

# JOB PROFILE

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*Parks and Recreation– Community and Social Services*

## Equipment Operator

The successful candidates will perform functions in accordance with established standard operating procedures, departmental and corporate policies, sound construction principles and practices, and applicable codes, with a focus on quality customer service and continuous improvement processes. Guided by the goals and objectives of the City of Guelph Strategic Plan and committed to the Corporate Values of integrity, excellence and wellness, the candidate will aid in the achievement of the Community Vision – to be the city that makes a difference.

**HOURS OF WORK:** 40 hours per week. 8 am to 4 pm Monday to Friday as per the collective agreement. Shift work and stand-by will be a requirement of this position.

### **DUTIES:**

- Perform duties in the development, maintenance and operation of Parks and Recreation activities while working outdoors in all types of weather conditions.
- Operate various types of maintenance equipment such as waste collection vehicles, large mowers, agricultural tractors, front-end loaders, and small equipment; including auxiliary attachments, as required, in a safe and efficient manner.
- Utilize tools including line trimmers, brush chippers, post pounders, leaf blowers, sod cutters, rakes, shovels etc. to maintain and renovate parks and sports fields.
- Carry out all necessary maintenance and adjustments while keeping the equipment in a safe, clean and tidy condition, and perform daily circle checks and report defects and, if necessary, small repairs in a prescribed manner.
- Lead part-time staff and instruct all support staff in the safe and efficient use, care and maintenance of tools and equipment, and maintenance practices.
- Comply with requirements of the Occupational Health & Safety Act, The Highway Traffic Act, all Federal, Provincial and City regulations, policies and procedures.
- Remove and/or flag obstacles hazardous to employees or the public or that interfere with the safe operation of vehicles or equipment, and duly note and report such conditions to a Lead hand or Supervisor.
- Complete daily activity time sheets; Report on variances in daily work plans
- Immediately report vandalism, mechanical difficulties, damage and hazardous conditions
- Perform various duties relating to winter control of roadways and/or sidewalks including operating a tandem truck with plow and wing and other relevant machinery, manual snow and ice clearing and manual salting and sanding as needed.
- Actively participate in a team environment.
- Perform other related duties as assigned.

### **QUALIFICATIONS:**

- Experience related to the duties listed above, normally acquired through the completion of a Grade 12 diploma and 6 – 12 months related experience in the operation of the parks maintenance equipment in a relevant setting. Candidates with equivalent combination of education and experience may be considered.

- Must possess a Class D-Z licence with a good driving record
- Proven experience and knowledge relevant to park/turf maintenance and landscape maintenance/construction activities
- Thorough knowledge of all maintenance aspects of relevant equipment, including the attachments.
- Proficient time management skills and flexibility in adjusting between a variety of duties.
- Must be a reliable self-starter, able to make decisions and function with minimal supervision, as well, work as part of a team, and undertake all aspects of the job thoroughly and willingly.
- Must possess good oral and written communication skills; able to deal with the public in a cordial manner
- Must be able to perform the physical demands of the job including lifting, kneeling and shoveling and be able to actively participate in daily activities, work within live traffic conditions and in all types of weather conditions.
- Must possess an understanding of the MTO's Book 7 for Temporary Conditions, and proven knowledge of the Occupational Health and Safety Act and other applicable legislation

**\*THIS IS A SAMPLE JOB PROFILE.PLEASE VIEW THE “CAREERS/JOB” PAGE FORCURRENT OPENINGS THAT WE ARE ACTIVELY RECRUITING FOR\***