

MEETING MINUTES



MEETING DATE **River Systems Advisory Committee**
 October 17, 2012

LOCATION TIME City Hall - Meeting Room "B"
 4:00 – 6:00 p.m.

MEMBERS PRESENT Karen Chisholme(Chair), Stan Kozak, Eric Wilson, Nicola Lower

STAFF PRESENT Adele Labbé, Joan Jylanne, Vaille Laur, April Nix

MEMBERS ABSENT Mary Finch, Michelle Bowman

DISCUSSION ITEMS

ITEM #	DESCRIPTION
1	<p>Welcome:</p> <ul style="list-style-type: none"> ▪ Roll call and certification of quorum ▪ Declaration of pecuniary interest or conflict of interest - None ▪ Review of agenda
2	<p>Notices/Planning Applications:</p> <p>1. Notice RE: 180 Gordon Street OMB Pre-hearing</p> <p>Adele Labbé advised that the pre-hearing conference is scheduled for Monday, November 5, 2012 at City Hall. You may attend if you wish.</p> <p>2. 1159 Victoria Road South Update</p> <p>Adele Labbé provided a brief introduction to the application and advised that it will come to RSAC in the future.</p>
3	<p>Other Business:</p> <p>1. Information Presentation from City Staff re: The Guelph Innovation District Lands and Upcoming Secondary Plan Process</p> <p>Joan Jylanne, Senior Policy Planner with the City of Guelph gave a PowerPoint presentation on the Draft Guelph Innovation District Secondary Plan.</p> <p><u>Presentation Outline</u></p> <ul style="list-style-type: none"> • Background <ul style="list-style-type: none"> ○ 436 ha site with significant natural and cultural heritage resources • Project Integration

- Secondary Plan (Growth Management Strategy)
- Community Energy Initiative
- Economic Development Strategy
- Secondary Plan Process – 3 Phases
- Public Engagement – 13 events over past six years
- Vision, Principles and Preferred Design – Supported by Council January 2012
- Preferred Design Development
 - Area Structure Plan
 - Natural and Cultural Heritage
 - Infrastructure Framework
 - Connections and Viewsheds
- Draft GID Secondary Plan Components
 - Vision, Principles and Objectives
 - Natural and Cultural Heritage
 - Energy, Infrastructure and Sustainability
 - Mobility
 - The Public Realm
 - Land Use and Built Form
 - Interpretation and Implementation
- Next Steps
 - October 15, 2012 - Release Draft Secondary Plan
 - November 28, 2012 - Public Open House
 - January 2013 - Statutory Public Meeting
 - March 2013 - Council Adoption

Joan asked that the Committee review the Draft Secondary Plan and provide comments to her by the 2nd week of December, 2012.

2. Issues and Priorities of the Committee

Stan noted the following items:

- Changes in the process as the committee deals with major issues and applications:
 - with specific reference to the need for subcommittee consideration of these in advance of our bi-monthly meetings
 - the complexity of many issues is beyond the scope of being able to address these adequately during our mandated 2 hour sessions
 - Stan to email Vaille the draft project review template for distribution before the next RSAC meeting.
- Number of meetings per year, mandate –advisory role vs. implementation role, agenda template, how timed items are addressed
- Review of the description of the scope of the committee so that it more accurately reflects reality
- Status of RSAC as per recent OP changes

	<p>Communications</p> <ul style="list-style-type: none"> • Making an annual report to council a priority – Stan to email draft template to Vaille for distribution before next RSAC Meeting. <p>Advisory Issues</p> <ul style="list-style-type: none"> • Wildlife conflicts along the river • Invasive species <p>Monitoring</p> <ul style="list-style-type: none"> • Heritage district status • Trunk sewer update
4	<p>Adoption of May 23, 2012 Meeting Minutes:</p> <p>Moved by Stan Kozak and seconded by Nicola Lower “To accept the minutes as printed.”</p> <p style="text-align: right;">Motion Carried -Unanimous-</p>
5	<p>Adjournment</p>

ACTION ITEMS

ITEM #	ASSIGNED TO	DUE DATE	DESCRIPTION
1.	RSAC	Ongoing	Members to review all the completed Subwatershed Studies (Torrance & Hanlon) within the City and compile a work plan to achieve the recommendations. <ul style="list-style-type: none">Information can be inputted, once we have the template.
2.	Jeremy	Ongoing	<ul style="list-style-type: none">Jeremy to put together tentative conclusions on the study and circulate them to committee members for review and then on to the GRCA for input.Jeremy to compile recommendations for subwatershed template.
3.	RSAC	2013	<ul style="list-style-type: none">Field trip along the River Systems in the City.
4.	Jeremy/Karen/Eric	Ongoing	<ul style="list-style-type: none">Identification of restoration priorities along the River System and ideas for restoration within these locations.
5.	Jeremy/Karen	Ongoing	<ul style="list-style-type: none">Development of potential road signage for the identification of rivers and tributaries within the City.