



**Minutes of Guelph City Council – Special Meeting  
Held in the Council Chambers, Guelph City Hall on  
November 18, 2019 at 4:04 p.m.**

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**Attendance**

Council: Mayor C. Guthrie  
Councillor R. Goller  
Councillor B. Bell  
Councillor C. Billings  
Councillor C. Downer  
Councillor D. Gibson  
Councillor J. Gordon  
Councillor M. Salisbury  
Councillor J. Hofland  
Councillor M. MacKinnon  
Councillor D. O'Rourke  
Councillor L. Piper

Absent: Councillor P. Allt

Staff: Mr. S. Stewart, Chief Administrative Officer  
Ms. C. Clack, Deputy Chief Administrative Officer, Public Services  
Ms. K. Dedman, Deputy Chief Administrative Officer, Infrastructure, Development and Enterprise Services  
Mr. T. Lee, Deputy Chief Administrative Officer, Corporate Services  
Ms. T. Baker, General Manager, Finance/City Treasurer  
Ms. K. Newland, Manager, Finance Client Services  
Mr. R. Maeresera, Senior Corporate Analyst Financial Planning  
Mr. C. Walsh, Division Manager, Solid Waste Resources  
Mr. A. Vilkkko, General Manager, Facilities Management  
Ms. H. Flaherty, General Manager, Parks and Recreation  
Mr. D. Godfrey, General Manager, Operations  
Mr. S. O'Brien, General Manager, City Clerk's Office/City Clerk  
Mr. J. da Silva, Council and Committee Assistant

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**Call to Order (4:04 p.m.)**

Mayor Guthrie called the meeting to order.

**Disclosure of Pecuniary Interest and General Nature Thereof**

There were no disclosures.

The following matters were considered:

**CS-2019-81      2020 Tax Supported Operating Budget**

Trevor Lee, Deputy Chief Administrative Officer, Corporate Services provided opening remarks and an overview and timeline of the overall 2019 Budget process.

Councillor Piper arrived at the meeting at 4:07 p.m.

Councillor Gibson arrived at the meeting at 4:08 p.m.

Tara Baker, General Manager, Finance/City Treasurer provided an overview of the components of the tax supported budget, highlights and breakdown.

Mayor Guthrie left the Chair and Councillor Goller assumed the Chair at 4:18 p.m.

Mayor Guthrie provided information regarding the Office of the Mayor and City Council budget and highlighted budget pressures and opportunities with respect to this budget.

Mayor Guthrie resumed the Chair at 4:36 p.m.

Scott Stewart, Chief Administrative Officer, provided a summary of the 2019 accomplishments of the Office of the Chief Administrative Officer. He highlighted the link between the overall budget and the City's new Strategic Plan. He also explained planned 2020 initiatives coming out of the Office of the Chief Administrative Officer.

Kealy Dedman, Deputy Chief Administrative Officer, Infrastructure, Development and Enterprise Services, provided a summary of the 2019 accomplishments and highlights of the proposed 2020 tax supported operating budget for Infrastructure, Development and Enterprise Services.

Colleen Clack, Deputy Chief Administrative Officer, Public Services, provided a summary of the 2019 accomplishments and highlights of the proposed 2020 tax supported operating budget highlights for Public Services.

Trevor Lee, Deputy Chief Administrative Officer, Corporate Services provided a summary of the 2019 accomplishments and highlights of the proposed 2020 tax supported operating budget highlights for Corporate Services.

Tara Baker, General Manager, Finance/City Treasurer provided a summary of the highlights, budget drivers and summary of the recommended 2020 Tax Supported Operating Budget.

1. Moved by Councillor Hofland  
Seconded by Councillor MacKinnon

That the following recommendations from Report CS-2019-81 titled 2020 Tax Supported Operating Budget dated Monday, November 18, 2019 be referred to December 3, 2019:

1. That the 2020 tax supported operating budget be approved with a property tax and payment in lieu of taxes levy of \$254,928,624 which is an increase of 3.08 per cent over the 2019 levy inclusive of the following:
  - a. a departmental base operating budget including reserve and reserve fund transfers, contractual obligations, inflationary adjustments, and user fee increases, totaling an increased net levy requirement of \$1,656,247 or 0.68 per cent
  - b. operating impacts from 2019 approved capital projects totaling an increased net levy requirement of \$969,750 or 0.40 per cent

- c. Council in-year decisions totaling an increased net levy requirement of \$408,119 or 0.17 per cent
  - d. net increase in transfer to tax supported capital reserve and reserve funds of \$4,800,000 offset by increased investment and dividend income to reduce the net levy requirement to 1.02 per cent
  - e. increase in City corporate programs of \$324,993 or 0.13 per cent
  - f. department service enhancement budget requests totaling an increased net levy requirement of \$26,150 or 0.01 per cent due to legislative changes
  - g. local boards and shared services operating budget, totaling an increased net levy requirement of \$4,928,773 or 2.02 per cent
  - h. increased assessment growth revenue of \$3,284,157 or 1.35 per cent
  - i. reserve and reserve fund transfers (page 67 and 68) in the tax supported operating budget (as amended by Council Memo - Council Composition, Employment Status and Ward Boundary Review - Request for Additional Funding dated November 18, 2019)
2. That the proposed user fees posted at Guelph.ca be approved and enacted through by-law.

**Voting in Favor:** Mayor Guthrie, Councillors Bell, Billings, Downer, Gibson, Goller, Gordon, Hofland, MacKinnon, O'Rourke, Piper and Salisbury (12)

**Voting Against:** (0)

Carried

**Adjournment** (6:20 p.m.)

2. Moved by Councillor Gordon  
Seconded by Councillor Hofland

That the meeting be adjourned.

Carried

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Mayor Guthrie

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Stephen O'Brien - City Clerk