

# MEETING MINUTES



MEETING DATE	<b>River Systems Advisory Committee</b> March 20, 2013
LOCATION TIME	City Hall - Meeting Room "B" 4:00 – 6:00 p.m.
MEMBERS PRESENT	Jeremy Shute (Chair), Eric Wilson, Nicola Lower, Mariette Pushkar, Sara Ashpole
STAFF PRESENT	Adele Labbé
MEMBERS ABSENT	Stan Kozak, Ian McCormick, Jo-Anne McDermott, Karen Chisholme

## DISCUSSION ITEMS

ITEM #	DESCRIPTION
<b>1</b>	<p><b>Welcome:</b></p> <ul style="list-style-type: none"> <li>▪ Roll call and certification of quorum</li> <li>▪ Declaration of pecuniary interest or conflict of interest - None</li> <li>▪ Review of agenda</li> </ul>
<b>2</b>	<p><b>Agenda:</b></p> <p><b>1. Proposed EIS Terms of Reference for 5 Arthur Street</b></p> <p>Melissa Straus, from Stantec provided a brief overview of the subject property and advised it will be a phased mixed-use development and the vision for the site is to include residential and commercial uses.</p> <p>Adele Labbé spoke to the staff report and provided an overview on the background of the subject property. It was noted that the EIS will be to study the adjacent Natural Heritage System and demonstrate no impact to the features and functions of the system as well as identify any enhancement opportunities.</p> <p>General discussion took place and the consultant was available to respond to questions from the River Systems Advisory Committee.</p> <p>Jeremy Shute provided the consultant a document outlining pre-development comments and site observations from a tour undertaken by RSAC members on March 5, 2013.</p> <p>RSAC noted concern for public safety/river access for both getting in and out of the water.</p> <p>Moved by Sara Ashpole and seconded by Mariette Pushkar</p> <p style="text-align: center;">“That the River Systems Advisory Committee accept the Terms of Reference for an Environmental Impact Study prepared by Stantec with the following condition:</p>

	<ul style="list-style-type: none"> <li>▪ That the EIS ToR incorporate City Staff comments, specifically: <ul style="list-style-type: none"> <li>▪ That the EIS address the location of the Significant Environmental Corridor as well as include a discussion on wildlife movement;</li> <li>▪ That the EIS provide recommended mitigation measures and enhancement opportunities which may include a development setback or ecological buffer;</li> <li>▪ That the EIS site characterization include input from engineering (i.e. geology, soils, hydrology and hydrogeology); and</li> <li>▪ That the EIS include breeding bird surveys, Species at Risk Screening, Bat Surveys and a detailed tree inventory.</li> </ul> </li> <li>▪ That the EIS consider the proposal in the context of the Goals and Objectives of the identified background document, the River Systems Management Study (1993).”</li> </ul> <p style="text-align: right;">Motion Carried -Unanimous-</p> <p><b>2. Progress on the 2012 Summary of Activities</b></p> <p>Jeremy Shute reviewed the document with RSAC members and asked that it be updated throughout the year. Adele Labbé will fill in the status column.</p> <p>General discussion took place and it was noted that Adele Labbé will investigate as to “where” to submit this document when completed. It was also suggested the document could be placed on the RSAC website.</p> <p><b>3. Royal City Park Connecting Trails – Formalize RSAC Comments (Motion)</b></p> <p>RSAC members to send Adele Labbé comments by the end of the week.</p> <p><b>4. Progress on RSAC Workplan for 2013</b></p> <p>RSAC reviewed workplan and members were assigned to various projects/activities.</p> <p>Adèle Labbé will send the document to Committee members for review.</p> <p><b>5. Ontario Great Lakes Funding Opportunity</b></p> <p>Jeremy Shute advised there is an opportunity for \$25,000.00 grant money to do restoration projects/work. He asked the Committee if there was any interest in making an application for funding. General discussion took place and Jeremy asked for a list of potential project locations in the City. Subcommittee members include Jeremy, Eric and Nicola.</p>
<b>3</b>	<p><b>Adoption of February 20, 2013 Meeting Minutes:</b></p> <p>Moved by Sara Ashpole and seconded by Nicola Lower “To accept the minutes as printed.”</p> <p style="text-align: right;">Motion Carried</p>

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<b>4</b>	<b>Adjournment</b>  Moved by Nicola Lower, Seconded by Eric Wilson  “That the meeting be adjourned.”  Adjourn - 6:15 pm
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**ACTION ITEMS**

<b>ITEM #</b>	<b>ASSIGNED TO</b>	<b>DUE DATE</b>	<b>DESCRIPTION</b>
<b>1.</b>	RSAC	2013	<ul style="list-style-type: none"><li>▪ Field trip along the River Systems in the City.</li></ul>
<b>2.</b>	Jeremy/Karen/Eric	Ongoing	<ul style="list-style-type: none"><li>▪ Identification of restoration priorities along the River System and ideas for restoration within these locations.</li></ul>
<b>3.</b>	Jeremy/Karen	Ongoing	<ul style="list-style-type: none"><li>▪ Development of potential road signage for the identification of rivers and tributaries within the City.</li></ul>