



**Minutes of the Operations, Transit and Emergency Services Committee
Held in the Council Chambers, Guelph City Hall on
Tuesday, June 3, 2014 at 5:30 p.m.**

Attendance

Members: Chair Findlay
Mayor Farbridge
Councillor Furfaro
Councillor Piper
Councillor Van Hellemond

Councillors: Councillor Bell
Councillor Hofland

Staff: Mr. D. McCaughan, Executive Director, Operations, Transit & Emergency Services
Mr. S. Armstrong, General Manager, Emergency Services/Fire Chief
Mr. S. Dewar, EMS Chief – Guelph Wellington Emergency Medical Service
Mr. P. Meagher, General Manager, Guelph Transit
Mr. R. Keller, General Manager, Public Works
Mr. D. Godfrey, Manager, By-law Compliance, Security & Licensing
Ms. T. Agnello, Deputy Clerk
Ms. D. Black, Council Committee Coordinator

Call to Order (5:30p.m.)

Disclosure of Pecuniary Interest and General Nature Thereof

There were no disclosures.

Confirmation of Minutes

1. Moved by Mayor Farbridge
Seconded by Councillor Furfaro

That the open meeting minutes of the Operations, Transit & Emergency Services Committee held on May 6, 2014 be confirmed as recorded.

VOTING IN FAVOUR: Councillors Findlay, Furfaro, Piper, Van Hellemond and Mayor Farbridge (5)

VOTING AGAINST: (0)

CARRIED

Consent Agenda

The following items were extracted from the Consent Agenda to be dealt with separately:

- OTES-2014.17 2013 Guelph Transit Annual Report**
 - OTES-2014.18 2013 Public Works Department Annual Report**
 - OTES-2014.20 Land Ambulance Response Time Performance Plan for 2013**
 - OTES-2014.21 Business Licence By-law Review – Food Vehicle Schedule**
 - OTES-2014.23 Provincial Election Request for Free Transit**
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Balance of Consent Items

- Moved by Mayor Farbridge
Seconded by Councillor Van Hellemond

That the balance of the Operations, Transit & Emergency Services Committee June 3, 2014 Consent Agenda, as identified below, be adopted:

OTES-2014.19 LAND AMBULANCE CALL MITIGATION PRACTICES

THAT the Operations, Transit & Emergency Services Committee Report #OTES061426 regarding Land Ambulance Call Mitigation Practices dated June 3, 2014 be received.

OTES-2014.22 JUNE 2014 OUTSTANDING RESOLUTIONS

THAT the Operations, Transit & Emergency Services Report # OTES061423 Outstanding Resolutions dated June 3, 2014 be received for information.

VOTING IN FAVOUR: Councillors Findlay, Furfaro, Piper, Van Hellemond and Mayor Farbridge (5)
VOTING AGAINST: (0)

Extracted Consent Items

OTES-2014.21 BUSINESS LICENCE BY-LAW REVIEW – FOOD VEHICLE SCHEDULE

Mr. Bruno Rachiele, food vendor, advised he is not opposed to food trucks but would like some distance from the street vendors put in place. He also requested the practice of tendering street vendor spots every two years be reviewed and recommended long-term street vendors get their spots assigned to them and grandfathered into any changes to the licensing amendments.

Mr. Scott Yates, chef, advised he wishes to operate a food truck within the City and believes they would be a draw to Guelph. He noted they do not wish to compete with street vendors and intend to work in business areas that don't have access to food. He suggested Hamilton and Kitchener as examples of best practices for the industry.

Mr. Reuben Salonga, co-owner of a local food truck advised he is a member of United Food Trucks Unlimited which consists of approximately twelve food truck owners operating out of Guelph, Kitchener-Waterloo and Cambridge. He noted the group collaborates with businesses and community organizations in support of charitable organizations and advised they intend to raise funds for the Children's Foundation of Guelph and Wellington. He noted food trucks are an evolution of food services and the by-law needs to reflect changing demands. He also suggested Hamilton and Waterloo as models and stated that food truck representation should be included within the review.

Staff advised food trucks are currently permitted in the City but are quite restricted. They recommend a review in the fall to address the issue but noted it would mean the review of the adult entertainment schedule of the licensing by-law would be delayed. They advised the review will include all temporary vendors and the various stakeholders will be involved.

3. Moved by Councillor Piper
Seconded by Mayor Farbridge

1. That the Operations, Transit & Emergency Services Committee Report #OTES061424 regarding Food Vehicle Licensing dated June 3, 2014 be received.
- 2. That staff be directed to initiate a by-law review for Food Truck vendors in 2014 to report back by Q2 in 2015.**

VOTING IN FAVOUR: Councillors Findlay, Furfaro, Piper, Van Hellemond and Mayor Farbridge
(5)

VOTING AGAINST: (0)

CARRIED

OTES-2014.24 PROVINCIAL ELECTION – REQUEST FOR FREE TRANSIT

Mr. James Gordon, Provincial election candidate was present to request free transit for voters for the Provincial election. He provided voter demographic and turnout statistics to explain the reason for his request. He believes providing free transit to voters would save them time and money and would increase voter turnout. He noted examples of other events for which the City provides free transit and requested same be done for the election.

