

MEETING MINUTES



MEETING City of Guelph Organic Waste Processing Facility Public Liaison Committee Meeting #11

DATE Wednesday October 30, 2013

LOCATION Administration Boardroom, Waste Resource Innovation Centre 110 Dunlop Drive, Guelph, Ontario

TIME 6:30 p.m. to 7.30 p.m.

PRESENT Committee Members: Elected Chair, Michael Fortin, (City of Guelph resident) Karyn Hogan, (City of Guelph resident) Ken Spira, (City of Guelph resident) Donna Sunter, (City of Guelph resident), Laura Marini (City of Guelph resident), Tim Fisher, (City of Guelph resident)

MOE: Kevin Noll, Amy Shaw

Wellington Organix: Mark Jared

City of Guelph: Catherine McCausland, David Gordon, Kate Armstrong

REGRETS
ABSENT Larry Conrad, (City of Guelph resident)

DISCUSSION ITEMS

ITEM #	DESCRIPTION
1	Disclosure of Pecuniary Interest: No disclosures of Pecuniary Interest.
2	Approval of Agenda Agenda was approved and accepted by the committee.
3	Approval of July 24th 2013 minutes Accepted by the committee.

4	<p>Review of Action Items from Previous Meeting:</p> <p>Item 1- As per the last meeting, when they are finalised they will be circulated.</p> <p>Item 2- The letter in question was not reviewed by Mike Fourtin. Letter passed to Catherine McCausland.</p> <p>Item 3- The provision for the lighting was for the interior of the building. Update will be given at the next meeting.</p> <p>Item 4- Information is located on the website. It is accessible by the public</p>
5	<p>Delegations wishing to be heard regarding matters on the agenda:</p> <p>None</p>
6	<p>Matters arising from the Delegations:</p> <p>None</p>
7	<p>New Business:</p> <p>a) Organics Facility update on operations.</p> <p>From Monday 22nd July 2013 until Friday the 25th October 2013 the plant has processed 4961.8 tonnes of Source Separated organics.</p> <p>The facility has shipped out 936.4 tonnes of finished compost in this time.</p> <p>The amount of screening waste leaving the facility in this time frame is as follows:</p> <p>Screening waste- plastics bin- 91.55 tonnes</p> <p>Screening waste as a percentage of incoming source separated organics is 1.85%.</p> <p>Facility has been running taking waste from the City of Guelph and the region of Waterloo in this 3 month timeframe.</p> <p>b) Overview of odour complaints since July 24th meeting</p> <p>There have been 2 odour complaints within the last 3 months since the last plc meeting. Both were investigated by the City and the MOE and were not attributed to the facility</p>
8	<p>Status of current amendments (PDO and negative air pressure):</p> <p>Negative air pressure- The MOE has given the City 9 months to collect some more data, this will be reviewed in February 2014.</p>

	<p>PDO- The project is still ongoing, any significant updates will be provided to the committee.</p>
9	<p>Solid Waste Management Master Plan Update:</p> <p>Latest updates can be found on the City website</p> <p>3 focus groups held last week at solid waste resources. 22-24th October. Multi residential, commercial and institutional, residential. Opinions taken at meetings.</p> <p>4th meeting of steering committee will be in November, no date as yet.</p> <p>There was a lot of discussion around information sharing between this committee and the solid waste master planning committee. It was noted that the City would try to ensure information is passed between the groups.</p>
10	<p>Other business</p> <p>Reduce vs. Diversion- there was discussion around the document that had been provided by the Ministry. Ken thought the primary focus should be on a reduction strategy rather than diversion.</p> <p>Contract 13-134, installation of HVAC units at WRIC- Ken asked if odour minimisation had been taken into consideration. These units were to circulate air within the building. Nothing is exhausted.</p> <p>Bin Packaging- The City was questioned about the packaging around the new carts. It was there to help movement/ transportation of the carts. Any plastics would be recycled.</p> <p>Peel Energy recovery center- Ken was asking for information from the other committee members. It was directed to the Peel website for further information</p> <p>Information sharing with the master plan committee- Had been covered in the discussion around the solid waste master plan update.</p> <p>Amy Shaw introduced herself as a supervisor from the Ministry of Environment.</p>
11	<p>Next meeting date's</p> <p>Confirmed as Thursday January 23rd ,2014</p>
12	<p>Adjournment</p> <p>Accepted by the committee.</p> <p>Meeting adjourned at 7.30 p.m.</p>

ACTION ITEMS

ITEM #	ASSIGNED TO	DUE DATE	DESCRIPTION
1	The City of Guelph	Next meeting	To look at the interior lighting on the subbor plant
2	The City of Guelph	Next meeting	To provide follow up guidance for the letter from the previous meeting.
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