

BOOKING INFORMATION

ARENA ICE PADS – as of August 18, 2020



Please review the following table for dates and related details.

Important Dates

***All dates are subject to change as we continue to monitor and receive direction based on COVID-19 protocols ***

Friday, August 21	1. Applications for Regular Season due 2. Organization Information Form (for leagues) due
Monday, August 31	Contracts for Regular Season confirmed and sent out
Friday, September 4	1. Signed rental contract due 2. Liability insurance (naming the City of Guelph as additionally insured up to \$2,000,000 General Liability) due
Tuesday, September 8	First booking date at Exhibition Arena
Saturday, September 12	First booking date at West End Arenas
Saturday, September 19	First booking date at Victoria Road Arena
Saturday, October 3	First booking date at Centennial Arena
Friday, October 30	First booking date at Sleeman Centre
Sunday, March 28	Last booking date at Centennial, Sleeman, Victoria Road, and West End Arenas
Sunday, April 25	Last booking date at Exhibition Arena

Please Note: A minimum of 72 hours is required for processing new or additional booking requests (with the exception of single skaters).

2020 Rates and Fees – according to the 2020 Rates and Fees Bylaw

Fee	Centennial, Exhibition, Victoria Road and West End Arenas	Sleeman Centre
Prime Time (September 1 – April 15) Monday – Friday (6 a.m.-8 a.m. and after 4 p.m.) Weekends	\$259.80	\$305
Non-Prime Time (September 1 – April 15) Monday – Friday (8 a.m.-4 p.m.)	\$136.39	\$179
Off-season (April 15-August 31)	\$259.80	\$305
Single Skater (September 1 – April 15) Monday – Friday (8 a.m.-4 p.m.) Maximum 4 persons	\$31.21/person	n/a
School use for ice and dressing room (during non-prime time hours only, subsidies do not apply)	\$100	\$130

Cancellation Policy

During this time the City will review all cancellation requests within the 30 day timeframe and will work with user groups to consider exceptions on a case by case basis.

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Allocation of City facilities

Historical allocations may not be maintained at this time. Any changes made to facility use or schedule will not impact the historical consideration for the 2021/22 season. Facilities will be allocated using the following priorities

1. City Recreation programming
2. Existing Youth community group rentals
3. Existing Adult community groups rentals
4. Out of City organizations requests will be reviewed starting November 1, 2020 and will be accommodated if time/space permits.

Special Events and Tournaments are not permitted for the 2020/21 season at this time.

COVID-19 Facility Rental Protocols for Arenas

- Physical distancing is required at all times.
- The facility will be signed and marked to achieve physical distancing.
- Masks must be worn at all times, including in changerooms and may be removed when a helmet is placed on head before entering the ice.
- Screening of all individuals entering the facility is the responsibility of the permit holder. If anyone in your group is feeling ill, they should not come to the site or enter the facility. We strongly encourage all participants to use the Ontario Self-Assessment online screening tool at <https://covid-19.ontario.ca/self-assessment/>
- A maximum of 22 participants and a maximum of 2 instructors per rental. Adult hockey groups may have a maximum of 22 participants.
- Face coverings are required for anyone who comes to a City facility
- All rentals will be 50 minutes in length.
- To ensure safety, it must be clearly indicated at your time of booking what your requirements for the ice surface are. For example, power skating with no nets, drills with two nets, goalie work with one net only.

Arrival at the Facility

- Participants will be directed by staff or signage to an area to wait for their rental time on ice.
- Participants may only remove their face covering once they are ready to put on their helmet prior to stepping on the ice.
- Spectators will not be permitted in the building, although in the case of children, one parent can accompany child during the rental. A designated standing/sitting area will be identified for that parent.

Equipment Requirements

- Water bottle filling stations are to be used for personal water bottles only.
- No equipment will be provided; this includes pucks, training aids, cones, ice jugs, water jugs, first aid equipment or other training aids
- Arena divider boards will not be used to separate the ice surface
- Two nets will be provided

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While in the Facility

- Face masks can be removed to participate on the ice but must be put back on to exit the facility.
- In an effort to maintain physical distancing, please minimize the amount of personal belongings including hockey bags and come to the arena dressed for play as much as possible. Your equipment must fit in the physically distanced space you are provided
- Participants should remain on the ice, if they need a break they should return to and sit on their designated chair.
- Players benches will be marked for physical distancing requirements and will have limited space.
- Change rooms will be available but participants are required to wear a mask and must continue to be physically distanced in the changeroom as marked.

Location	Maximum Occupancy per Changeroom
Centennial	4
Exhibition	4
Victoria Road Recreation Centre	8
West End Community Centre	8

- Showers are not permitted.
- Changerooms will be thoroughly cleaned and disinfected every 2 hours and other high touch point area cleaning and disinfecting will occur more frequently
- Access to a washroom will be provided and accessible from the arena
- Except for player water bottles, please do not bring any outside food or beverages
- No spitting allowed in the facility or outside areas.

Exiting the Facility

- Follow all signage posted inside and outside of the facility. Participants must depart within ten minutes of the completion of ice time.
- There will be a designated exit directly from the arena, that door should be the only door used to exit the facility.
- All participants will need to exit the building prior to the next group entering the facility.
- Once participants have cleared the arena, staff will use the remaining time between rentals to clean and disinfect high touch points and the areas that have been accessed.

Last minute ice/Single Skater Training

- Last minute ice will be accepted during regular business hours (8:30am-4:30pm) five business days before the requested date.
- Last minute ice is only available at Exhibition Arena during non-prime time hours (Monday to Friday 8 a.m.-4 p.m.).
- The single skater and non-prime rates will apply for last minute ice booked in this time frame.
- There are no cancellations for single skater ice rentals

The R-Zone

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The R-Zone is an operating procedure that identifies a code of conduct which applies to all City of Guelph recreation facilities, parks and programs. The R-Zone procedure enforces a set of expectations around violence, vandalism and inappropriate behavior for participants and the general public.

All forms of violence, vandalism or inappropriate behavior are unacceptable on properties, in facilities or programs. Incidents involving the following should be reported within 24 hours:

- Verbal assault
- Physical assault/harm
- Use of alcohol/drugs
- Harassment
- Threats/ aggression
- Vandalism
- Theft

An R-Zone reporting form is included with your rental contract and must be shared with all teams. Please ensure all volunteers representing your organization are familiar with and uphold the R-Zone values.

It is also available for download at guelph.ca/rzone.