

COMMITTEE AGENDA



Consolidated As of May 2, 2014

TO Corporate Administration, Finance and Enterprise Committee

DATE May 5, 2014

LOCATION Council Chambers, Guelph City Hall, 1 Carden Street

TIME 5:30 p.m.

DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

CONFIRMATION OF MINUTES- April 7, 2014 open meeting minutes

PRESENTATIONS (Items with no accompanying report)

a)

CONSENT AGENDA

The following resolutions have been prepared to facilitate the Committee's consideration of the various matters and are suggested for consideration. If the Committee wishes to address a specific report in isolation of the Consent Agenda, please identify the item. The item will be extracted and dealt with separately. The balance of the Corporate Administration, Finance & Enterprise Committee Consent Agenda will be approved in one resolution.

ITEM	CITY PRESENTATION	DELEGATIONS	TO BE EXTRACTED
CAFE-2014.19 2013 Court Services Annual Report (Memo from Brad Coutts, Manager of Court Services advising of adjustments to the presentation)	<ul style="list-style-type: none">Mark Amorosi, Executive Director, Corporate & Human Resources		√
CAFE-2014.20 2013 Corporate Communications Annual Report	<ul style="list-style-type: none">Tara Sprigg, Corporate Manager, Corporate Communications		√
CAFE-2014.21 Human Resources Annual Report	<ul style="list-style-type: none">David Godwaldt, General Manager Human Resources		√

CAFE-2014.22 2014 Internal Financing of Capital Projects			
CAFE-2014.23 Ministry of Municipal Affairs 2013 Audit Petition Update			
CAFE-2014.24 2013 Development Charge Reserve Fund Statement			

Resolution to adopt the balance of the Corporate Administration, Finance & Enterprise Committee Consent Agenda.

ITEMS EXTRACTED FROM CONSENT AGENDA

Once extracted items are identified, they will be dealt with in the following order:

- 1) delegations (may include presentations)
- 2) staff presentations only
- 3) all others.

STAFF UPDATES AND ANNOUNCEMENTS

ADJOURN

NEXT MEETING: June 10, 2014

INTERNAL MEMO



DATE April 28, 2014

TO **Corporate Administration, Finance and Enterprise
Committee**

FROM Bradley S. Coutts
DEPARTMENT Court Services

**SUBJECT May 5, 2014 Meeting - Adjustments to Court Services
Annual Report and Presentation Slide Deck**

Subsequent to the Court Services 2013 Annual Report and accompanying presentation slide deck being finalised and sent to Committee, the following errors were noted in the materials and adjustments made. Please note that these changes were made prior to the documents being posted publicly, so the only documents requiring updating are the hard copies provided to Committee.

Annual Report Changes

Page 6 – Court Services Dashboard:

- Case Resolution should show as GREEN PLUS (+).
- Cost Factor should show as YELLOW.

Page 7 – Court Services Scorecard:

- Time to Trial 2014 target should show 145 days not 185 days.
- Employee/Case Ratio 2013 result should show (1:6,000) in the reference to the 2012 result, not 1:6,00.

Page 18 - (2nd paragraph under Employee/Case Ratio section):

- The third sentence makes reference to "six employees". That reference should say "five employees".

Presentation Slide Deck Changes

Slide 3 - Court Services Dashboard:

- Case Resolution should show as GREEN PLUS (+).
- Cost Factor should show as YELLOW.

Bradley S. Coutts
Manager of Court Services