

# Notice of Intention to Demolish a Cultural Heritage Resource Application Form



Please refer to the Notice of Intention to Demolish a Cultural Heritage Resource Process Guide and/or consult with Heritage Planning staff while completing this form.

<b>For internal use:</b>	
Date application received	Date of pre-consultation
File number	Date application deemed complete

<b>PART A: Applicant Information</b>		
Name of legal property owner		
Address of legal property owner		
Phone number	Email address	
<b>Agent Information</b>		
[Authorization is required if the applicant is not the legal owner, see Part F]		
Name of agent		
Address of agent		
Phone number	Email address	
<b>PART B: Property Information</b>		
Address of subject property		
Legal description	Lot	Plan No.
Heritage status		
<input type="checkbox"/> Listed (non-designated) property <input type="checkbox"/> Designated Part IV (individual) property <input type="checkbox"/> Designated Part V (heritage district) property		
Date of purchase of subject property		
Current use(s)		
Number and type of structures on subject property		
Is the subject property currently or previously the subject of a development application (i.e. re-zoning, site plan control, committee of adjustment application, building permit, including demolition permit)?		
<input type="checkbox"/> Yes <input type="checkbox"/> No		
If yes, please provide application number and details here:		

**PART C: Reasons for Demolition Request**

Please provide reasons for which the owner would like the building(s) on the property demolished or removed

**PART D: Complete Application Requirements**

Please check all documentation provided with the application based on the requirements determined by Heritage Planning staff.

- Scaled, full-size plan and elevation drawings which clearly illustrate the existing building(s) and location, as well as proposed changes to the site.
- Cultural Heritage Resource Impact Assessment
- A complete land title search of the property to the satisfaction of the City of Guelph
- Comprehensive photographic documentation of the property and all structures, showing all significant heritage attributes
- Other:

**PART E: Sworn Declaration**

I/WE HEREBY CERTIFY that the information contained in this application is true, correct and complete in every respect and may be verified by the City of Guelph by such inquiry as it deems appropriate, including inspection of the property for which this application is being made.

I/WE HEREBY GRANT PERMISSION to the City, or its agents, including Heritage Guelph members, to inspect my/our property as part of the review/heritage assessment process.

\_\_\_\_\_  
Name of Property Owner

\_\_\_\_\_  
Signature of Property Owner  
(Owner must sign this application. Please see Part F: Authorization for Agent to Act for Owner)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name of Agent (if applicable)

\_\_\_\_\_  
Signature of Agent

\_\_\_\_\_  
Date

\* Personal information in this application (name, address, phone number, e-mail address) is part of the public record and by signing such application form the applicant acknowledges that such information can be disclosed to the public.

**PART F: Authorization for Agent to Act for Owner**

If application is signed by an Agent on Owner's behalf, the Owner's written authorization below must be completed and submitted with the application.

I/WE \_\_\_\_\_

Of the \_\_\_\_\_ of \_\_\_\_\_

In the County/Region of \_\_\_\_\_

Do hereby authorize \_\_\_\_\_

To act as my/our agent in this application.

\_\_\_\_\_  
Signature of Owner(s)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name of Owner(s)

\* Personal information in this application (name, address, phone number, e-mail address) is part of the public record and by signing such application form the applicant acknowledges that such information can be disclosed to the public.