

COMMITTEE AGENDA



TO **Operations & Transit Committee**

DATE February 21, 2012

LOCATION Council Chambers

TIME 5:00 p.m.

DISCLOSURE OF PECUNIARY INTEREST

CONFIRMATION OF MINUTES – January 23, 2012

PRESENTATIONS (Items with no accompanying report)

- a) Guelph Transit Update – Transit Growth Strategy Implementation

CONSENT AGENDA

The following resolutions have been prepared to facilitate the Committee's consideration of the various matters and are suggested for consideration. If the Committee wishes to address a specific report in isolation of the Consent Agenda, please identify the item. The item will be extracted and dealt with separately. The balance of the Operations & Transit Committee Consent Agenda will be approved in one resolution.

ITEM	CITY PRESENTATION	DELEGATIONS	TO BE EXTRACTED
OT-4 Committee Rolling Calendar			
OT-5 Commemorative Tree Plaques		<u>Correspondence:</u> <ul style="list-style-type: none">• Barry Wrigglesworth• David Park	√

Resolution to adopt the balance of the Operations & Transit Committee Consent Agenda.

ITEMS EXTRACTED FROM THE CONSENT AGENDA

Once extracted items are identified, they will be dealt with in the following order:

- 1) delegations (may include presentations)
- 2) staff presentations only
- 3) all others.

NEXT MEETING – March 19, 2012

**The Corporation of the City of Guelph
Operations & Transit Committee
Monday, January 23, 2012 @ 5:00 p.m.**

A meeting of the Operations & Transit Committee was held on Monday, January 23, 2012 in Council Chambers at 5:00 p.m.

Present: Councillors, Findlay, Bell, Furfaro, Van Hellemond and Mayor Farbridge

Also Present: Councillor Dennis

Staff in Attendance: Mr. D. McCaughan, Executive Director of Operations & Transit; Mr. D. Godfrey, Manager, By-law Compliance and Security; Mr. R. Keller, General Manager, Public Works; Mr. D. McMillan, Traffic Technologist; Mr. B. Labelle, City Clerk; Ms. T. Agnello, Deputy Clerk; and Ms. D. Black, Assistant Council Committee Coordinator

There was no declaration of pecuniary interest.

1. Moved by Councillor Van Hellemond
Seconded by Mayor Farbridge

THAT the minutes of the Operations & Transit Committee meeting held on December 12, 2011 be confirmed as recorded and without being read.

VOTING IN FAVOUR: Councillors Bell, Findlay, Furfaro and Van Hellemond and Mayor Farbridge (5)

VOTING AGAINST: (0)

Carried

Consent Agenda

The following items were extracted from the January 23, 2012 Consent Agenda to be voted on separately:

- | | |
|-------------|---------------------------------------|
| OT 2012-A.1 | Temporary Allowance of Exotic Animals |
| OT 2012-A.2 | Idling By-law Review |
| OT 2012-A.3 | Eastview Road – Speed Limit Reduction |

Temporary Allowance of Exotic Animals

2. Moved by Mayor Farbridge
Seconded by Councillor Van Hellemond

REPORT

THAT the Operations & Transit Committee Report Temporary Allowance of Exotic Animals OT011203 dated January 23, 2012 be received.

AND THAT an exemption from By-law (1988)-12960 be granted to allow exotic animals (one camel) within the City limits during the

Foundation of Guelph General Hospital's fundraiser gala being held on March 3, 2012 at 221 Stone Road East;

AND THAT Council authorize the Executive Director of Operations & Transit to approve temporary exemptions to the Exotic Animal Control By-laws (1988)-12960 and (1978)-9876, subject to the satisfaction of the Executive Director of Operations & Transit;

AND THAT the City's contracted animal control provider examines the animals before and after the event;

AND THAT the examination of the animals be included as a condition for the approval of the delegation of authority for exemptions to the exotic animal by-law.

