

MEETING MINUTES



MEETING City of Guelph Waste Resource Innovation Centre Public Liaison Committee Meeting #22

DATE Thursday June 23, 2016

LOCATION Administration Boardroom, Waste Resource Innovation Centre 110 Dunlop Drive, Guelph, Ontario

TIME 6:30 p.m. to 7.45 p.m.

PRESENT Committee Members:
Elected Chair Michael Fortin, (City of Guelph resident) Karyn Hogan, (MWA and City of Guelph resident), Donna Sunter, (City of Guelph resident), Ken Spira, (City of Guelph resident), Sky Grayson (City of Guelph resident), Bassim Abbassi (University of Guelph)

City of Guelph: , David Gordon,

Mark Jared (Wellington Organix), Matt Weissman (Wellington Organix)

REGRETS ABSENT Larry Conrad, (City of Guelph resident), Catherine McCausland (City of Guelph), Jackie Lamport (MOECC)

DISCUSSION ITEMS

ITEM #	DESCRIPTION
1	Disclosure of Pecuniary Interest: No disclosures of Pecuniary Interest.
2	Approval of Agenda Agenda was approved and accepted by the committee. Two new members of the committee were welcomed and introduced. Sky Grayson a resident of Guelph and Bassim Abbassi who is representing the University Of Guelph.

3	<p>Approval of March 31st 2016 minutes</p> <p>Accepted by the committee.</p>
4	<p>Review of Action Items from Previous Meeting:</p> <p>No Action items from the previous meeting.</p>
5	<p>Delegations wishing to be heard regarding matters on the agenda:</p> <p>None</p>
6	<p>Matters arising from the Delegations:</p> <p>None</p>
7	<p>New Business:</p> <p>a) Organics Facility update on operations.</p> <p>From Monday 28th March 2016 until Friday the 17th June 2016 the plant has processed 4667.02 tonnes of Source Separated organics.</p> <p>The facility has shipped out 1156.19 tonnes of finished compost in this time.</p> <p>The amount of screening waste from the plastics bin leaving the facility in this time frame is as follows:</p> <p>Screening waste- plastics bin- 72.49 tonnes</p> <p>Screening waste plastics bin as a percentage of incoming source separated organics is 1.55%.</p> <p>There have been seven rejected loads in this time period. Contaminated with blue box material</p> <p>Facility has been running taking waste from the City of Guelph and the Region of Waterloo in this 3 month timeframe.</p> <p>b) Overview of odour complaints since 31st March 2016 meeting</p> <p>There have been 7 odour complaints on 5 different days since the last plc meeting.</p> <p>The City has confirmed odours on two of these complaints. The City is currently working with their partners to rectify the issue, once any action plans have been finalised they will be shared with the plc in a timely fashion.</p>

	<p>There was ongoing discussion around the letters the residents received. The residents would like to see more information on the letters and Ken Spira would like the plc to receive copies of the letters. The City will look into the plc receiving the letters as there might an issue due to privacy of information.</p> <p>Total incoming material to site</p> <p>The total incoming material to the site in the time period 26th March 2016 to the 18th June 2016 was 31597.52 tonnes, the outbound material from the site was 24030.34 tonnes. Taken from Geoware on 20th June 2016.</p> <p>Spills on site</p> <p>No spills on site in the last 3 months</p>
8	<p>Any other business</p> <p>An issue regarding collections was discussed. Although outside the scope of this committee, the City said it would investigate the issue.</p> <p>The City requested that any questions around the annual report should be submitted to the City by the end of July 2016.</p> <p>A link will be sent to the plc members to the annual reports that are contained on the City website, for background reading.</p> <p>An issue of litter on the roads outside the site was brought up by Ken Spira; the City would investigate and get the litter removed if required.</p>
12	<p>Next meeting date's</p> <p>Thursday 22nd September 2016 at 630pm.</p> <p>This is a change of date from the 29th September 2016.</p>
13	<p>Adjournment</p> <p>Accepted by the committee.</p> <p>Meeting adjourned at 7.45 p.m.</p>

ACTION ITEMS

ITEM #	ASSIGNED TO	DUE DATE	DESCRIPTION
1	City of Guelph	Next meeting	To contact records management and see what the protocols are around releasing information to the public.
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