

CITY OF GUELPH YOUTH FACILITY DISCOUNT – APPLICATION

APPLICANT (name of organization submitting request)

Date Received (office use only)

APPLICATION CHECKLIST

All organizations submitting an application for eligibility for the Youth Facility Discount are required to:

Submit one (1) copy of each of the following:

- This cover page
- Completed application form
- Most recent Annual audited Financial Statement; or where audited statements are not available, provide financial statements that have been verified as correct by two signing officers
- Schedule of current participant rates and fees for programs/activities for which a discount is being requested
- List of voluntary Board of Directors / Executive Officers and Staff of Organization

Youth Facility Discount Applications may be submitted either by e-mail or in hard copy to:

Please submit by email, or hard copy to:

E-mail: beth.bergevin@guelph.ca

- OR -

**Youth Facility Discount Program
Community Investment
City of Guelph
City Hall, 1 Carden Street
Guelph, ON N1H 3A1**

ORGANIZATION INFORMATION

Please provide the following information about your organization

GENERAL INFORMATION			
Organization Name			
Mailing Address			
City		Postal Code	
Telephone #		Website	
Brief Description of Organizations' Mandate/Purpose			
List Sanctioning or Governing Bodies			
CONTACT DETAILS (please provide the name of the person who will be the City of Guelph's primary contact for this discount application)			
Contact Name		Position	
Telephone #		E-mail	

Does the organization operate as a not-for-profit?	Yes <input type="checkbox"/>	No <input type="checkbox"/>		
Is the organization incorporated?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	If yes, date of incorporation	
			Corporation #	
Does the organization have charitable status	Yes <input type="checkbox"/>	No <input type="checkbox"/>	If yes, charitable number	
REGISTRANT/PARTICIPANT INFORMATION <u>at date of application</u>			Resident	Non-Resident
1. * <u>Total</u> Number of Registrants/Participants				
2. *Number of <u>Youth</u> Registrants/Participants				
3. *Number of <u>Adult</u> Registrants/Participants				
*At the request of the City of Guelph, Organizations will be required to provide registrant lists.				

DEFINITIONS:

“Youth” – a person under 18 years of age.

“Resident” –living within the defined borders of the City of Guelph; whose address requires the household taxpayer or landlord to pay property taxes to the City of Guelph.

Voluntary Board of Directors

Name

Position

_____	_____
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PART D: TERMS AND CONDITIONS

If your organization is approved to receive the Youth Facility Discount, the following terms and conditions will apply.

1. The Applicant represents that the information contained in the Youth Facility Discount Application and supporting documentation is true and correct in every respect.
2. The Applicant shall protect the City against any losses the City might suffer as a result of giving the Youth Facility Discount to the Applicant.
3. The Applicant shall acknowledge the financial support of the City in all publicity material related to their program and the Youth Facility Discount.
4. The Applicant shall immediately notify the City, in writing, if any such representation proves to have been false or inaccurate in any material respect, or if there has been any material adverse change in any of the facts represented.

SIGNATURE			
Name (please print)		Signature	
Position (President or Treasurer)		Date Mmm/dd/yyyy	

The personal information on this application form is collected pursuant to the *Municipal Act, 2001*, and in accordance with the *Municipal Freedom of Information and Protection of Privacy Act*, for the purposes of the Youth Facility Discount Program. Questions regarding this collection should be directed to the Program Manager Information, Privacy and Elections, City of Guelph, 519-822-1260 x 2605.