VOTING IN FAVOUR: Councillors Bell, Findlay, Furfaro and Van Hellemond and Mayor Farbridge (5)

VOTING AGAINST: (0)

Carried

Idling By-law Review

3. Moved by Councillor Furfaro
Seconded by Councillor Bell

REPORT

THAT the Operations & Transit Committee Report OT011202 Idling By-law Review dated January 23, 2012 be received;

AND THAT amendments to the Idling By-law as set out in Operations & Transit Committee Report OT011202 Idling By-law Review dated January 23, 2012 be forwarded to Council for approval.

VOTING IN FAVOUR: Councillors Bell, Findlay, Furfaro and Van Hellemond and Mayor Farbridge (5)

VOTING AGAINST: (0)

Carried

Eastview Road – Speed Limit Reduction

4. Moved by Councillor Furfaro
Seconded by Councillor Van Hellemond

THAT the Operations & Transit Committee report #OT011201 Eastview Road Speed Limit Reduction dated December 12th, 2011 be received;

AND THAT the speed limit on Eastview Road between Watson Parkway North and the easterly City limit be reduced from 60km/h to 50km/hr.

5. Moved in amendment by Councillor Furfaro
Seconded by Councillor Van Hellemond
THAT staff be directed to conduct a comprehensive review of the streets surrounding Eastview Road in order to provide consistency of the speed limits within the area.

VOTING IN FAVOUR: Councillors Bell, Findlay, Furfaro and Van Hellemond and Mayor Farbridge (5)

VOTING AGAINST: (0)

Carried

REPORT

6. Moved by Councillor Furfaro
Seconded by Councillor Van Hellemond
THAT the Operations & Transit Committee report #OT011201 Eastview Road Speed Limit Reduction dated December 12th, 2011 be received;

AND THAT the speed limit on Eastview Road between Watson Parkway North and the easterly City limit be reduced from 60km/h to 50km/hr.;

AND THAT staff be directed to conduct a comprehensive review of the streets surrounding Eastview Road in order to provide consistency of the speed limits within the area.

VOTING IN FAVOUR: Councillors Bell, Findlay, Furfaro and Van Hellemond and Mayor Farbridge (5)

VOTING AGAINST: (0)

Carried

The meeting adjourned at 5:37 p.m.

.....
Chairperson

Transit Growth Strategy Update

Operations & Transit Committee

February 21, 2012

Agenda

- Overview of TGS Principles
- Changes Made
- Action To Be Taken
- System Performance
- Other Risks
- Vehicle Acquisition

Overview of TGS Principles

- Transit is operated from a system perspective
- TGS to be implemented within existing resource base
- Effect efficiencies by better matching service levels to demand
- Plan for higher order and interregional transit
- Implement performance and design standards to measure and monitor success

Changes Made

- Added stop at Elliott on Community Bus North Route
- Shortened Route 2 A/B to address missed connections. Added stop at ARC Industries
- Added new base route - Route 15
- Added stops and trips to Route 21

Action To Be Taken

- Update route and bus stop network for Route 20
- Add capacity to south end
- Add capacity downtown to University Centre (UC)
- Refine UC platform allocation
- Minimize interlining where possible
- Alternative models for low volume corridors

System Performance

Contacts from Transit Riders



System Performance

- Schedule adherence varied widely by route prior to Route 2 A/B changes
- Adherence has been improving since route revisions but does not guarantee that all connections are made at key transfer points (2 min early, 5 min late)

Other Risks

- Intermittent full buses - different times of the day and days of the week
- Can not guarantee 100% of connections will be made
- Level of “direct” service from south end to downtown

Vehicle Acquisition

- Ongoing capacity issue in south end highlighted by TGS changes. Not a routing issue
- Extreme peaking of demand during different time periods and different days
- Capacity issue will not go away in the future. Combination of peaked demand and continued growth of student renters in south end
- Existing fleet fully utilized during peak times

Vehicle Acquisition

- Acquiring 4 used vehicles to gain capacity as quickly as possible
- No additional financial resources required in 2012 to acquire used and new vehicles

**OPERATIONS & TRANSIT COMMITTEE
CONSENT AGENDA**

February 21, 2012

Members of the Operations & Transit Committee.

