

MEETING MINUTES



MEETING City of Guelph Waste Resource Innovation Centre Public Liaison Committee Meeting #29

DATE Thursday April 19, 2018

LOCATION Administration Boardroom, Waste Resource Innovation Centre 110 Dunlop Drive, Guelph, Ontario

TIME 6.45 p.m. to 8.15 p.m.

PRESENT Committee Members:
Elected Chair Michael Fortin, (City of Guelph resident), Ken Spira, (City of Guelph resident), Bassim Abbassi (University of Guelph), Larry Conrad, (City of Guelph resident)

City of Guelph: David Gordon, Catherine McCausland, Cam Walsh, Peter Busatto, Matt Weissman (Wellington Organix)

Larry Conrad chaired the meeting as Mike Fourtin was a little late.

REGRETS/ ABSENT Mark Jared (Wellington Organix), Jackie Lamport (MOECC)

DISCUSSION ITEMS

| ITEM # | DESCRIPTION |
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| 1 | Disclosure of Pecuniary Interest: No disclosures of Pecuniary Interest. |
| 2 | Approval of Agenda There were no objections to the agenda from committee members present. Accepted by the committee |

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| <p>3</p> | <p>Approval of January 11 2018 minutes</p> <p>There were no objections to the minutes from committee members present.</p> <p>Accepted by the Committee.</p> |
| <p>4</p> | <p>Review of Action Items from Previous Meeting:</p> <p>1. "The committee recommends that the City uses the University to analyze the data of rejected loads from the organics plant to help with promotion and education targeting."</p> <p>The City met with the University to discuss this and analyse the data, the city will follow up with collections and continue to monitor, did not need further input from the University due to the small amount of contaminated material.</p> <p>2. To draft a report for the next meeting in March, taking into account comments received on the initial draft report to "To provide a summary of the work of the committee for the current council term (2014-)" "</p> <p>The City shared the draft report, will send round a copy for final comments within the next week. Will be submitted at the end of the Month.</p> <p>3. To follow up on email from resident about becoming a committee member, Ken Spira to provide City with email correspondence.</p> <p>Ken had sent the email, the City had contacted the resident and received an application, this had been submitted to the Committee co-ordinator, and it will follow due process.</p> <p>4. To discuss the terms of reference for the committee with the MOECC with respect to length of time a committee member may serve.</p> <p>The City had spoken with the MOECC and they had no opinion on the matter, the MOECC mandates there be a committee, terms of reference are a matter for the City.</p> <p>5. Review 2017 odour complaints to see if they are happening further away from site.</p> <p>Review of 2017 complaints revealed there were no patterns of the complaints being received further from the site.</p> <p>6. The City to provide information on the roughed in afterburner for the stack emissions.</p> <p>The City provided further information and a drawing showing where the afterburner was due to be roughed in on the site.</p> <p>7. Confirm run-off from organics asphalt pad is tied into the sanitary sewer system on site.</p> <p>Ken provided some site drawings of the new PDO area and there was discussion around the potential for run off from a fire from that area. There was also discussion around where the water would go from the asphalt pad on the west side of the organics maturation hall, it was re stated this water would go into the lined ponds and then into sanitary.</p> |

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| | <p>8. To look at responses to questions 10 and 11 from the 2016 Annual report questions about the leaf and yard waste and diversion and provide clarity.</p> <p>The City discussed both questions with Ken, for question 10, the City will be removing some text from the annual report and question 11 was answered by explaining that we didn't record all outgoing material as specific quantities.</p> |
| 5 | <p>Delegations wishing to be heard regarding matters on the agenda:</p> <p>None</p> |
| 6 | <p>Matters arising from the Delegations:</p> <p>None</p> |
| 7 | <p>New Business:</p> <p>a) Organics Facility update on operations.</p> <p>From Saturday 6th January 2018 until Friday the 13th April 2018 the plant has processed 9022.45 tonnes of Source Separated organics.</p> <p>The facility has shipped out 2659.77 tonnes of finished compost in this time.</p> <p>The amount of screening waste from the plastics bin leaving the facility in this time frame is as follows:</p> <p>Screening waste- plastics bin- 112.45 tonnes</p> <p>Screening waste plastics bin as a percentage of incoming source separated organics is 1.25%.</p> <p>There have been 5 rejected loads in this time period. Contaminated with blue box material</p> <p>Facility has been running taking waste from the City of Guelph and the Region of Waterloo in this 3 month timeframe.</p> <p>b) Overview of odour complaints since January 11 2018 meeting</p> <p>There have been no odour complaints since the last plc meeting.</p> <p>Total incoming material to site</p> <p>The total incoming material to the site in the time period 8th January to 14th April 2018 was 29441.59 tonnes, the outbound material from the site was 210174.28 tonnes. Taken from Geoware on the 19th April 2018.</p> |

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| | <p>Spills on site</p> <p>No spills on site in this time period.</p> |
| 8. | <p>Update on Air Handling system trials</p> <p>The acid carry over into the biofilter beds appears to have stopped.</p> <p>The City most recent small scale trial continued to show positive results, we continue to work with all parties to look at the next steps.</p> <p>The City will keep the plc informed of progress.</p> |
| 9. | <p>Update on Service Review/ Changes in Solid Waste Resources</p> <p>The City informed the plc that there had been some changes in the Materials Recovery Facility resulting in some layoffs. The City would stop processing material from the County of Simcoe and focus on a Guelph only business model for the Materials Recovery facility.</p> <p>The final Service Review report would now be going to council at the end of May 2018</p> |
| 10. | <p>Any other business</p> <p>Mike Fourtin wanted to know if the City could use some recent media information from the CBC to highlight poor sorting practices and inform the Guelph Community. The City said it would pass the information on to the programs staff within the Department.</p> <p>Peter Busatto asked the committee if they would like a summer BBQ. The committee responded yes and it would be nice to invite all past committee members and some local residents to the BBQ. The City will work to get something in place.</p> |
| 11. | <p>Next meeting date's</p> <p>Next meeting:</p> <p>Thursday 28th June 2018 at 630pm.</p> |
| 12. | <p>Adjournment</p> <p>Accepted by the committee.</p> <p>Meeting adjourned at 8.15 p.m.</p> |

ACTION ITEMS

| ITEM # | ASSIGNED TO | DUE DATE | DESCRIPTION |
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| 1 | City of Guelph | asap | Provide the committee with the draft of the "summary of committee work- report" for final comments within 1 week. |
| 2 | City of Guelph | Next meeting | To work on summer BBQ for committee and community. |
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