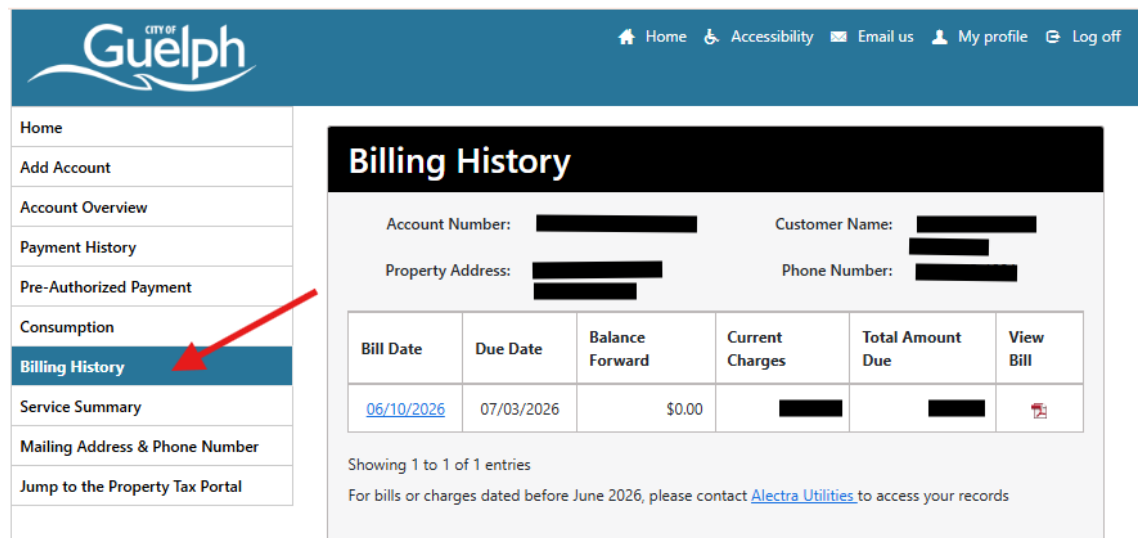


View your bill on the Water Bill Portal

Once you have added your account on the Water Bill Portal, you will have additional menu options on the left sidebar. To view a bill, complete the following:

- Click on the menu option Billing History
- Review the Property Address and Customer Name to confirm you are viewing the intended account

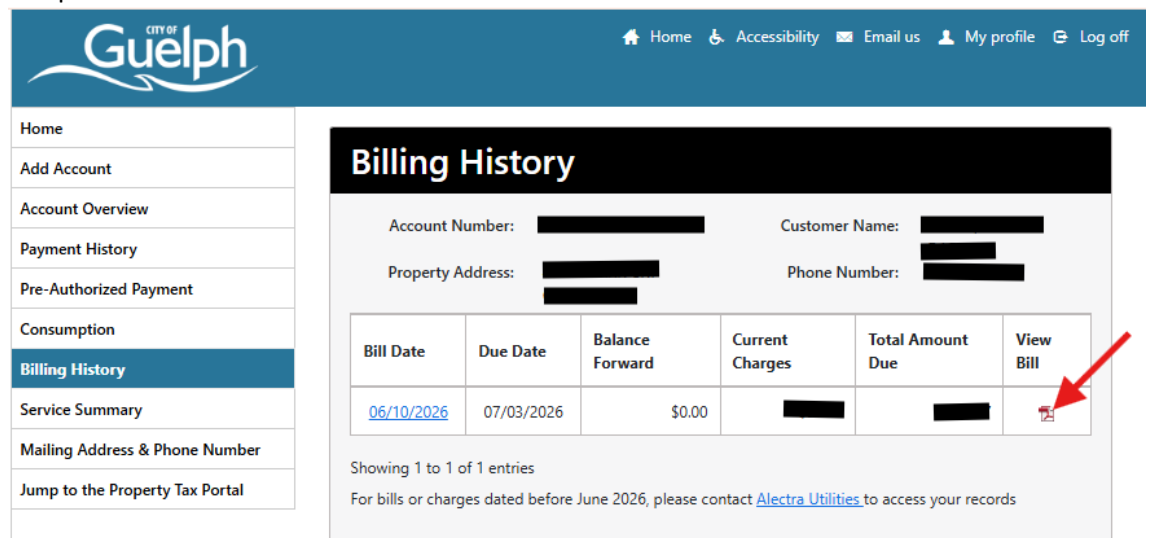


The screenshot shows the City of Guelph Water Bill Portal. The left sidebar contains a menu with the following items: Home, Add Account, Account Overview, Payment History, Pre-Authorized Payment, Consumption, **Billing History** (highlighted with a red arrow), Service Summary, Mailing Address & Phone Number, and Jump to the Property Tax Portal. The main content area is titled 'Billing History' and displays account information: Account Number, Customer Name, Property Address, and Phone Number. Below this is a table with columns: Bill Date, Due Date, Balance Forward, Current Charges, Total Amount Due, and View Bill. The table contains one entry for 06/10/2026. A red arrow points to the PDF icon in the 'View Bill' column.

Bill Date	Due Date	Balance Forward	Current Charges	Total Amount Due	View Bill
06/10/2026	07/03/2026	\$0.00			

Showing 1 to 1 of 1 entries
For bills or charges dated before June 2026, please contact [Alectra Utilities](#) to access your records

- Over time, the table will populate with your monthly billing history
- Verify the correct bill date that you wish to review from the 'Bill Date' column
- Click on the pdf icon in the 'View Bill' column



This screenshot is identical to the previous one, showing the City of Guelph Water Bill Portal. The left sidebar menu is the same. The main content area shows the 'Billing History' section with account information and a table. A red arrow points to the PDF icon in the 'View Bill' column of the table.

Bill Date	Due Date	Balance Forward	Current Charges	Total Amount Due	View Bill
06/10/2026	07/03/2026	\$0.00			

Showing 1 to 1 of 1 entries
For bills or charges dated before June 2026, please contact [Alectra Utilities](#) to access your records

- This will show you a pdf version of your bill, exactly the same as what you would receive if you received your bill by Canada Post

- Alternatively, you can see these same details in a different format by clicking on the date field in the 'Bill Date' column



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[Home](#)

[Add Account](#)

[Account Overview](#)

[Payment History](#)

[Pre-Authorized Payment](#)

[Consumption](#)

[Billing History](#)

[Service Summary](#)

[Mailing Address & Phone Number](#)

[Jump to the Property Tax Portal](#)

Billing History

Account Number: [REDACTED] Customer Name: [REDACTED]

Property Address: [REDACTED] Phone Number: [REDACTED]

Bill Date	Due Date	Balance Forward	Current Charges	Total Amount Due	View Bill
06/10/2026	07/03/2026	\$0.00	[REDACTED]	[REDACTED]	

Showing 1 to 1 of 1 entries

For bills or charges dated before June 2026, please contact [Alectra Utilities](#) to access your records

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