

# MINUTES

MEETING	<b>Transit Advisory Committee</b>
DATE	May 28, 2015
LOCATION	City Hall, Room 112
TIME	5:30 -7:00 p.m.
CHAIR	Evelyn Herron
PRESENT	Evelyn Herron, Pat Hunter, Ryan Delisle, Alicia Ryzebol, John Marchese, Dallas Green, Spencer Sandor and Nancy Button
REGRETS	Scarlett Raczycki, Kathryn Hofer and Phil Meagher
GUEST SPEAKER	Patrick Gough
MINUTES	Courtney McDonald
GUELPH TRANSIT STAFF	Nancy Button

ITEM #	DESCRIPTION
1	Call To Order at 5:35 p.m.
2	Approval of agenda
3	Approval of previous minutes
4	Second Presentation of Proposed Transit Priority Project by Patrick Gough from Aecom <ul style="list-style-type: none"><li>- Copy of presentation found in attached minutes</li><li>- Questions to be directed to Nancy Button, Supervisor of Planning and Scheduling (nancy.button@guelph.ca)</li></ul>
5	Public Meeting for Transit Priority Project <ul style="list-style-type: none"><li>- Will be held Wednesday June 3<sup>rd</sup> at City Hall in the Galleria and Council Chambers from 6:00 p.m. – 9:00 p.m.</li></ul>
6	Trapeze Update <ul style="list-style-type: none"><li>- Our conventional scheduling software has been installed and configured. Staff have been working with the software and are being trained. Our</li></ul>

	<p>intention is to have the September sign up done in FX.</p> <ul style="list-style-type: none"> <li>- PASS - Our mobility software has been installed on our servers. Last week staff was trained on configuring the system and currently are entering the missing data. Trapeze will be returning mid June to continue with the training.</li> <li>- Transit Master - Our CAD/AVL servers are being loaded and configured this week. We are also doing field performance testing ensure our APN (area private network) is communicating as expected with and that both cellular and wifi services are communicating as expected.</li> <li>- Transit Operations - The servers are being configured and training will need to be scheduled.</li> <li>- Mini Fleet is expected to commence end of June which is a test of the system before a full implementation.</li> </ul>
<b>7</b>	<p>Transit Challenge</p> <ul style="list-style-type: none"> <li>- Councillor Hofland and Councillor Piper have risen to the challenge and agreed to make Guelph Transit their primary mode of transportation for the month of June.</li> <li>- Councillor Allt is wrapping up a month of his own personal Transit Challenge and has agreed to extend his experience and take part in the national '<b>Commuter Challenge</b>'.</li> </ul>
<b>8</b>	<p>Community Contacting TAC directly</p> <ul style="list-style-type: none"> <li>- City cannot provide email address for TAC. Members from the public can email <a href="mailto:transit@guelph.ca">transit@guelph.ca</a> and we will forward email to committee</li> </ul>
<b>9</b>	<p>Extending train hours to accommodate late arrivals for customers using presto</p> <ul style="list-style-type: none"> <li>- The timeframes selected for presto already take into consideration train times and giving allowances for delays</li> </ul>
<b>10</b>	<p>Transfers – How long are they good for?</p> <ul style="list-style-type: none"> <li>- A transfer is valid for 60 minutes from time of issue and is valid as part of one continuous trip from origin to destination.</li> </ul>
<b>11</b>	<p>Spencer Sandor is resigning from the committee as he is moving at the end of June. He will not be attending meetings going forward. Courtney will contact Clerk's Department regarding officially resigning and appointing another citizen to the committee.</p>
<b>12</b>	<p>Next Meeting Date and Location</p> <ul style="list-style-type: none"> <li>• Wednesday June 24, 2015 at 5:30pm</li> </ul>
<b>13</b>	<p>Adjournment at 6:50 p.m.</p>