SUMMARY OF REPORTS:

The following resolutions have been prepared to facilitate the Committee's consideration of the various matters and are suggested for consideration. If the Committee wishes to address a specific report in isolation of the Consent Agenda, please identify the item. The item will be extracted and dealt with immediately. The balance of the Operations & Transit Committee Consent Agenda will be approved in one resolution.

A Reports from Administrative Staff

REPORT	DIRECTION
OT-2012 A.4) COMMITTEE ROLLING CALENDAR THAT the Rolling Calendar as outlined in the Operations & Transit Committee Report OT021204 dated February 21, 2012 be received.	Receive
OT-2012 A.5) COMMEMORATIVE TREE PLAQUES THAT the Operations & Transit Committee Report OT021205 <u>Commemorative Tree Plaques</u> be received; AND THAT commemorative tree plaques be permitted for a maximum display period of ten years.	Approve
B Items for Direction of Committee	
C Items for Information	

attach.

COMMITTEE REPORT



TO: **Operations and Transit Committee**

SERVICE AREA Operations & Transit

DATE February 21, 2012

SUBJECT Committee Rolling Calendar

REPORT NUMBER OT021204

SUMMARY

Purpose of Report: To provide Committee with a 'Rolling Calendar' outlining regular reports expected throughout a calendar year.

Committee Action: To receive for information.

RECOMMENDATION

THAT the Rolling Calendar as outlined in the Operations & Transit Committee Report OT021204 dated February 21, 2012 be received.

BACKGROUND

Council has requested each Standing Committee develop a Rolling Calendar which outlines, for Council and the public, reports that can be anticipated throughout a calendar year.

REPORT

Staff have developed the attached Rolling Calendar which outlines reports that are to be submitted in any one calendar year period. The Calendar includes required activities for each meeting (such as approval of minutes) and two distinctly different types of reports. The first being annual performance reports and the second being governance reports where staff convey legislated compliance/accountability reports. Given how the Service Area is influenced by many external factors, the Rolling Calendar has been populated on a quarter-annual, incremental basis to allow a degree of flexibility in reporting requirements. It is intended the Rolling Calendar will evolve over time to better reflect the needs of Committee and City Council.

CORPORATE STRATEGIC PLAN

Goal 5: A community focused, responsive and accountable government

FINANCIAL IMPLICATIONS

N/A

DEPARTMENTAL CONSULTATION

Departments of Operations & Transit

COMMUNICATIONS

The Rolling Calendar will be updated regularly to reflect any additions or deletions of reports as well as to reflect changes to timing of the reports. The Rolling Calendar will be posted on the City's website

ATTACHMENTS

Attachment A - Operations & Transit Rolling Calendar

Original Signed by:

Prepared & Recommended By:

Derek J. McCaughan

Executive Director

Operations & Transit Service Area

519-822-1260 x 2018

derek.mccaughan@guelph.ca

Attachment A Operations & Transit Committee Rolling Calendar for 2012

Meeting Activity Schedule/ Performance & Accountability Reporting	Report Type	Q1	Q2	Q3	Q4
● Regular Meetings					
Declaration of Pecuniary Interest		●	●	●	●
Minutes	A	●	●	●	●
Presentations	R	○	○	○	○
Consent Agenda Reports	A/R/I	○	○	○	○
● Performance Reporting					
Rolling Calendar, Committee Work Plan and Annual Agenda	A/R	●			
Bylaw Compliance & Security Annual Report	R	●			
Transit Annual Report	R		●		
Public Works Annual Report	R	●			
Park Maintenance & Development Annual Report	R	●			
Emergency Services Semi Annual Strategic “Operation” Plan Update	R	●		●	
Emergency Services Annual Accreditation Compliance Report	R		●		
Emergency Services Critical Acuity Triage Scale – “CTAS” new legislative reporting of a bench mark requirement	A				●
● Mandate and Charter Reporting					
Annual Committee Report	R		●		
Delegation of Authority Report	R		●		
Minimum Maintenance Standards Compliance Report	R	●			
Legislated Obligation Report	R		●		

● - scheduled ○ - as required

Report Type: **I** – Information sheets; **R** – Report receipt; **A** – Report for approval

COMMITTEE REPORT



TO **Operations and Transit Committee**

SERVICE AREA Operations & Transit

DATE February 21, 2012

SUBJECT Commemorative Tree Plaques

REPORT NUMBER OT021205

SUMMARY

Purpose of Report:

To recommend changes to the commemorative plaque process for dedication trees.

