

MEETING MINUTES



MEETING DATE	River Systems Advisory Committee February 20, 2013
LOCATION TIME	City Hall - Meeting Room "B" 4:00 – 6:00 p.m.
MEMBERS PRESENT	Jeremy Shute (Chair), Stan Kozak, Eric Wilson, Nicola Lower, Mariette Pushkar, Ian McCormick, Jo-Anne McDermott, Karen Chisholme, Sara Ashpole
STAFF PRESENT	Adele Labbé
MEMBERS ABSENT	None

DISCUSSION ITEMS

ITEM #	DESCRIPTION
1	<p>Welcome:</p> <ul style="list-style-type: none"> ▪ Roll call and certification of quorum ▪ Declaration of pecuniary interest or conflict of interest – None ▪ Introduction of New Members <ul style="list-style-type: none"> ▪ Ian McCormick, Jo-Anne McDermott, and Sara Ashpole were introduced and welcomed to the River Systems Advisory Committee ▪ Review of agenda <ul style="list-style-type: none"> ▪ Add "Two Rivers Festival" and "Review Meeting Dates"
2	<p>Agenda:</p> <p>1. 2012 Summary of Activities</p> <p>General discussion revolved around the Summary of Activities Table that Karen and Jeremy created. Karen will distribute the table to RSAC members for review of formatting and content.</p> <p>2. Royal City Park Connecting Trails – Presentation of information by Helen White, Park Planner and Adele Labbé</p> <p>Helen White, Park Planner with the City of Guelph presented "Royal City Park Improvements". Helen advised that the project is related to the 40 Wellington Street commercial development. The project is to avoid any impacts to the Park by planning appropriate trails and buffer strips at the adjoining property lines.</p> <p>General discussion took place and RSAC indicated that much of their 40 Wellington Street recommendation has been incorporated into the project. The RSAC will provide comment on the proposed trail routing and buffer strips. Adele Labbé to send pdf. of drawing as a basis for providing comment.</p>

	<p>3. Upcoming Development Proposal at 5 Arthur Street (formerly known as W.C. Woods site)</p> <p>Adele Labbé, Environmental Planner with the City of Guelph provided a brief overview of the subject site and advised the property is up for redevelopment. RSAC to work on providing input.</p> <p>4. RSAC Workplan for 2013</p> <p>Adèle Labbé, Environmental Planner with the City of Guelph reviewed the 2013 Workplan with Committee members.</p> <p>General Discussion took place and Adèle will send members a web link to the Brooklyn and College Heritage Conservation District (HCD) and the Guelph Innovation District- GID (York – Correctional Centre lands). Adèle will also send the Workplan to Jeremy.</p> <p>5. Two Rivers Festival</p> <p>Stan Kozak advised that the Two Rivers Festival is coming up and that any programming ideas should be sent within two weeks.</p> <p>6. Request Change of July Meeting date</p> <p>Jeremy indicated that there is a desire to reschedule the July RSAC meeting date. It was concluded that this meeting will be rescheduled once workplan is complete. Options are to reschedule in June or October.</p>
<p>3</p>	<p>Adoption of November 21, 2012 Meeting Minutes:</p> <p>Moved by Mariette Pushkar and seconded by Eric Wilson “To accept the minutes as printed.”</p> <p style="text-align: right;">Motion Carried</p> <p><i>3 members abstained</i></p>
<p>4</p>	<p>Adjournment</p> <p>Moved by Karen Chisholme, Seconded by Nicola Lower</p> <p>“That the meeting be adjourned.”</p> <p>Adjourn - 6:05 pm</p>

ACTION ITEMS

ITEM #	ASSIGNED TO	DUE DATE	DESCRIPTION
1.	RSAC	2013	<ul style="list-style-type: none">Field trip along the River Systems in the City.
2.	Jeremy/Karen/Eric	Ongoing	<ul style="list-style-type: none">Identification of restoration priorities along the River System and ideas for restoration within these locations.
3.	Jeremy/Karen	Ongoing	<ul style="list-style-type: none">Development of potential road signage for the identification of rivers and tributaries within the City.