

JOB PROFILE

Solid Waste Services– Planning & Building, Engineering and Environment

Sorter

The successful candidate will sort materials from incoming waste at the Materials Recovery Facility (MRF). Guided by the goals and objectives of the City of Guelph Strategic Plan and committed to the Corporate Values of integrity, excellence and wellness, the candidate will aid in the achievement of the Community Vision – to be the city that makes a difference.

HOURS OF WORK: Any five (5) consecutive shifts of eight (8) consecutive hours, Monday through Saturday between 6:30 am and 11:30 pm.

DUTIES:

- Manually sort materials from incoming wastes at sorting stations throughout the MRF, lift materials from conveyers and drop into appropriate areas.
- Manually remove recyclable or reject material from various areas of the MRF.
- Visually inspect recovered materials for product quality and remove contaminants as necessary.
- Transport material storage bins from sort rooms to various area of the MRF.
- Clean sorting and other areas of the plant including tipping floor and storage areas.
- Comply with all applicable regulations policies and procedures.
- Communicate by two way radio on an “as needed” basis.
- Through direction of other staff, start and stop equipment as needed.
- Identify production enhancements.
- Other related duties as assigned, including inter-changing job functions.

QUALIFICATIONS:

- Experience related to the duties listed above, normally acquired through the completion of a Grade 12 diploma and 3-6 months experience in a manufacturing production line related work environment. Candidates with equivalent combination of education and experience may be considered.
- Good oral and written communication skills.
- Ability to work alone with minimal supervision.
- Good interpersonal skills with the ability to work in a team environment.
- Must be able to perform physical work (e.g. lifting, bending and standing for long periods of time).
- Knowledge of the Occupational Health and Safety Act.
- A valid Class G drivers licence and possess a good driving record would be an asset.

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