Discussion ensued regarding constituents providing free rides; timing of communication of availability of free transit if it is granted and funding options and potential processes.

4. Moved by Councillor Piper
Seconded by Mayor Farbridge

- 1. That no action be taken for free transit for the June 12th Provincial election.**
- 2. That staff be directed to review free transit options for upcoming municipal and federal elections and bring forward any anticipated expenses to the 2015 budget deliberations.**

VOTING IN FAVOUR: Councillors Findlay, Furfaro, Piper, Van Hellemond and Mayor Farbridge
(5)

VOTING AGAINST: (0)

CARRIED

OTES-2014.17 2013 GUELPH TRANSIT ANNUAL REPORT

Mr. Meagher, General Manager, Guelph Transit provided an outline of the 2013 Guelph Transit Annual Report. He advised the CAD will help analyze ridership; peak times; and provide opportunities for customer service improvements. He explained how the location of bus pads and shelters are determined and advised 12 shelters and 30 cement pads are slated for installation.

5. Moved by Councillor Furfaro
Seconded by Councillor Van Hellemond

THAT the Operations Transit & Emergency Services Committee report regarding 2013 Guelph Transit Annual Report, #OTES061422, dated June 3, 2014 be received for information.

VOTING IN FAVOUR: Councillors Findlay, Furfaro, Piper, Van Hellemond and Mayor Farbridge
(5)

VOTING AGAINST: (0)

CARRIED

OTES-2014.18 2013 PUBLIC WORKS DEPARTMENT ANNUAL REPORT

Mr. Keller, General Manager, Public Works explained the 2013 Public Works Department Annual Report. He highlighted the storm activity effects on the urban forest canopy, and the roads and right of ways; the renovation of the Guelph Farmer's Market and relocation to Exhibition Park, the internal use of fleet services and the implementation of the CVOR audit recommendations. He noted they are trying to ensure real person contact for incoming calls/complaints and. He also advised of the new hires of the Fleet Trainer and Forestry Manager that he believes will be an asset to customer service.

Discussion ensued regarding employee engagement, management of the winter storms, the new "how can we help" program and tracking of its success and feasibility of putting tree companies on retainer.

6. Moved by Mayor Farbridge
Seconded by Councillor Van Hellemond

THAT the Operations, Transit & Emergency Services Committee Report # OTES061425 regarding 2013 Public Works Department Annual Report, dated June 3, 2014 be received.

VOTING IN FAVOUR: Councillors Findlay, Furfaro, Piper, Van Hellemond and Mayor Farbridge
(5)

VOTING AGAINST: (0)

CARRIED

OTES-2014.20 LAND AMBULANCE RESPONSE TIME PERFORMANCE PLAN FOR 2013

Mr. Armstrong, General Manager, Emergency Services explained the response time compliance levels; and noted the increasing calls, and the need for additional resources and better education to municipalities and members of the public regarding processes. He explained the City has no control over the dispatching of calls, however, staff intend to review existing deployment, the tiered response agreements and resources to mitigate whatever issues they can to improve response times.

Mr. McCaughan reiterated the factors that affect the performance and clarified that we can control where the City locates ambulances, but not how calls are dispatched. He noted this report has been presented to the County Social Services Committee and the townships of Mapleton and Guelph-Eramosa. He stated they have response time information from other municipalities for first time and can now use that within their reviews and they intend to bring forward budgetary requests to enhance the service.

7. Moved by Mayor Farbridge
Seconded by Councillor Piper

1. That OTES Report #OTES061427 Land Ambulance Response Time Performance Plan for 2015, dated June 3, 2014, be received.
2. That the Response Time Performance Plan (RTPP) for 2015 be set as recommended in OTES report #OTES061427 dated June 3, 2014.
3. That a special meeting of OTES be held wherein staff make presentation on the complexities affecting the current delivery of Land Ambulance Service.

VOTING IN FAVOUR: Councillors Findlay, Furfaro, Piper, Van Hellemond and Mayor Farbridge (5)

VOTING AGAINST: (0)

CARRIED

Staff Updates & Announcements

Mr. McCaughan, Executive Director of Operations, Transit & Emergency Services advised of the following: Randy Berg, Supervisor, Bylaw Compliance & Security will be presented with a an Ontario volunteer service award on June 10th in recognition of 10 years of service to the Municipal Law Enforcement Officers Association ; the transit Customer First training has been completed as of May 28th; GWEMS recently participated in Ride for Heart and Stroke and 100 per cent of the funds raised will be used for public defibrillators within the County; the school zone signage will be completed within a week; Public Works Week was successful; the Victoria Road North road failure repair work is scheduled for completion June 16th; and a trial of various sidewalk marking alternatives is starting. He also introduced Andrea Harvie, the new Supervisor of Service Performance & Development.

Adjournment (7:07 p.m.)

8. Moved by Councillor Piper
Seconded by Councillor Van Hellemond

That the June 3, 2014 meeting of the Operations, Transit & Emergency Services Committee be adjourned.

CARRIED

Deputy Clerk