

MEETING MINUTES



MEETING City of Guelph Waste Resource Innovation Centre Public Liaison Committee Meeting #31

DATE Thursday September 27, 2018

LOCATION Administration Boardroom, Waste Resource Innovation Centre 110 Dunlop Drive, Guelph, Ontario

TIME 6.35 p.m. to 7.54 p.m.

PRESENT Committee Members:

Elected Chair Michael Fortin, (City of Guelph resident), Ken Spira, (City of Guelph resident), Bassim Abbassi (University of Guelph), Kelly Davey (City of Guelph, resident), Jenn Packer (Professional Engineers of Ontario)

City of Guelph: David Gordon, Cam Walsh, Peter Busatto, Catherine McCausland

Matt Weissman (Wellington Organix)

REGRETS/ ABSENT Mark Jared (Wellington Organix), Jackie Lamport (MOECC), Larry Conrad, (City of Guelph resident), Tara McKenna (City of Guelph resident)

DISCUSSION ITEMS

ITEM #	DESCRIPTION
1	Disclosure of Pecuniary Interest: No disclosures of Pecuniary Interest. There were introductions prior to the meeting as we had 2 new members present, Kelly Davey and Jenn Packer.
2	Approval of Agenda There were no objections to the agenda.

	Accepted by the committee
3	<p>Approval of June 28 2018 minutes</p> <p>There were no objections to the minutes.</p> <p>Accepted by the Committee.</p>
4	<p>Review of Action Items from Previous Meeting:</p> <p>1. To work on a BBQ for committee and community.</p> <p>52 letters were distributed to households on Stone Road, Watson Road, Glenholm Drive and Cooksmill road. Due to a small response, we catered food in and met with members of the community prior to this plc meeting</p>
5	<p>Delegations wishing to be heard regarding matters on the agenda:</p> <p>None</p>
6	<p>Matters arising from the Delegations:</p> <p>None</p>
7	<p>New Business:</p> <p>a) Organics Facility update on operations.</p> <p>From Saturday 23rd June 2018 until Friday the 21st September 2018, the plant has processed 6842.92 tonnes of Source Separated organics.</p> <p>The facility has shipped out 1526.38 tonnes of finished compost in this time.</p> <p>The amount of screening waste from the plastics bin leaving the facility in this time frame is as follows:</p> <p>Screening waste- plastics bin- 128.74 tonnes</p> <p>Screening waste plastics bin as a percentage of incoming source separated organics is 1.88%.</p> <p>There have been 2 rejected loads in this time period. Both from the City of Guelph. Contaminated with blue box material</p> <p>The facility has been running and taking waste from Guelph and the Region of Waterloo and the county of Simcoe in this 3-month timeframe. Total tonnage received was 336.34mt</p>

	<p>b) Overview of odour complaints since June 28 2018 meeting</p> <p>There have been 2 odour complaints since the last plc meeting. No odour was detected by the City at these complaints.</p> <p>Total incoming material to site</p> <p>The total incoming material to the site in the time period 25th June to the 22nd September 2018 was 28276.525 tonnes, the outbound material from the site was 20226.265 tonnes. Taken from geoware and paradigm on the 27th September 2018. Changed to new scale software on 10th September</p> <p>Spills on site</p> <p>One spill on site in this time period. 10-15 litres of oil spilled, the City cleaned it up and the ministry was informed.</p>
8.	<p>Update on Air Handling system trials</p> <p>There was a discussion on the work done to date and the next steps going forward. The options available going forward are expensive and would act as a polishing step on the system. There was discussion with respect to technology and process to implement this solution.</p> <p>Kelly Davey mentioned that there had been odour this summer but that they hadn't called. Although it had been a lot better than the previous summer.</p> <p>The City agreed to send out some letters with contact information on to the local residents and arrange some open houses for the facility to show local residents the work that is carried out here if they are interested.</p> <p>The City will keep the plc informed of progress.</p>
9.	<p>Items from Ken Spira</p> <p>Review of multi-residential collection</p> <p>There was discussion around the multi residential collection program. The Committee had questions on how this was being implemented, the type of collection that would be done (vehicles) and the potential impacts it would have on the site operations and the potential for odours from the material.</p> <p>Review of written responses to annual report questions</p> <p>Ken was happy with the responses and commented so. The City will endeavour to make the updated changes in the annual report for 2019.</p> <p>Development of mixed use land on Stone Road</p> <p>There was a question about the zoning of part of the land for the Guelph innovation district. The commented that the former General Manager of Economic Development was</p>

	<p>now the general manager of the Guelph innovation district and if any one had any questions, please submit them to the City and the City would endeavour to get them answered.</p> <p>Promotion of paper shredding on website</p> <p>Ken said this was not on the website, the City said it would correct this.</p> <p>Asphalt shingle recycling</p> <p>There was a discussion around asphalt shingle recycling, the City said it had a program and the material went into road aggregate. There was further discussion around</p>
10.	<p>Any other business</p> <p>Mike Fourtin led a discussion about expanding the committees remit and trying to make it more fun! There was discussion as to whether they committee could be part of the master planning process that is slated to take place in 2019.</p> <p>The City said any ideas that were brought forward would be discussed.</p> <p>If committee members wanted to be involved on the master planning process, then they would have to apply for that. This plc has a different mandate and would not be amalgamated.</p>
11.	<p>Next meeting date's</p> <p>Next meeting:</p> <p>Thursday 17th January 2019 at 630pm.</p> <p>The City would send round dates for the rest of 2019 to the committee members in due course.</p>
12.	<p>Adjournment</p> <p>Accepted by the committee.</p> <p>Meeting adjourned at 7.54 p.m.</p>

ACTION ITEMS

ITEM #	ASSIGNED TO	DUE DATE	DESCRIPTION
1	City of Guelph	Before next meeting	Deliver letters to the local community and arrange some open houses to see the facility and understand the work that is being done within. (Completed)
2	City of Guelph	Before next meeting	Update website to mention paper shredding service (Completed)
3	City of Guelph	Before next meeting	To send round meeting dates for 2019 (Completed)
4			
5			