

MEETING MINUTES



MEETING City of Guelph Waste Resource Innovation Centre Public Liaison Committee Meeting #27

DATE Thursday September 28, 2017

LOCATION Administration Boardroom, Waste Resource Innovation Centre 110 Dunlop Drive, Guelph, Ontario

TIME 6.33 p.m. to 8.23 p.m.

PRESENT Committee Members:
Donna Sunter, (City of Guelph resident), Ken Spira, (City of Guelph resident), Elected Chair Michael Fortin, (City of Guelph resident), Karyn Hogan, (MWA and City of Guelph resident), Bassim Abbassi (University of Guelph), , Larry Conrad, (City of Guelph resident)

City of Guelph: David Gordon,
Matt Weissman (Wellington Organix)

REGRETS/ ABSENT Mark Jared (Wellington Organix), Catherine McCausland, Jackie Lamport (MOECC)

DISCUSSION ITEMS

ITEM #	DESCRIPTION
1	Disclosure of Pecuniary Interest: No disclosures of Pecuniary Interest.
2	Approval of Agenda There were no objections to the agenda from committee members present. Accepted by the committee
3	Approval of June 29 2017 minutes There were no objections to the minutes from committee members present.

	Accepted by the Committee.
4	<p>Review of Action Items from Previous Meeting:</p> <p>The City will provide a report to the Clerks department in order to comply with the City "Advisory Committee meeting procedures" dated September 30th 2013.</p> <p>For the current term, David Gordon has gone through the last few years and picked out some highlights and summarized them. He shared them with the committee. They asked if they could have the form electronically and would make comments.</p> <p>David Gordon agreed to this and said he would draft up a report once he had all comments for the next meeting</p>
5	<p>Delegations wishing to be heard regarding matters on the agenda:</p> <p>None</p>
6	<p>Matters arising from the Delegations:</p> <p>None</p>
7	<p>New Business:</p> <p>a) Organics Facility update on operations.</p> <p>From Monday 26th June 2017 until Friday the 22nd September 2017 the plant has processed 8514.31 tonnes of Source Separated organics.</p> <p>The facility has shipped out 1725.72 tonnes of finished compost in this time.</p> <p>The amount of screening waste from the plastics bin leaving the facility in this time frame is as follows:</p> <p>Screening waste- plastics bin- 136.68 tonnes</p> <p>Screening waste plastics bin as a percentage of incoming source separated organics is 1.61%.</p> <p>There has been one rejected load in this time period. Contaminated with blue box material</p> <p>Facility has been running taking waste from the City of Guelph and the Region of Waterloo in this 3 month timeframe.</p> <p>b) Overview of odour complaints since June 29 2017 meeting</p> <p>There have been 21 odour complaints on 13 days since the last plc meeting.</p>

	<p>Total incoming material to site</p> <p>The total incoming material to the site in the time period 26th June 2017 to the 24th September was 34448.22 tonnes, the outbound material from the site was 23966.31 tonnes. Taken from Geoware on the 25th September 2017.</p> <p>Spills on site</p> <p>No spills or fires on site in the last 3 months.</p>
8.	<p>Update on biofilter works</p> <p>The Ecolo unit was fully installed on the 30th June 2017. Work has been undertaken through July to optimise the settings. On the 9th August, the solution was altered to try and reduce the odours in the local neighbourhood.</p> <p>Work continues to be ongoing with the weather system that drives the system.</p> <p>Sampling of the biofilter media took place in July and then again in early September, we await the results of the September samples to see if the pH has been altered in the beds, following the installation of ducts and secondary mist eliminators.</p> <p>There is a meeting between the various partners in the Organic waste processing facility taking place on October 11th, the plc will be informed at the next meeting of the next actions.</p>
9.	<p>Updates on Waste Free Ontario Act with respect to Organics, batteries, used tyres and blue box</p> <p>Food & Organic Waste Stakeholders Committee: Last meeting: Sept 14. MOECC walked through the results/analysis of responses to the Discussion Paper EBR. Focus on what MOECC envisioned as Policy Statement and Action Plan pieces. Included a ppt by MOECC on Food Waste Reduction. Most controversial: compostable products & packaging.</p> <p>Batteries: Stewardship Ontario has reached its target of 45% diversion and consequently is not accepting any new programs for payment. Also, major processor not being funded either due to reaching target. Of concern by municipalities as this is not in the spirit of the new Waste Free Ontario legislation and may set a precedent re: targets under the EPR programs under Blue Box.</p> <p>Used Tires: Municipalities working together under AMO, RPWCO, MWA & City of Toronto (4 partners) to receive payments dating back to 2015. Consultant hired by 4 partners at suggestion of RPRA to resolve the impasse. Consultant researched & reported on findings in letter sent to Ontario Tire Stewardship. OTS Board quit en masse Sept 19th citing that they could not work with the wind up plan as proposed by RPRA. This may be good news for payments because PTS will be put under a Public</p>

