



**Minutes of the Operations, Transit and Emergency Services Committee
Held in the Council Chambers, Guelph City Hall on
Monday, June 3, 2013 at 5:00 p.m.**

Attendance

Members: Mayor Farbridge, Councillors Bell, Furfaro and VanHellemond (*arrived at 5:19 p.m.*)

Absent: Chair Findlay

Councillors: Councillors Hofland and Wettstein

Staff: Mr. D. McCaughan, Executive Director of Operations, Transit & Emergency Services; Mr. S. Armstrong, Fire Chief & General Manager, Emergency Services; Mr. M. Anders, General Manager, Community Connectivity and Transit; Mr. R. Keller, General Manager, Public Works; Mr. D. Godfrey, Manager, By-law Compliance, Security & Licensing; Ms. T. Agnello, Deputy Clerk; and Ms. D. Black, Council Committee Coordinator.

Call to Order (5:00 p.m.)

Acting Chair, Councillor Furfaro called the meeting to order.

Disclosure of Pecuniary Interest and General Nature Thereof

There were no disclosures.

Confirmation of Minutes

1. Moved by Councillor Bell
Seconded by Mayor Farbridge

That the open meeting minutes of the Operations, Transit & Emergency Services Committee held on May 6, 2013 be confirmed as recorded.

VOTING IN FAVOUR: Councillors Bell, Furfaro and Mayor Farbridge (3)

VOTING AGAINST: (0)

CARRIED

Consent Agenda

The following items were extracted from the Consent Agenda to be dealt with separately:

- | | |
|---------------------|--|
| OTES-2013.8 | 2012 Emergency Services Annual Report |
| OTES-2013.9 | 2012 Guelph Transit Annual Report |
| OTES-2013.10 | 2012 Public Works Department Annual Report |
| OTES-2013.11 | 2012 By-law Compliance, Security & Licensing Department Annual Report |

Balance of Consent Items

2. Moved by Mayor Farbridge
Seconded by Councillor Bell

That the balance of the Operations, Transit & Emergency Services Committee June 3, 2013 Consent Agenda, as identified below, be adopted:

OTES-2013.12 Wellington County Brewery – Manufacturer’s Limited Liquor Sales Licence Application

1. That the Operations, Transit & Emergency Services Committee Report OTES061311 dated, June 3, 2013, regarding Wellington County Brewery’s application to the Alcohol and Gaming Commission of Ontario for a Manufacturer’s Limited Liquor Sales Licence be received.
2. That Guelph City Council support Wellington County Brewery’s application to the Alcohol and Gaming Commission of Ontario for a Manufacturer’s Limited Liquor Sales Licence for their brewery located at 950 Woodlawn Road W. as set out in the Operations, Transit & Emergency Services Committee Report OTES061311 dated, June 3, 2013.

VOTING IN FAVOUR: Councillors Bell, Furfaro and Mayor Farbridge (3)

VOTING AGAINST: (0)

CARRIED

Extracted Items

OTES-2013.8 2012 Emergency Services Annual Report

Mr. S. Armstrong, Fire Chief & General Manager provided a summary of the 2012 Emergency Services Annual Report.

Councillor Van Hellemond arrived at the meeting (5:19 p.m.)

3. Moved by Councillor Bell
Seconded by Mayor Farbridge

That the 2012 Emergency Services Annual Report, OTES061313, dated June 3, 2013 be received.

VOTING IN FAVOUR: Councillors Bell, Furfaro, Van Hellemond and Mayor Farbridge (4)

VOTING AGAINST: (0)

CARRIED

OTES-2013.9 2012 Guelph Transit Annual Report

Mr. M. Anders, General Manager, Community Connectivity and Transit, provided a summary of the 2012 Guelph Transit Department Annual report.

4. Moved by Mayor Farbridge
Seconded by Councillor Bell

That the 2012 Guelph Transit Annual Report OTES061315, dated June 3, 2013 be received.

VOTING IN FAVOUR: Councillors Bell, Furfaro, Van Hellemond and Mayor Farbridge (4)
VOTING AGAINST: (0)

CARRIED

OTES-2013.10 2012 Public Works Department Annual Report

Mr. R. Keller, General Manager, Public Works, provided a summary of the 2012 Public Works Department Annual report.

There was a suggestion to include more fleet services and risk management details in the next annual report.

A suggestion to consider renaming this committee was raised due to the name of the Public Works Department.

5. Moved by Councillor Bell
Seconded by Councillor Van Hellemond

That the 2012 Public Works Annual Report OTES061314 dated June 3, 2013 be received.

VOTING IN FAVOUR: Councillors Bell, Furfaro, Van Hellemond and Mayor Farbridge (4)
VOTING AGAINST: (0)

CARRIED

OTES-2013.11 2012 By-law Compliance, Security & Licensing Department Annual Report

Mr. D. Godfrey, Manager, By-law Compliance, Security & Licensing, provided a summary of the 2012 By-law Compliance, Security & Licensing Department Annual Report.

There was a request for a breakdown of noise complaints for the next annual report to show the true number of noise complaints.

6. Moved by Councillor Bell
Seconded by Councillor Van Hellemond

That the 2012 Bylaw Compliance, Security & Licensing Department Annual Report, OTES061312 dated June 3, 2013 be received.

VOTING IN FAVOUR: Councillors Bell, Furfaro, Van Hellemond and Mayor Farbridge (4)
VOTING AGAINST: (0)

CARRIED

Mr. McCaughan, Executive Director, Operations, Transit and Emergency Services, provided an overall summary of the reports. He said staff will continue to make improvements on their budget performance. He noted customer service is a priority for his departments and his

service areas are recognized at the provincial level, and national level as a leader in many areas.

Announcements

Mr. McCaughan, Executive Director, Operations, Transit and Emergency Services, reported on the Service Area's Employee Engagement Survey Action Plan. He outlined the corporate actions addressing the results of the survey to date. He noted the overall engagement survey participation rate for the corporation is 41% and his service area had a 71% response rate. He said the overall engagement level score for the corporation is 42% and his service area results are 60% for those who are engaged or somewhat engaged. He advised the key engagement drivers are staff recognition, addressing senior leadership and managing performance.

Adjournment (6:25 p.m.)

7. Moved by Mayor Farbridge
Seconded by Councillor Bell

That the meeting be adjourned.

CARRIED

Deputy Clerk