



**The Corporation of the City of Guelph  
Audit Committee  
Tuesday, June 3, 2014 at 4:00 p.m.**

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**Attendance**

Members: Chair Guthrie Mayor Farbridge  
Councillor Burcher (arrived at 4:08 p.m.) Councillor Furfaro  
Councillor Kovach (departed at 4:36 p.m.)

Councillors: Councillor Hofland Councillor Van Hellemond

Staff: Mr. A. Horsman, Executive Director, Finance & Enterprise/Chief Financial Officer;  
Ms. J. Surgeoner, Acting Manager Financial Reporting & Accounting/ Senior  
Financial Analyst, Financial Reporting  
Ms. T. Agnello, Deputy Clerk  
Ms. G. van den Burg, Council Committee Coordinator

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**Call to Order (4:00 p.m.)**

Chair Guthrie called the meeting to order.

**Disclosure of Pecuniary Interest and General Nature Thereof**

There were no disclosures.

**Confirmation of Minutes**

1. Moved by Mayor Kovach  
Seconded by Councillor Furfaro

That the open and closed meeting minutes of the Audit Committee held on April 30, 2014 be confirmed as recorded.

*VOTING IN FAVOUR: Mayor Farbridge, Councillors Guthrie, Furfaro, and Kovach (4)*  
*VOTING AGAINST: (0)*

CARRIED

**Authority to Resolve into a Closed Meeting**

2. Moved by Councillor Kovach  
Seconded by Mayor Farbridge

That the Audit Committee now hold a meeting that is closed to the public with respect to Sec. 239(2)(a) of the *Municipal Act* with respect to security of the property of the municipality related to confidential audit agenda items AUD-C-2014.1 - 2013 Draft Audited Consolidated Financial Statements and External Post-Audit Report and AUD-C-2014.2 - Letter of Recommendation – 2013 Audit Results.

VOTING IN FAVOUR: Mayor Farbridge, Councillors Guthrie, Furfaro, Kovach (4)  
VOTING AGAINST: (0)

CARRIED

**Closed Meeting** (4:03 p.m.)

The following matters were considered:

**AUD-C-2014.2 Letter of Recommendation – 2013 Audit Results**  
S. 239 (2) (a) Security of the Property of the Municipality

Councillor Burcher arrived at 4:08 p.m.

**AUD-C- 2014.1 2013 Draft Audited Consolidated Financial Statements and External Post-Audit**  
S. 239 (2) (a) Security of the Property of the Municipality

**Rise from Closed Meeting** (4:13 p.m.)

3. Moved by Councillor Kovach  
Seconded by Councillor Furfaro

That the Committee rise from its closed meeting.

CARRIED

**Consent Agenda**

The following items were extracted:

AUD-2014.16 2013 Draft Audited Consolidated Financial Statements & External Post Audit Report

AUD-2014.17 2013 Consolidated Financial Statements & Financial Highlights

**Extracted Consent Items**

**AUD-2014.16 2013 Draft Audited Consolidated Financial Statements & External Post Audit Report**

Al Horsman, Executive Director of Finance & Enterprise/Chief Financial Officer, provided introductions of the Deloitte representatives. Mr. Horseman noted the consolidated statements include the operations of the city, the downtown business association – the Elliott, and the Wellington-Dufferin Public Health Unit, which were all fully or partially consolidated. The Guelph Municipal Holdings and the Guelph Junction Railway are consolidated on a modified equity basis.

Elaine Read, Audit Partner from Deloitte, presented an overview of the year end communication document. She identified the findings of the audit and highlighted the items that are required for reporting under the General Auditing Standards. Items also addressed included audit scope matters, highlight some audit risks and conclusions, and summary of communication requirements under GAAS.

4. Moved by Councillor Burcher  
Seconded by Councillor Furfaro

1. That Finance & Enterprise report FIN-14-31 - 2013 Draft Audited Consolidated Financial Statements and External Post-Audit Report, as amended, be received for information; and
2. That the 2013 Draft Audited Consolidated Financial Statements be approved.

*VOTING IN FAVOUR: Mayor Farbridge, Councillors Guthrie, Burcher, Furfaro, and Kovach (5)*  
*VOTING AGAINST: (0)*

CARRIED

Councillor Kovach departed at 4:36 p.m.

**AUD-2014.17      2013 Unconsolidated Financial Statements & Financial Highlights**

Al Horsman, Executive Director of Finance & Enterprise/Chief Financial Officer, provided an introduction to the results of the unconsolidated operations of the municipality. These financial statements are unaudited; however remain the foundation for the consolidated audit and include all disclosures included in the audited statements.

Jade Surgeoner, Acting Manager Financial Reporting & Accounting/ Senior Financial Analyst, Financial Reporting, presented general comments about the unconsolidated financial statements, highlights of the statement of financial position, statement of operations and accumulated surplus.

5. Moved by Councillor Furfaro  
Seconded by Councillor Burcher

That Finance & Enterprise report FIN-14-30 – 2013 Unconsolidated Financial Statements & Financial Highlights, be received for information.

*VOTING IN FAVOUR: Mayor Farbridge, Councillors Guthrie, Burcher, and Furfaro (4)*  
*VOTING AGAINST: (0)*

CARRIED

**Staff Remarks:**

Al Horsman complimented the City for maintaining a healthy financial position and anticipated continued success particularly in the next credit rating process occurring in July.

Mr. Horsman also commended Ms. Surgeoner on her effective inaugural presentation of the unconsolidated financial statements to Committee.

**Adjournment** (4:56 p.m.)

6. Moved by Councillor Burcher  
Seconded by Councillor Furfaro

That the committee meeting be adjourned.

CARRIED

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Tina Agnello – Deputy Clerk