

MINUTES

MEETING **Transit Advisory Committee**

DATE February 22, 2018

LOCATION City Hall, Room C

TIME 5:30 -7:00 p.m.

CHAIR Steven Petric

PRESENT Kathryn Hofer, Bonnie Burgess, Pat Hunter, Brenda Pilon, Steven Petric, Justine Kramer, Dominique McPherson, John Marchese

REGRETS Ryan Delisle, Justine Kramer, Kayla Weiler

MINUTES Amanda M.

GUELPH TRANSIT STAFF Robin G.

ITEM #	DESCRIPTION
1	Call To Order by Steven Petric 5:30 p.m.
2	<p>Follow up on outstanding items from previous meeting TAC voted on Chair & Vice Chair. Motion passed as follows:</p> <ul style="list-style-type: none"> - Steven Petric Chair - John Marchese Vice chair <p>Minutes</p> <ul style="list-style-type: none"> - Committee members would like to see City Hall staff initials, and a title should be in the body the minutes <p>Route 3, 14, 11</p> <ul style="list-style-type: none"> - The counts that Transit staff are receiving from Route 3, 14 & 11 do not dictate that Transit should be changing the routes at this time. <p>Terms for TAC members</p> <ul style="list-style-type: none"> - Dolores will provide Amanda with an up to date list of Terms served and remaining for each member.

3	<p>Adopted minutes</p> <ul style="list-style-type: none"> - Minutes adopted from January 25, 2018 meeting.
4	<p>Fare Strategy</p> <ul style="list-style-type: none"> - Robin met with Paul Gooderham and discussed the proposed Fare Strategy. - Robin brought five staff members onto the Fare Strategy Proposal to review technical specifications of the project. - Transit is currently reviewing all the specifications of the Fare Strategy and has asked Paul G. to give Transit a two week extension for this review process before awarding the contract to the best suited vendor. - The Fare Strategy needs to be consistent and Transit has to ensure that we make the right decisions based on the upcoming Service Review. - Robin will release a summary of some of the specifications to TAC when possible. - TAC will be involved in providing input and suggestions to the Fare Strategy.
5	<p>Fare Petition</p> <ul style="list-style-type: none"> - An anonymous fare petition was received by Transit. The petition had 55 signatures requesting a decrease in Transit's fare prices. - Robin received comparative prices from municipalities (municipalities that we can compare to as set out by Council) and determined we are within a comparable and fare range.
6	<p>Service Review</p> <ul style="list-style-type: none"> - Transit is looking to award the Service Review to an external consultant within the next month. When the contract is awarded this information will be communicated to TAC. - The Service Review will show what is working well in Guelph Transit and what processes need to be reviewed and improved. - The Service Review will be looking at processes from an economical perspective. Staff and drivers will be approached to discuss Transit. - The consultant hired will be specialized in Transit and will be looking at our system and compare it with successful universal systems.
7	<p>Terms of Reference</p> <ul style="list-style-type: none"> - Terms of Reference for TAC will be going to Council in a staff report to C.O.W on April 3, 2018. - Dolores will review the TAC Terms of Reference and make suggestions prior to going to C.O.W
8	<p>International Driver Day</p> <ul style="list-style-type: none"> - If any TAC members have ideas for International Driver day on Friday March 16, 2018 please forward to Steven. P. - Transit will be handing out thank you cards to all drivers and providing coffee and

	<p>treats in the office.</p> <ul style="list-style-type: none"> - International Drivers day will be promoted through Guelph Transit social media encouraging riders to acknowledge drivers. - Currently Robin has an initiative in the office that if you “Catch Someone Doing Something Great” you can email Robin regarding someone going the extra mile and he will acknowledge the driver/staff member caught in the act.
9	<p>Goals and Initiatives of TAC</p> <ul style="list-style-type: none"> - TAC members should send all goals and objectives for 2018 TAC as well as long term goals to Steven. P.
10	<p>Round Table Discussion</p> <ul style="list-style-type: none"> - Bonnie. B put forward a motion to specifically indicate that there be a minimum of one senior on TAC. Motion Passed as follows: - Change regular users on committee from four to three members. The extra TAC position will now be specified as a senior position. (Three Regular Members and One Senior) <p>Dolores will send Amanda an updated members list and who each individual on TAC represents.</p> <ul style="list-style-type: none"> - Steven P. – Recommend to Transit to bring additional buses on Canada Day to River Side Park. - Robin will get copy of Canada Day Plan and give to TAC for the next meeting. - John. M – Requested update on summer service. Laura B. Planning & Scheduling Supervisor will attend the next TAC meeting to provide an update on summer service. - Requested update on Info posts. Currently Transit is replacing the info posts and fixing some that were damaged. Transit hopes to have all of the info posts updated within the next two weeks. This information will be posted on social media. - Brenda P. – Discussed with Mike the cost of student passes. Any questions regarding the costs of student bus passes contact Kayla W. - Pat H. - Sign on Gordon going north before Lakeside is facing the roadway. Please ensure info posts are facing passengers so that riders do not have to step into the roadway to read the sign. - Thank you for fixing the ramp on the new mobility buses and the fixed signs at Walmart. - Bonnie B. – Age friendly group would like to comment that Transit drivers are pleasant and the one hour transfers are convenient.

	<ul style="list-style-type: none">- Age friendly group would like to see benches/shelter in front of retirement homes.- Age friendly would like to see more directions/guidance on priority seating. - Dolores B. – Will meet with Amanda and Robin to discuss changes to the TAC meeting process. Dolores will attend the next TAC meeting to provide feedback.
11	<ul style="list-style-type: none">- Next meeting March 29, 2018
12	<ul style="list-style-type: none">- Adjournment at 7:35pm.