

# Oversized Vehicle Permit

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Permission is hereby granted pursuant to Section 110 of the Highway Traffic Act R.S.O. 1990. The original Permit must accompany the vehicle at all times and must be produced on the demand of a police officer or other officer appointed for carrying out the provisions of the Highway Traffic Act.

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## Office Use

Date application received: \_\_\_\_\_

Note: The Deputy CAO of Infrastructure, Development and Enterprise of the City of Guelph or his/her representative must receive the Permit application a minimum of five business days in advance of the movement date.

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## Applicant Information

Moving company: \_\_\_\_\_ Telephone number: \_\_\_\_\_

Contact name: \_\_\_\_\_ Cell phone number: \_\_\_\_\_

Address: \_\_\_\_\_ Fax number: \_\_\_\_\_

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## Vehicle/Load Information

Vehicle identification number: \_\_\_\_\_ To move or operate: \_\_\_\_\_

With overall vehicle/load dimensions of: \_\_\_\_\_

Weight (kg): \_\_\_\_\_ Length (m): \_\_\_\_\_

Height (m): \_\_\_\_\_ Width (m): \_\_\_\_\_

Maximum axle weight: \_\_\_\_\_

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## Travel Information

Origin: \_\_\_\_\_ Destination: \_\_\_\_\_

Along the following route:

Movements to take place from date: \_\_\_\_\_ Through to date: \_\_\_\_\_

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## Forward Completed Permit to:

City of Guelph – Transportation Services,  
City Hall, 1 Carden Street,  
Guelph ON N1H 3A1  
Fax: (519) 822-6194

Email: [traffic@guelph.ca](mailto:traffic@guelph.ca)

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This Permit is conditional upon the applicant signing below, and agreeing to the conditions listed on Pages 2 and 3 of this Permit. The City of Guelph confirms that the electronic signature of this document is acceptable provided that the applicant is specifically authorized by the Moving Company to enter into and execute this document in such manner.

Name/Title of Approver: \_\_\_\_\_

Name/Title of Applicant: \_\_\_\_\_

Signature of Approver: \_\_\_\_\_

Signature of Applicant: \_\_\_\_\_

Dated: \_\_\_\_\_

Dated: \_\_\_\_\_

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The following conditions must be met:

1. Permit is to be obtained from the Transportation Services Department of the City of Guelph and signed by the Deputy CAO of Infrastructure, Development and Enterprise or his/her representative.
2. This Permit is issued upon payment of \$364.65 to the City of Guelph. Payment can be made via cheque made out to the "City of Guelph", by cash or debit at City Hall (1 Carden Street, Guelph) or by VISA or MasterCard.
3. This Permit is valid only within the boundaries of the City of Guelph on the date specified and along the route identified on this Permit.
4. The applicant certifies that the Information contained in this application is true and acknowledges and accepts the responsibilities imposed by law on the applicant in relation to the operation of a commercial motor vehicle under the authority of the permit(s) issued pursuant to this application.
5. The applicant will ensure that the approved route is appropriate and available for the proposed movements in advance of and on the day of each move taking into consideration items including but not limited to road widths, traffic volumes, overhead obstructions, the presence of any utilities or signal equipment and the possible need for their removal or relocation. No representation is made by municipal authorities as to the clearances and capacities involved.
6. If it is necessary to cross a sidewalk or curbing with the load mentioned on this Permit, the applicant will cover the sidewalk or curbing with 10cm planking.
7. In accepting this Permit, the person or persons to whom it is issued agree to hold harmless the City of Guelph for any damage that may result from the movement of this load or object and to indemnify the City of Guelph for any damage caused to City property, by reason of granting this Permit. The indemnity provisions of this Permit shall survive the termination of the Permit.
8. The City of Guelph may require the applicant to post a bond sufficient to cover the cost of any possible damage to City property.
9. The City of Guelph reserves the right to cancel its permission at any time without notice.
10. The City of Guelph shall have the right to remove the load from the road at the mover's expense in the event of a breakdown or other obstruction of road that is not in accordance with this Permit.
11. This Permit is not valid for passage over bridges on which signs are displayed indicating restricted loads or gross weights.

12. This Permit is valid during daylight hours only and is NOT valid between 7:00 a.m. to 9:00 a.m. and 4:00 p.m. to 6:00 p.m.
13. This Permit is NOT valid on Saturdays, Sundays, and Legal Statutory Holidays.
14. The applicant must place "Caution Oversized Load" signs on the front and rear of the vehicle.
15. The applicant must take every precaution to safeguard other users of the roads.
16. If the vehicle including load or contents or other object is a greater height than 4.15m (13'7 3/8"), the applicant must notify Guelph Hydro, Bell Canada, Rogers Cable; and any other agency which may be affected. If the agencies involved are unable to accommodate the move on the date specified herein, this permit is to be considered null and void.
17. The applicant must arrange escort as described below. Where escort by City of Guelph Departments is required, the applicant must arrange the escort a minimum of 48 hours in advance by calling 519-837-5628. Where escort by the Guelph Police Service is required, the applicant must arrange for the escort a minimum of seven days in advance by contacting the Guelph Police Services at [www.guelphpolice.ca](http://www.guelphpolice.ca) to request special duty officers.
  - a. Escort by Guelph Police Service required when load widths are greater than 3.65 metres on two-lane roadways
  - b. Escort by Guelph Police Service required when load widths are greater than 4.80 metres on four-lane roadways
  - c. Escort by Guelph Police Service required when load height is greater than 4.80 metres
  - d. Escort by City of Guelph Traffic Signal Crew required when load height greater than 4.7 metres
  - e. Escort by City of Guelph Sign Crew required when load widths are greater than 6.4 metres on two-lane roadways
  - f. Escort by City of Guelph Sign Crew required when load widths are greater than 14.3 metres on four-lane roadways
  - g. Escort by City of Guelph Sign Crew required for Speedvale Avenue when load widths are greater than 12.8 metres

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## Collection Notice

Personal Information, as defined by the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA) is collected under the authority of the Municipal Act, 2001 and will be used in accordance with the provisions of MFIPPA. Personal information on this form will be used for the purpose of assisting the City of Guelph in making a decision on the issuance of this Oversized Vehicle Permit. Any personal information such as name and address included in a submission from the public may become part of the public record. Questions regarding the issuance of this permit should be directed to the Manager, Transportation Engineering, 1 Carden Street, Guelph, Ontario N1H 3A1 519-822-1260 extension 2048. Questions regarding the collection, use and disclosure of information should be directed to the City of Guelph's Access, Privacy and Records Specialist at 519-822-1260 extension 2605 or [privacy@guelph.ca](mailto:privacy@guelph.ca).