Council Action:

To approve the implementation of a defined term for commemorative tree plaques displays.

RECOMMENDATION

THAT the Operations & Transit Committee Report OT021205 Commemorative Tree Plaques be received;

AND THAT commemorative tree plaques be permitted for a maximum display period of ten years.

BACKGROUND

At the November 21, 2011 meeting of the Operations and Transit Committee, the following resolution was approved:

“THAT the Commemorative Tree Plaque process be referred back to staff to examine other options for the construction of the monument such as a tie rod or flush mount option.”

The current commemorative monuments consist of a bronze plaque that is mounted to a concrete base near the donated/purchased tree (refer to figure 1 and 2).



Figure 1: Commemorative Tree



Figure 2: Commemorative Monument

REPORT

Staff investigated the following alternative means of posting commemorative tree monuments:

Flush mount of the existing plaque

Flush mounting of the current plaques would introduce increased maintenance costs to re-level plaques that sink over time and to trim grass as it creeps over the markers. This activity to keep the markers unobstructed and visible is hand-work so is very labour intensive.

Plastic plaque on an aluminum post

Plastic plaques on an aluminum post have a lower initial purchase price, however the expected lifespan of this method is approximately 4 years so multiple replacement will be necessary within the 10 year maximum display period being recommended. This alternative may be considered aesthetically less pleasing to some and is more prone to casual vandalism.

Current bronze plaque on a metal tube post

Utilizing metal posts with the current bronze plaques would increase the installation costs, as concrete footings would be required to support the plaque and ensure the posts were secure.

Granite or natural stone marker

Granite or natural markers utilize much the same process for installation as our current process. However the weight of the granite required for this application would be in excess of 100 lbs and the type (tight grain) required would increase the cost three to four times that of the current commemorative plaque.

For these reasons staff are of the opinion we should continue using the materials and methods for commemorative monuments.

In conclusion, staff recommend a display time limit of 10 years be implemented for plaques associated with a commemorative trees as originally recommended in Report OT111157, attached.

CORPORATE STRATEGIC PLAN

Goal 6, Objective 6.6: *This policy will help ensure the City of Guelph is a leader in conservation and resource protection/ enhancement, with the highest tree canopy percentage among comparable municipalities*

Goal 1: *To ensure the City of Guelph is an attractive, well functioning and sustainable city*

FINANCIAL IMPLICATIONS

None, there is full cost recovery through the purchase price of a commemorative plaque.

DEPARTMENTAL CONSULTATION

Operations and Transit: Park Maintenance and Development

COMMUNICATIONS

N/A

ATTACHMENTS

OT111157 Commemorative Tree Plaque Process



Prepared By:

Katherine Gray
Service Performance and Development
Coordinator
Operations & Transit
519-822-1260 x2006
katherine.gray@guelph.ca



Reviewed By:

Murray Cameron
General Manager
Operations & Transit
Parks Maintenance & Development
519-822-1260 x2007
murray.cameron@guelph.ca

Original Signed by:

Recommended By:

Derek McCaughan, Executive Director, Operations & Transit

COMMITTEE REPORT



TO **Operations and Transit Committee**

SERVICE AREA Operations & Transit
DATE

SUBJECT Commemorative Tree Plaque Process

REPORT NUMBER OT111157

SUMMARY

Purpose of Report:

To recommend changes to the commemorative plaque process for dedication trees.

Committee Action:

To approve the proposed commemorative plaque process.

RECOMMENDATION

THAT the Operations & Transit Committee Report OT111157 Commemorative Tree Plaque Process be received;

AND THAT the commemorative tree plaque process outlined in Operations & Transit Committee Report OT111157 be approved for implementation.

