

**The Corporation of the City of Guelph
Operations, Transit & Emergency Services Committee
Monday, November 19, 2012 at 5:00 p.m.**

A meeting of the Operations, Transit & Emergency Services Committee was held on Monday, November 19, 2012 in Council Chambers at 5:00 p.m.

Present: Councillors, Findlay, Bell, Furfaro, and Van Hellemond

Absent: Mayor Farbridge

Also Present: Councillors Hofland and Wettstein

Staff in Attendance: Mr. D. McCaughan, Executive Director of Operations, Transit & Emergency Services; Mr. M. Anders, General Manager, Guelph Transit; Mr. R. Keller, General Manager, Public Works; Ms. T. Agnello, Deputy City Clerk; and Ms. D. Black, Council Committee Coordinator.

Councillor Findlay declared a potential pecuniary interest regarding the Guelph Transit – Downtown Service because he owns a business within the downtown area being discussed. He did not speak or vote on the matter.

1. Moved by Councillor Furfaro
Seconded by Councillor Bell

THAT the open meeting minutes and closed meeting minutes of the Operations, Transit & Emergency Services Committee meeting held on October 15, 2012 be confirmed as recorded and without being read.

VOTING IN FAVOUR: Councillors Bell, Findlay, Furfaro and Van Hellemond (4)

VOTING AGAINST: (0)

Carried

Consent Agenda

The following items were extracted from the Consent Agenda to be voted on separately:

- OTES 2012-A.33 Guelph Transit – Downtown Service
- OTES 2012-A.34 Adult School Crossing Guard Program
- OTES 2011-A.35 Corporate Commercial Vehicle Operator's Registration (CVOR) Safety Rating

Guelph Transit - Downtown Service

Councillor Findlay vacated the Chair and did not speak or vote on the matter. Councillor Furfaro assumed the Chair.

Mr. Marty Williams, Executive Director, Downtown Guelph Business Association (DGBA), advised they are in support of the recommendation within the Guelph Transit-Downtown Service report. He stated the DGBA is pleased with the collaborative efforts to resolve this matter in a timely fashion.

Mr. Derek McCaughan, Executive Director, Operations, Transit and Emergency Services, identified key components of the report and said the costs involved will be paid from the current operating budget. He said that the City engineers are ready to put the bus stop in place by the end of year if so directed.

Mr. Anders advised that staff will be monitoring usage of the buses and whether time delays occur. Staff will make any necessary adjustments and report back to the Operations, Transit & Emergency Services committee if necessary.

2. Moved by Councillor Van Hellemond
Seconded by Councillor Bell

REPORT

THAT the Operations, Transit & Emergency Services Committee report #OT111249, Guelph Transit – Downtown Service dated November 19th, 2012 be received;

AND THAT Guelph Transit introduce service to upper Wyndham Street as outlined in OTES report #OT111249.

VOTING IN FAVOUR: Councillors Bell, Furfaro and Van Hellemond (3)

VOTING AGAINST: (0)

Carried

Councillor Findlay resumed the chair.

Adult School Crossing Guard Program

Mr. McCaughan, Executive Director, Operations, Transit and Emergency Services, advised the report is an update of the status of the adult school crossing guard program.

Mr. Rodney Kellar, General Manager, Public Works, outlined the following issues regarding the adult school crossing guard program:

the security screening process, split shifts, pay, and the small pool of workers. He said that the program is not sustainable in its current format and funding. He noted that there is a need for more people to be on standby. He said if the budget is not approved, amendments will be necessary which may mean changing the criteria and possibly removing school crossing guards. Staff believe proper planning would include a fulltime staff member performing dual duties.

There was discussion regarding the salary, the value of elementary school crossing guards, the criteria measures for adult crossing guards and whether traffic regulations may be a more viable solution.

3. Moved by Councillor Furfaro
Seconded by Councillor Bell

THAT the Operations & Transit Committee Report OT111246 Adult School Crossing Guard Program dated November 19, 2012 be received.

VOTING IN FAVOUR: Councillors Bell, Findlay, Furfaro and Van Hellemond (4)

VOTING AGAINST: (0)

Carried

Corporate Commercial Vehicle Operator's Registration (CVOR) Safety Rating

Mr. McCaughan outlined the history of the rating issue and explained the Ministry of Transportation's threshold level. He said driver behavior has been listed as an issue by the Ministry for the past three years. He stated they are requesting a fleet trainer to assist with making corrective changes from a behavioral point of view and noted that testing has been changed from yearly to quarterly to address issues early. He stated that a training program and possible changes to disciplinary measures would be beneficial to lowering incidents.

4. Moved by Councillor Bell
Seconded by Councillor Van Hellemond

THAT the Operations & Transit Committee Report OT111248 Corporate Commercial Vehicle Operator's Registration (CVOR) Safety Rating dated November 19, 2012 be received.

VOTING IN FAVOUR: Councillors Bell, Findlay, Furfaro and Van Hellemond (4)

VOTING AGAINST: (0)

Carried

- 5. Moved by Councillor Furfaro
Seconded by Councillor Bell

THAT the Operations, Transit & Emergency Services Committee now hold a meeting that is closed to the public with respect to:

Citizen Appointments to the Transit Advisory Committee

S. 239 (2) (b) of the *Municipal Act* – personal matters about identifiable individuals

VOTING IN FAVOUR: Councillors Bell, Findlay, Furfaro and Van Hellemond (4)

VOTING AGAINST: (0)

Carried

Citizen Appointments to the Transit Advisory Committee

- 6. Moved by Councillor Furfaro
Seconded by Councillor Van Hellemond

THAT staff be given direction regarding the citizen appointments to the Transit Advisory Committee.

Carried

Adjournment

- 7. Moved by Councillor Furfaro
Seconded by Councillor Bell

THAT the November 19, 2012 Operations, Transit & Emergency Services Committee be adjourned.

The meeting adjourned at 6:07 p.m.

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Chairperson