

Backflow prevention device annual testing and re-survey



By-law (2008)-18660

Annual testing requirements

1. Test all backflow devices, including any devices that may be installed on your fire sprinkler system.
2. Submit test reports to Building Services Backflow Coordinator within 14 days of testing.

Cross connection re-survey

1. Cross connection control survey form – to be filled out by a qualified plumber.
2. Complete any and all upgrades identified on the survey.
3. Test all backflow devices, including any devices that may be installed on your fire sprinkler system.
4. Submit test reports to Building Services Backflow Coordinator within 14 days of testing.

Due date

In order to avoid possible disruption of your water service, all test reports must be received by your due date noted on the letter you have received from the City of Guelph. This due date does not change.

Further instructions

Failed test

If a device does not pass testing, have it repaired or replaced immediately. If you replace a device, the test report for the replacement must indicate the serial number of the device that was replaced.

Device removal

If you remove a device and it is not being replaced, a Removal Form must be submitted including the serial number of the device being removed and the reason that it is being removed.

Device installation or replacement

Permits are required if you install additional devices or replace a device that is not identical to the one being removed, such as: the replacement device is a different type, a different size, has changed location or is used for a different purpose.

You can apply for a building permit through the [Guelph permit and application system](#). You can also check the status of your permit, pay fees, and book inspections online. If you are unable to apply electronically, an Application for a Permit to Construct or Demolish must be submitted to Building Services.

Inspections

Inspections are required for all work done with a permit. Inspections can be booked through the [Guelph permit and application system](#).

Alternate formats of this document are available as per the Accessibility for Ontarians with Disabilities Act by contacting Building Services at 519-837-5615 or email building@guelph.ca.