

MEETING MINUTES



MEETING City of Guelph Waste Resource Innovation Centre Public Liaison Committee Meeting #23

DATE Thursday September 22, 2016

LOCATION Administration Boardroom, Waste Resource Innovation Centre 110 Dunlop Drive, Guelph, Ontario

TIME 6:40 p.m. to 8.20 p.m.

PRESENT Committee Members:
Karyn Hogan, (MWA and City of Guelph resident), Donna Sunter, (City of Guelph resident), Ken Spira, (City of Guelph resident), Larry Conrad, (City of Guelph resident),

City of Guelph: Catherine McCausland, David Gordon,

Matt Weissman (Wellington Organix)

REGRETS/ ABSENT Jackie Lamport, Kevin Noll (MOECC), Mark Jared (Wellington Organix), Elected Chair Michael Fortin, (City of Guelph resident), Bassim Abbassi (University of Guelph),

DISCUSSION ITEMS

ITEM #	DESCRIPTION
1	Disclosure of Pecuniary Interest: No disclosures of Pecuniary Interest. One Member of the committee has resigned; there is currently an advert out for a replacement. The City hopes to have a new person in place for the next meeting.
2	Approval of Agenda Agenda was approved and accepted by the committee. Ken Spira asked about an item from the minutes of meeting 21 in march 2016, the solid waste variance for 2015. He asked if this could be added to the agenda for the next meeting. The City agreed.

3	<p>Approval of June 23rd 2016 minutes</p> <p>Accepted by the committee.</p>
4	<p>Review of Action Items from Previous Meeting:</p> <p>The City read out a response from the Program Manager, Information, Privacy and Elections from the City Clerk's Office explaining why the City would not be sharing the complainant letters with the plc.</p> <p>Ken Spira asked if he could have further information on the dates and responses of complaints.</p> <p>The City said there would be further internal discussion and would report back at the next meeting.</p>
5	<p>Delegations wishing to be heard regarding matters on the agenda:</p> <p>None</p>
6	<p>Matters arising from the Delegations:</p> <p>None</p>
7	<p>New Business:</p> <p>a) Organics Facility update on operations.</p> <p>From Monday 20th June 2016 until Friday the 16th September 2016 the plant has processed 4870.2 tonnes of Source Separated organics.</p> <p>The facility has shipped out 1307.77 tonnes of finished compost in this time.</p> <p>The amount of screening waste from the plastics bin leaving the facility in this time frame is as follows:</p> <p>Screening waste- plastics bin- 81.86 tonnes</p> <p>Screening waste plastics bin as a percentage of incoming source separated organics is 1.68%.</p> <p>There have been 4 rejected loads in this time period. Contaminated with blue box material</p> <p>Facility has been running taking waste from the City of Guelph and the Region of Waterloo in this 3 month timeframe.</p>

	<p style="text-align: center;">b) Overview of odour complaints since June 23rd 2016 meeting</p> <p>There have been 20 odour complaints on 15 different days since the last plc meeting.</p> <p>The City has confirmed odours on three of these complaints.</p> <p>The City gave an explanation of the trial that had been, being conducted with a deodorizing system from a company called Ecolo.</p> <p>Total incoming material to site</p> <p>The total incoming material to the site in the time period 20th June 2016 to the 17th September was 28454.28 tonnes, the outbound material from the site was 22088.89 tonnes. Taken from Geoware on 20th September 2016.</p> <p>Spills on site</p> <p>No spills on site in the last 3 months.</p> <p>There was a fire in the MRF at the beginning of July. This has affected the operation.</p>
8.	<p>Annual report questions and responses</p> <p>The City responded verbally to some of the questions posed by Ken Spira and Donna Sunter. The City also said they would be followed up in writing.</p> <p>Questions 1-7, 9 and 13 were discussed from Ken Spira.</p> <p>There was debate about the diversion rate and how it was calculated.</p> <p>The City will seek further clarification from the MOECC about comments made a previous meeting about a fire being considered a spill and whether that should be reported in the annual report.</p> <p>There was discussion about the solid waste master plan and its recommendations. While it was agreed that it was outside the scope of this committee, if any of the committee members wanted to work with the City about various recommendations in the action then they would be welcome.</p>
9.	<p>Odour mitigation strategy</p> <p>The City explained there had been some odours detected in the neighbourhood this summer; it had been working with its partners to rectify the issues.</p> <p>We think it has been caused by acid carryover into the biofilter beds which has affected the biology and biofilter performance.</p> <p>To rectify this, the plant will be initially installing extended frp ducting and another mist eliminating system in each of the biofilter cells. As another system enhancement, the plant will may install in the future a stack booster fan which will take fresh ambient air</p>

	<p>and dilute the air exhausting the stack.</p> <p>The City and partners has met with the Ministry and will work with them on the approvals.</p> <p>The City is aiming to have the work done over the coming months.</p> <p>Further updates will be provided in the January meeting.</p> <p>A meeting between some of the neighbours and the City will happen in the next couple of weeks. Ken Spira asked to kept informed of that meeting.</p>
8	<p>Any other business</p> <p>No new business.</p>
12	<p>Next meeting date's</p> <p>Thursday 19th January 2017 at 630pm.</p>
13	<p>Adjournment</p> <p>Accepted by the committee.</p> <p>Meeting adjourned at 8.20 p.m.</p>

ACTION ITEMS

ITEM #	ASSIGNED TO	DUE DATE	DESCRIPTION
1	City of Guelph	Next meeting	To add to the agenda an item about sharing further information about the 2015 solid waste variance.
2	City of Guelph	Next meeting	To discuss further sharing of information with the plc on complaint responses.
3	City of Guelph	Next meeting	The City will seek further clarification from the MOECC about comments made a previous meeting about a fire being considered a spill and whether that should be reported in the annual report
4			