



**Minutes of Audit Committee
Held in the Council Chambers, Guelph City Hall on
Wednesday, June 12, 2013 at 5:00 p.m.**

Attendance

Members: Chair Guthrie, Mayor Farbridge, Councillors Furfaro and Wettstein
Absent: Councillor Kovach
Councillors: Councillor Hofland
Staff: Ms. A. Pappert, Chief Administrative Officer; Mr. A. Horsman, Executive Director, Finance & Enterprise/Chief Financial Officer; Ms. L. Alonzo, Internal Auditor; Ms. T. Johnston, Manager, Financial Reporting & Accounting; Ms. T. Agnello, Deputy Clerk; and Ms. D. Black, Council Committee Coordinator

Call to Order (5:00 p.m.)

Chair Guthrie called the meeting to order.

Disclosure of Pecuniary Interest and General Nature Thereof

There were no disclosures.

Confirmation of Minutes

1. Moved by Mayor Farbridge
Seconded by Councillor Furfaro

That the open meeting minutes of the Audit Committee held on April 17, 2013 be confirmed as recorded.

VOTING IN FAVOUR: Mayor Farbridge, Councillors Guthrie, Furfaro and Wettstein (4)
VOTING AGAINST: (0)

CARRIED

Consent Agenda

The following items were extracted:

- | | |
|-------------------|--|
| AUD-2013.7 | 2012 Draft Audited Consolidated Financial Statements and External Post-Audit Report |
| AUD-2013.8 | 2012 Unconsolidated Financial Statements and City Financial Highlights |

The Chair advised the order the reports will be discussed will be reversed.

Extracted Consent Items

AUD-2013.8 2012 Unconsolidated Financial Statements and City Financial Highlights

Ms. Tara Johnston, Manager, Financial Reporting & Accounting, provided a summary of the 2012 unconsolidated financial statements and City financial highlights. She advised that the City is in a healthy and stable position and staff will continue to examine ways to improve further.

2. Moved by Mayor Farbridge
Seconded by Councillor Wettstein

THAT the Report FIN-13-25 entitled "2012 Unconsolidated Financial Statement and City financial highlights" be received.

VOTING IN FAVOUR: Mayor Farbridge, Councillors Guthrie, Furfaro and Wettstein (4)
VOTING AGAINST: (0)

CARRIED

AUD-2013.7 2012 Draft Audited Consolidated Financial Statements and External Post-Audit Report

Ms. Tara Johnston, Manager, Financial Reporting & Accounting provided a brief synopsis of the process of the 2012 draft audited consolidated financial statements and external post-audit report.

Mr. Evan McDade, External Auditor, Deloitte, explained the auditor role, and outlined their scope and findings. He explained the types of audit risks and the process of examination to determine risk levels and advised they found the City level to be satisfactory. He said they encountered no difficulties during the audit, no fraud or illegal acts were detected, estimates were deemed to be reasonable.

Ms. Jennifer Gruber, Auditor, addressed the various audit risks and advised all the results were reasonable and properly reported.

Authority to Resolve into a Closed Meeting

3. Moved by Mayor Farbridge
Seconded by Councillor Furfaro

That the Audit Committee now hold a meeting that is closed to the public with respect to Sec. 239(2)(a) of the *Municipal Act* with respect to security of the property of the municipality.

CARRIED

Closed Meeting (6:00 p.m.)

The following matters were considered:

Letter of Recommendation- 2012 Audit Results 2012 Draft Audited Consolidated Financial Statements and External Post-Audit Report

Rise from Closed Meeting (6:18 p.m.)

4. Moved by Mayor Farbridge
Seconded by Councillor Furfaro

That the Audit Committee rise from its closed meeting and reconvene in public meeting.

CARRIED

Open Meeting (6:19 p.m.)

Announcements

Mr. Horsman, Executive Director, Finance and Enterprise/Chief Financial Officer, advised they will be bringing forward a report at the next Audit Committee meeting regarding outstanding items of the audit committee and information regarding the organizational assessment.

AUD-2013.7 2012 Draft Audited Consolidated Financial Statements and External Post-Audit Report

5. Moved by Mayor Farbridge
Seconded by Councillor Furfaro

1. That Report FIN-13-23 entitled "2012 Draft Audited Consolidated Financial Statements and External Post-Audit Report" be received.

2. THAT the 2012 Draft Audited Consolidated Financial Statements be approved.

VOTING IN FAVOUR: Mayor Farbridge, Councillors Guthrie, Furfaro and Wettstein (4)

VOTING AGAINST: (0)

CARRIED

Adjournment (6:26 p.m.)

7. Moved by Mayor Farbridge
Seconded by Councillor Furfaro

That the committee meeting be adjourned.

CARRIED

Tina Agnello – Deputy Clerk