

**Minutes of the Operations, Transit and Emergency Services Committee
Held in the Council Chambers, Guelph City Hall on
Monday, December 9, 2013 at 5:30 p.m.**

Attendance

Members: Chair Findlay, Councillors Bell, Furfaro and Van Hellemond

Absent: Mayor Farbridge

Councillors: Councillor Dennis
Councillor Hofland

Staff: Mr. D. McCaughan, Executive Director, Operations, Transit & Emergency Services
Mr. P. Meagher, Acting General Manager, Community Connectivity & Transit
Mr. R. Keller, General Manager, Public Works
Mr. S. Armstrong, Manager of Emergency Services/Fire Chief
Ms. T. Agnello, Deputy Clerk
Ms. D. Black, Council Committee Coordinator

Call to Order (5:30 p.m.)

Disclosure of Pecuniary Interest and General Nature Thereof

There were no disclosures.

Confirmation of Minutes

1. Moved by Councillor Bell
Seconded by Councillor Furfaro

That the open meeting minutes of the Operations, Transit & Emergency Services Committee held on November 6, 2013 be confirmed as recorded.

VOTING IN FAVOUR: Councillors Bell, Findlay, Furfaro, and Van Hellemond (4)

VOTING AGAINST: (0)

CARRIED

2. Moved by Councillor Furfaro
Seconded by Councillor Bell

That the rules of notice for agenda items in the Procedural By-law be suspended to allow Mr. Marty Williams, Executive Director, Downtown Guelph Business Association to make a presentation to committee on food trucks.

VOTING IN FAVOUR: Councillors Bell, Findlay, Furfaro, and Van Hellemond (4)

VOTING AGAINST: (0)

CARRIED

Presentations

Mr. Williams requested the City consider permitting food trucks to operate in the city and that staff be directed investigate implications and logistics of doing so.

3. Moved by Councillor Furfaro
Seconded by Councillor Van Hellemond

That staff be directed to explore the possibility of allowing food trucks to operate in the City of Guelph.

VOTING IN FAVOUR: Councillors Bell, Findlay, Furfaro, and Van Hellemond (4)

VOTING AGAINST: (0)

CARRIED

Consent Agenda

The following items were extracted from the Consent Agenda to be dealt with separately:

- OTES-2013.30 Transit Performance Review**
- OTES-2013.31 Adult School Crossing Guard Program Update**

Balance of Consent Items

4. Moved by Councillor Furfaro
Seconded by Councillor Bell

That the balance of the Operations, Transit & Emergency Services Committee December 9, 2013 Consent Agenda, as identified below, be adopted:

OTES-2013.32 Outstanding Resolutions

THAT the Operations, Transit & Emergency Services Report # OTES121333 Outstanding Resolutions dated December 9, 2013 be received.

VOTING IN FAVOUR: Councillors Bell, Findlay, Furfaro, and Van Hellemond (4)

VOTING AGAINST: (0)

CARRIED

Extracted Consent Items

Transit Performance Review

Mr. Meagher, Acting General Manager, Community Connectivity & Transit, provided a transit performance review update addressing missed passenger trips, customer complaints, full bus reports, and schedule adherence. He advised improvements have been realized in all areas and confirmed this will be an annual report.

5. Moved by Councillor Bell
Seconded by Councillor Van Hellemond

That the Operations, Transit & Emergency Services Report #OTES121335 dated December 9, 2013 regarding Transit Performance Review be received for information.

VOTING IN FAVOUR: Councillors Bell, Findlay, Furfaro, and Van Hellemond (4)

VOTING AGAINST: (0)

CARRIED

OTES-2013.31 Adult School Crossing Guard Program Update

Mr. McCaughan provided a history of the adult school crossing guard program and advised that it is not sustainable in its current format.

Mr. Keller, General Manager, Public Works, advised that despite all efforts and meetings with the school boards, the full complement of adult crossing guards has not been met. Staff advised some locations will need to be left unattended and they will establish a protocol, including risk assessment, to determine which ones, and how they will communicate the decisions to the schools.

Discussion ensued regarding options to entice adult crossing guards and how the allocation of the guards is determined.

6. Moved by Councillor Bell
Seconded by Councillor Van Hellemond

That the Operations, Transit & Emergency Services Report #OTES121334 Adult School Crossing Guard Program Update, be received.

VOTING IN FAVOUR: Councillors Bell, Findlay, Furfaro, and Van Hellemond (4)

VOTING AGAINST: (0)

CARRIED

Staff Announcements and Updates

Mr. McCaughan advised that:

- (i) Transit received an impromptu inspection on the buses from the Ministry of Transportation and zero defects were found
- (ii) Staff are now on winter control shifts until the end of March
- (iii) Staff will provide an update on Curzon Drive parking, and an explanation of the transit changes that transpired in the West End neighbourhood at a Ward 4 town hall meeting on December 17th

Authority to Resolve into a Closed Meeting

7. Moved by Councillor Furfaro
Seconded by Councillor Bell

That the Operations, Transit & Emergency Services Committee now hold a meeting that is closed to the public with respect to Sec. 239(2)(b) of the *Municipal Act* with respect to personal matters about identifiable individuals.

CARRIED

Closed Meeting (6:27 p.m.)

The following matter was discussed:

OTES-C-2013.2 Citizen Appointments to the Transit Advisory Committee

Rise from Closed Meeting (6:30 p.m.)

8. Moved by Councillor Furfaro
Seconded by Councillor Bell

That the Operations, Transit & Emergency Services Committee rise from its closed meeting.

CARRIED

Open Meeting (6:31 p.m.)

Adjournment (6:32 p.m.)

9. Moved by Councillor Furfaro
Seconded by Councillor Bell

That the December 9, 2013 meeting of the Operations, Transit & Emergency Services Committee be adjourned.

CARRIED

Deputy Clerk