BACKGROUND

During the May 16, 2011 Council meeting, the Tree Donation Program report was presented and approved. In addition, the following resolution was approved:

“AND THAT staff review the memorial plaques process, including timeline and report back to Committee”

The purchase of commemorative trees is increasing year over year (refer to chart 1: Commemorative Tree Purchases Year over Year), trending with more and more concrete plaques being present in the city parks.

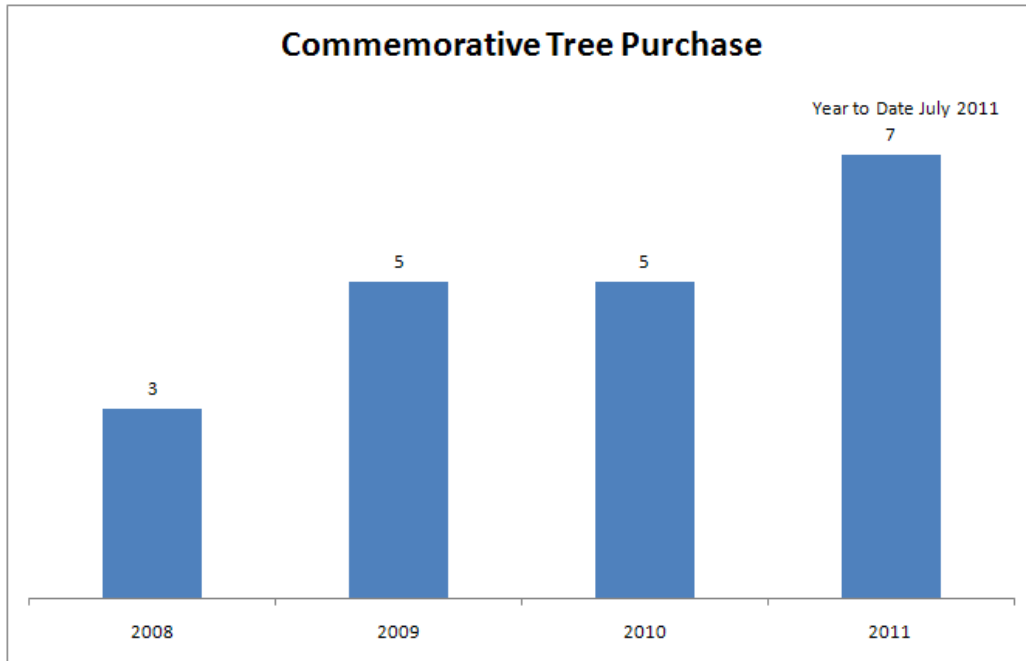


Chart 1: Commemorative Tree Purchase Year over Year

The Council Resolution was in response to a concern that public parks and green spaces may start to look like memorial gardens or cemeteries if the current commemorative program continued as currently structured.

REPORT

The commemorative tree monuments consist of a bronze plaque that is mounted to a concrete base near the donated/purchased tree (refer to figure 1 and 2).



Figure 1: Commemorative Tree



Figure 2: Commemorative Monument

The current commemorative tree process (refer to figure 3) does not limit the duration of display. In effect, the commemorative monuments are considered a permanent fixture of the park.

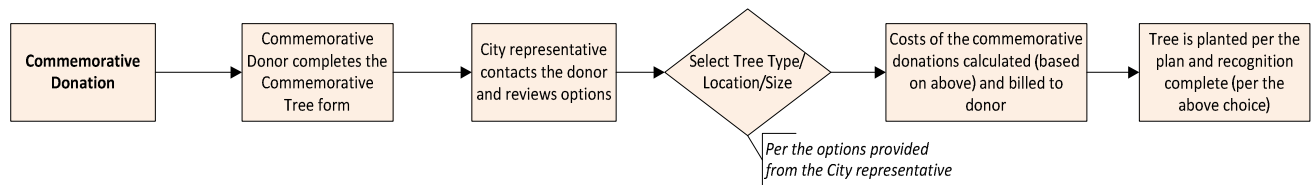


Figure 3: Current Commemorative Tree Program

Through municipal reviews to identify best practices, staff learned that three (3) municipalities do not provide commemorative plaques or any type of tree dedication marking, three (3) provide commemorative plaques for a time frame of 5 to 15 years and only one (1) municipality, other than the City of Guelph, provides permanent plaques.

