

MEETING MINUTES



MEETING City of Guelph Organic Waste Processing Facility Public Liaison Committee Meeting #14

DATE Thursday July 24, 2014

LOCATION Administration Boardroom, Waste Resource Innovation Centre 110 Dunlop Drive, Guelph, Ontario

TIME 6:45 p.m. to 8.00 p.m.

PRESENT Committee Members: Elected Chair, Michael Fortin,(City of Guelph resident) Karyn Hogan, (City of Guelph resident) Donna Sunter, (City of Guelph resident), , Tim Fisher, (City of Guelph resident), Ken Spira, (City of Guelph resident)

Wellington Organix: Mark Jared

City of Guelph: David Gordon

REGRETS ABSENT Larry Conrad,(City of Guelph resident), Laura Marini (City of Guelph resident), Kevin Noll (MOE), Catherine McCausland (city of Guelph)

DISCUSSION ITEMS

ITEM #	DESCRIPTION
1	Disclosure of Pecuniary Interest: No disclosures of Pecuniary Interest.
2	Approval of Agenda Agenda was approved and accepted by the committee.
3	Approval of May 8th 2014 minutes Accepted by the committee.
4	Review of Action Items from Previous Meeting: Item 1- The information has been passed to the parking department, they were going to contact the resident directly. Ken Spira would update the committee at the next meeting

	<p>if this was not the case.</p> <p>Item 2- A list has been provided by the consulting engineer on the project, this would be distributed to the plc after the meeting.</p> <p>Item 3- The use of the engineering soil pile, the plc will be kept informed of its use. There is still the potential it will be used on the pdo project</p> <p>Item 4- MOE not present to update, will be carried over to the next meeting.</p>
5	<p>Delegations wishing to be heard regarding matters on the agenda:</p> <p>None</p>
6	<p>Matters arising from the Delegations:</p> <p>None</p>
7	<p>New Business:</p> <p>a) Organics Facility update on operations.</p> <p>From Monday 5th May 2014 until Friday the 18th July 2014 the plant has processed 3766.95 tonnes of Source Separated organics.</p> <p>The facility has shipped out 892.73 tonnes of finished compost in this time.</p> <p>The amount of screening waste leaving the facility in this time frame is as follows:</p> <p>Screening waste- plastics bin- 70.26 tonnes</p> <p>Screening waste plastics bin as a percentage of incoming source separated organics is 1.87%.</p> <p>Facility has been running taking waste from the City of Guelph and the Region of Waterloo in this 3 month timeframe.</p> <p>b) Overview of odour complaints since 8th May 2014 meeting</p> <p>There has been 2 odour complaints since the last plc meeting. Both were investigated by the City at least a day after the fact and reports submitted to the ministry of environment.</p> <p>The total incoming material to the site in the time period 5th May to the 18th July 2014 was 27709.12 tonnes, the outbound material from the site was 24469.66 tonnes.</p>
8	<p>Status of PDO amendment:</p> <p>The amendment is still being reviewed by the Ministry.</p>

	<p>The City has awarded an earthworks tender for some work, but no work on the project has started.</p> <p>Letters will be going out to the local residents in the next week to give them further information on the project and a meeting with the contractor.</p>
9	<p>WRIC annual Report</p> <p>There was discussion around the annual report.</p> <p>Donna Sunter and Ken Spira will submit their questions in due course following this meeting to Bill Shields.</p> <p>For the annual report next year, the committee asked if the authors could come in when the report was still in draft for a discussion around some of the items in the report and some explanations of definitions and comparisons.</p>
11	<p>Other Business</p> <p>Question around new roll off bins</p> <p>Ken Spira had a question around the use of the new roll off bins being used at the current PDO. The City will answer this in due course.</p>
12	<p>Next meeting date's</p> <p>Confirmed as Thursday November 20th, 2014. This was a change from the original date of Thursday, October 23rd 2014.</p>
13	<p>Adjournment</p> <p>Accepted by the committee.</p> <p>Meeting adjourned at 8.00 p.m.</p>

ACTION ITEMS

ITEM #	ASSIGNED TO	DUE DATE	DESCRIPTION
1	The City of Guelph	Next meeting	Getting the sign for reducing engine breaks placed on the other side of the road on Stone Road.
2	The Ministry of Environment	Next meeting	Will investigate other ECAs in the province and see what their radius for accepting waste is.

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