

MEETING MINUTES



MEETING City of Guelph Organic Waste Processing Facility Public Liaison Committee Meeting #18

DATE Thursday June 25, 2015

LOCATION Administration Boardroom, Waste Resource Innovation Centre 110 Dunlop Drive, Guelph, Ontario

TIME 6:55 p.m. to 7.35 p.m.

PRESENT Committee Members:
Elected Chair, Michael Fortin, (City of Guelph resident), Karyn Hogan, (MWA and City of Guelph resident), Donna Sunter, (City of Guelph resident), Ken Spira, (City of Guelph resident) Larry Conrad, (City of Guelph resident)

City of Guelph: Catherine McCausland, David Gordon

Mark Jared (Wellington Organix)

REGRETS Brajesh Dubey (University of Guelph), Kevin Noll (MOECC), Tim Fisher, (City of Guelph resident)
ABSENT

DISCUSSION ITEMS

ITEM #	DESCRIPTION
	Tour There was a short tour of the plant for interested committee members before the meeting from 6.35pm to 6.55pm
1	Disclosure of Pecuniary Interest: No disclosures of Pecuniary Interest.
2	Approval of Agenda Agenda was approved and accepted by the committee.

3	<p>Approval of March 26th 2015 minutes</p> <p>Accepted by the committee.</p>
4	<p>Review of Action Items from Previous Meeting:</p> <p>No action items from the previous meeting</p>
5	<p>Delegations wishing to be heard regarding matters on the agenda:</p> <p>None</p>
6	<p>Matters arising from the Delegations:</p> <p>None</p>
7	<p>New Business:</p> <p>a) Organics Facility update on operations.</p> <p>From Monday 23rd March 2015 until Friday the 19th June 2015 the plant has processed 4717.97 tonnes of Source Separated organics.</p> <p>The facility has shipped out 673.16 tonnes of finished compost in this time.</p> <p>The amount of screening waste from the plastics bin leaving the facility in this time frame is as follows:</p> <p>Screening waste- plastics bin- 52.41 tonnes</p> <p>Screening waste plastics bin as a percentage of incoming source separated organics is 1.11%.</p> <p>There have been one rejected load in this time period</p> <p>Facility has been running taking waste from the City of Guelph and the Region of Waterloo in this 3 month timeframe.</p> <p>b) Overview of odour complaints since 26th March 2015 meeting</p> <p>There have been 4 odour incidents since the last plc meeting.</p> <p>17th April 2015 24th April 2015 29th April 2015 21st June 2015</p> <p>All were investigated by the City of Guelph. The incidents on the 24th April and 21st June 2015 were attributed to site operations and corresponding corrective actions were taken.</p>

	<p>The MOECC were involved or informed of all the investigations.</p> <p>Total incoming material to site</p> <p>The total incoming material to the site in the time period 20th March 2015 to the 19th June 2015 was 39295.02 tonnes, the outbound material from the site was 30870.8 tonnes. Taken from Geoware on 25th June 2015.</p> <p>Spills on site</p> <p>No spills on site in the last 3 months</p>
8	<p>New Business:</p> <p>Responses to the 2014 annual report have been given back to the committee, there was further discussion around these and the committee were invited to give further comments, if any, back.</p> <p>The City would investigate bringing a hydro geologist into the next meeting to give some non-technical background information to the committee.</p>
9	<p>Next meeting date's</p> <p>Confirmed as Thursday September 24, 2015 at 630pm.</p>
10	<p>Adjournment</p> <p>Accepted by the committee.</p> <p>Meeting adjourned at 7.35 p.m.</p>

ACTION ITEMS

ITEM #	ASSIGNED TO	DUE DATE	DESCRIPTION
1	City of Guelph	Next meeting	Investigate attendance of hydro geologist.
2			
3			