

MEETING MINUTES



MEETING DATE	River Systems Advisory Committee April 18, 2012
LOCATION TIME	City Hall - Meeting Room "A" 4:00 – 6:00 p.m.
MEMBERS PRESENT	Stan Kozak, Karen Chisholme, Nicola Lower, Mary Finch, David Beaton
STAFF PRESENT	Al Hearne, Vaille Laur
MEMBERS ABSENT	Michelle Bowman, Eric Wilson

DISCUSSION ITEMS

ITEM #	DESCRIPTION
1	<p>Welcome:</p> <ul style="list-style-type: none"> ▪ Roll call and certification of quorum ▪ Declaration of pecuniary interest or conflict of interest - None ▪ Review of agenda
2	<p>Discussion Items:</p> <p>1. Heritage River</p> <p>RSAC expressed concern of the elevated water behind the Wellington Street Dam. RSAC reviewed the draft recommendation regarding the proposed Heritage District prepared by Mary, Stan and David. RSAC to submit a written Recommendation to Guelph City Council on Elements of the Proposed Brooklyn and College Hill Heritage Conservation District.</p> <p style="text-align: center;">Moved by David Beaton and seconded by Nicola Lower</p> <p style="text-align: center;">“THAT the River Systems Advisory Committee submit a written recommendation to Guelph City Council on Elements of the Proposed Brooklyn and College Hill Heritage Conservation District .”</p> <p style="text-align: right;">Motion Carried -Unanimous-</p> <p>2. RSAC Procedures</p> <p>Items discussed included:</p> <ul style="list-style-type: none"> ▪ Use subcommittees to handle increased workload ▪ Form a subcommittee on procedures. Members include: Stan, Karen and Nicola ▪ Al Hearne advised that interviews are being scheduled for an Environmental Planner.

	<p>3. Two Rivers Festival</p> <p>The event runs June 10-17 and involves numerous organizations. If RSAC wishes to do an event please email Stan.</p> <p>4. Annual Report</p> <p>Stan distributed a draft annual reporting table for inclusion to an Annual Report to Council. It was noted that this would be filled out starting the next meeting of RSAC. For further discussion at the next RSAC Meeting.</p> <p>5. GRCA Guelph Lake</p> <p>No action to be followed.</p>
<p>3</p>	<p>Adoption of March 21, 2012 Meeting Minutes:</p> <p>Moved by David Beaton and seconded by Stan Kozak “To accept the minutes as printed.”</p> <p style="text-align: right;">Motion Carried -Unanimous-</p>
<p>4</p>	<p>Other Business:</p> <p>Next meeting of RSAC will be May 23, 2012</p>
<p>5</p>	<p>Adjournment</p>

ACTION ITEMS

ITEM #	ASSIGNED TO	DUE DATE	DESCRIPTION
1.	RSAC	Ongoing	Members to review all the completed Subwatershed Studies (Torrance & Hanlon) within the City and compile a work plan to achieve the recommendations. <ul style="list-style-type: none">Information can be inputted, once we have the template.
2.	Jeremy	Ongoing	<ul style="list-style-type: none">Jeremy to put together tentative conclusions on the study and circulate them to committee members for review and then on to the GRCA for input.Jeremy to compile recommendations for subwatershed template.
3.	RSAC	Ongoing	<ul style="list-style-type: none">Field trip along the River Systems in the City.
5.	Jeremy/Karen/Eric	Ongoing	<ul style="list-style-type: none">Identification of restoration priorities along the River System and ideas for restoration within these locations.
6.	Jeremy/Karen	Ongoing	<ul style="list-style-type: none">Development of potential road signage for the identification of rivers and tributaries within the City.