Based on this information, Staff are recommending that a display time limit of 10 years be implemented for the plaques associated with a commemorative tree. The 10 year timeline is consistent with best practices identified and, in staff's opinion, is a reasonable duration for this purpose. The limit will prevent City parks from being viewed as "memorial parks" while still providing commemorative plantings throughout the parks of Guelph. Once the 10 years display period has been reached, the plaque will be removed from the park and every effort will be made to return it to the donor or next of kin.

Existing commemorative monuments will be reviewed and donors contacted to advise them of the new process and discuss the new timelines. The 10 year display limit can be applied at the time of report approval, providing the existing commemorative monuments to remain in place for an additional 10 year period from that time.

CORPORATE STRATEGIC PLAN

Goal 6, Objective 6.6: *This policy will help ensure the City of Guelph is a leader in conservation and resource protection/ enhancement, with the highest tree canopy percentage among comparable municipalities*

Goal 1: *To ensure the City of Guelph is an attractive, well functioning and sustainable city*

FINANCIAL IMPLICATIONS

Full cost recovery through purchase price.

DEPARTMENTAL CONSULTATION

Operations and Transit: Park Maintenance and Development

COMMUNICATIONS

N/A

ATTACHMENTS

N/A

Prepared by: Katherine Gray, Coordinator Performance & Service Development



Recommended By:

Murray Cameron
General Manager
Operations & Transit
Park Maintenance & Development
519-822-1260 x2007
murray.cameron@guelph.ca

Recommended By:

Derek J. McCaughan
Executive Director
Operations & Transit
519-822-1260 x 2018
derek.mccaughan@guelph.ca

From: Barry Wrigglesworth
Sent: November 23, 2011 1:09 PM
To: Mayors Office
Cc: Jim Furfaro
Subject: Memorial Tree Program

Dear Mayor Farbridge,

Until I read of the article in the Guelph Mercury about a month or so ago, in which Katherine Gray mentioned the Memorial Tree Program, I was unaware of its existence. Upon learning of the program I inquired further and obtained an application with the intent to proceed to purchase a tree and plaque for Royal City Park to honour the life of my late wife.

As my enquiry was late in the (planting) season I was advised to wait until spring 2012, and apply at that time.

The suggestion of City staff, reported in yesterday's Guelph Mercury, to remove the plaques after a 10 year period, was very disturbing to me. Implementation of such a suggestion would certainly discourage any new purchases, including mine. The increasing purchases from 2008 thru to 2011 clearly indicate that the program is popular. On a walkabout of Royal City Park, I was able to locate only two trees with attached plaques, so Katherine Gray's comment about other city's parks starting to look like cemeteries, is not, and should not be, a concern here in Guelph.

Councillor Furfaro's musing that "the reason people opt for this is because of how we do it", was bang on, and precisely the reason I plan to proceed with a purchase in 2012, but only if the plaque is permitted to remain permanently. Any new policy to remove plaques after a specified number of years, will result in me not proceeding to purchase a tree and plaque. The city would lose out on obtaining a new tree, and I would lose the opportunity to honour my late wife in a place that she very much enjoyed.

Councillor Bell's suggestion of mounting plaques flush with the ground is a bad idea. They become overgrown as we all know from trying to locate grave site markers in a cemetery.

Thank you for voting against Councillor Bell's motion.

The program as it is at present is fine, with the exception that I think any tree/plaque purchased should be guaranteed for 10 years rather than just three. A tree that survives 3 years is very likely to survive 10 years, so an increased guarantee period is virtually free of additional cost to the city.

I look forward to your continued support of the Memorial Tree Program with permanent plaques.

cordially,

Mr. Barry Wrigglesworth

From: DAVID PARK
Sent: November 22, 2011 6:17 PM
To: Mayors Office
Subject: Commemorative Plaques

If someone would like to donate to buy a tree to commemorate a death/loved one, why could the City not erect one large plaque in a park with the names, update it annually, and plant a tree? The family could know which tree it was if they wanted to. This would avoid all the tombstone looking monuments at the foot of every other tree!