	<p>Administrator, who may be more conducive to our claims. OTS meeting held Sept. 25th with stakeholders. Payment per tire being reduced from 88¢ to 50¢. Some haulers and processors not being paid by OTS either.</p> <p>Blue Box: 4 partners and Stewardship Ontario sent a letter to the Minister requesting that the BBPP transition be fast tracked (municipalities potentially will save \$130M/year), & Minister agreed. Municipal 3Rs Collaborative working hard on this file, communications via AMO website (portal with all relevant public documents – M3RC, municipal reports, etc.), in person workshops, meetings with MOECC staff, etc. Stewardship Ontario starting “meaningful discussions” with stakeholders Oct. 4th.</p>
<p>10.</p>	<p>Items from Ken Spira</p> <p>Answers to 2016 Annual Report Questions.</p> <p>The City had answered the questions Ken had provided, he had asked some supplementary questions which will be answered in due course. We did discuss questions 1 and 3 in more detail.</p> <p>Question 1 was that the material had been taken in from Simcoe due to a fire in Hamilton where the material usually goes. Our ECA does allow us to accept material from them.</p> <p>Question 3</p> <p>The rejected loads are all from the City of Guelph. The committee felt it would be worth investigating in more detail where in the City the contaminated material came from. The committee made a motion:</p> <p>“The committee recommends that the City uses the University to analyze the data of rejected loads from the organics plant to help with promotion and education targeting.”</p> <p>This was passed unanimously.</p> <p>Update on biofilter work, odor complaints since completion, overall odor control system review and next steps.</p> <p>Covered in section 8 of the minutes</p> <p>Update on Solid Waste Services Negative Variance since the November 7th report to City Council.</p> <p>One of the outcomes of the negative variance report was that solid waste would be one of the first departments to undertake the business service review process. This had been taking place in 2017 and the interim report had been released on the 7th September 2017 and there had been a special council meeting on the 18th September 2017.</p> <p>The committee asked if they could be sent more information on all this, the City said it would oblige.</p>

	<p>We will review this at the next meeting.</p> <p>Review PLC Annual Report summaries</p> <p>Covered in the minutes of the previous meeting section.</p>
11.	<p>Any other business.</p> <p>The committee asked if they could have a copy of the advert for the new plc members</p> <p>The committee asked if the ministry would comment on the ECA requirements for the committee and that we review the terms of reference for the committee as 5 members are now 6 years into their 8 year terms.</p>
12.	<p>Next meeting date's</p> <p>Meetings were set for 2018 Thursday 11th January 2018 at 630pm.</p> <p>Thursday 29th March 2018 at 630pm. Thursday 28th June 2018 at 630pm. Thursday 27th September 2018 at 630pm.</p>
13.	<p>Adjournment</p> <p>Accepted by the committee.</p> <p>Meeting adjourned at 8.23 p.m.</p>

ACTION ITEMS

ITEM #	ASSIGNED TO	DUE DATE	DESCRIPTION
1	City of Guelph	ASAP and Next meeting	To provide a summary of the work of the committee for the current council term (2014-) electronically. Receive comments and then draft a report for the next meeting in January.
2	City of Guelph	Next meeting	<p>"The committee recommends that the City uses the University to analyze the data of rejected loads from the organics plant to help with promotion and education targeting."</p> <p>The City will work with the University to</p>

			analyse the data
3	City of Guelph	ASAP	To send information round about the service review process and report
4	City of Guelph	ASAP	To be provided with a link to the advert for a new plc member
5	City of Guelph	Next meeting	To invite the Ministry to discuss the terms of reference for the committee.