded by Councillor Wettstein

- 1. That the 2013 City of Guelph Property Tax Policies as set out in Schedule 1 be approved;

2. That the following tax policies be incorporated into the tax rate, ratio and capping by-laws and submitted to Council on April 29, 2013:
  - a) That the multi-residential ratio be reduced from 2.1659 to 2.1239;
  - b) That the industrial tax ratio be reduced from 2.63 to 2.5237;
  - c) That all other class ratios and vacancy discounts remain the same as 2012;
  - d) That the capping parameters used for 2012 be adopted for 2013;
  - e) That all other tax policies, including optional property classes, graduated tax rates, relief to charities, low income and disabled persons (as detailed in Schedule 1 to Report FIN-13-12) remain the same as 2012.

*It was requested that Clause 2a) be voted on separately.*

**Separated Votes on Clauses**

5. Moved by Councillor Wettstein  
Seconded by Councillor Laidlaw
  1. That the 2013 City of Guelph Property Tax Policies as set out in Schedule 1 be approved;
  2. That the following tax policies be incorporated into the tax rate, ratio and capping by-laws and submitted to Council on April 29, 2013:
    - b) That the industrial tax ratio be reduced from 2.63 to 2.5237;
    - c) That all other class ratios and vacancy discounts remain the same as 2012;
    - d) That the capping parameters used for 2012 be adopted for 2013;
    - e) That all other tax policies, including optional property classes, graduated tax rates, relief to charities, low income and disabled persons (as detailed in Schedule 1 to Report FIN-13-12) remain the same as 2012.

*VOTING IN FAVOUR: Councillors Hofland, Laidlaw and Wettstein (3)*

*VOTING AGAINST: (0)*

CARRIED

6. Moved by Councillor Laidlaw  
Seconded by Councillor Wettstein

That the following tax policies be incorporated into the tax rate, ratio and capping by-laws and submitted to Council on April 29, 2013:

- a) That the multi-residential ratio be reduced from 2.1659 to 2.1239;

*VOTING IN FAVOUR: Councillors Hofland and Laidlaw (2)*

*VOTING AGAINST: Councillor Wettstein (1)*

CARRIED

Mr. Al Horsman, Executive Director Finance and Enterprise, provided an overview of the report contained in the meeting agenda and explained that the figures are a guideline based on a calculation and Council will approve the actual rate each year.

7. Moved by Councillor Laidlaw  
Seconded by Councillor Wettstein

1. That Council approve use of the guideline formula as outlined in FIN-13-14 "2014 Budget Workshop Follow-up and Responses" to set annual budget targets.
2. That Council approve the 2014 budget guideline as follows:  
Guideline = (5-year average for Ontario CPI) + (5-year average increase in # of taxable properties) + (investment factor)  
Guideline = 1.94% + 1.43% + 0.5%  
Guideline = 3.87%
3. That Council direct staff to develop a multi-year tax supported operating budget as part of the 2014 budget process including one year for approval (2014) and a 3-year forecast (2015-2017) based on the guideline approved in recommendation 2 as follows:

	2015	2016	2017
Guideline: 3-year forecast	3.87%	3.87%	3.87%
4. That Council approve the tax supported operating budget model as included in Appendix 1 of FIN-13-14 "2014 Budget Workshop Follow-up and Responses" and including two columns for Base/Growth (volume) and enhancements.
5. That outcomes from the 2014 Capital Budget workshop scheduled for May 7, 2013 be brought forward in a separate report for approval.

*VOTING IN FAVOUR: Councillors Hofland, Laidlaw and Wettstein (3)*

*VOTING AGAINST: (0)*

CARRIED

### **Review of Draft Meeting Flow Guide**

There were no comments.

### **Adjournment (6:55 p.m.)**

7. Moved by Councillor Wettstein  
Seconded by Councillor Laidlaw

That the April 15, 2013 meeting of the Corporate Administration, Finance and Enterprise Committee be adjourned.

CARRIED

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Tina Agnello – Deputy Clerk