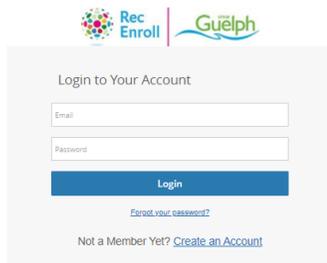


Creating a RecEnroll Account

Go to recenroll.ca. Click on the **Create an Account** link at the bottom of the login screen.



1. Fill out the **Not a Member Yet** information.
2. Enter your **email address, street address and birth date**.
3. Review the **terms and conditions** by clicking the link.
4. Once all fields have been completed, click **Submit**.

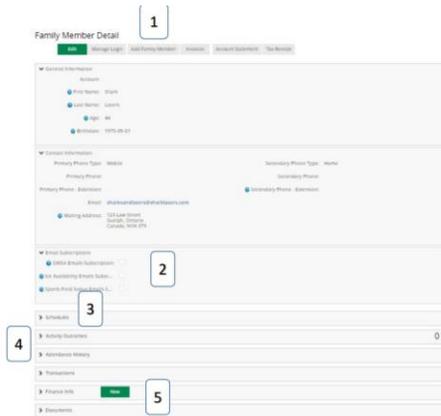


The first page you see will be your family member details.

1. Add a **Family Member**.
2. Select which **email subscriptions** you want to receive.
3. View and download your **family schedules**.
4. Track **activity outcomes**—this lets you know which program to register in for the next session



5. **Finance info**—store your credit card information for easy payment check-out.

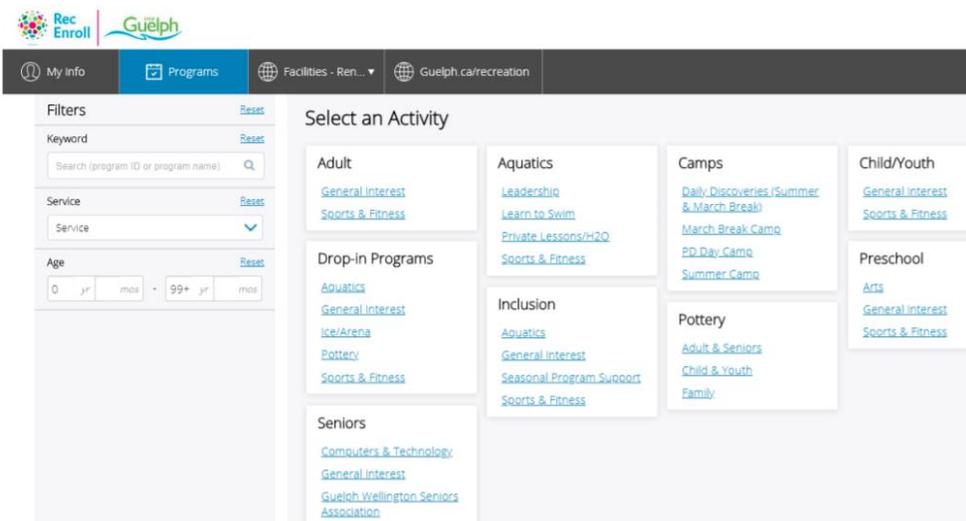


The screenshot shows the 'Family Member Detail' form. Callout 1 points to the 'Personal Information' section. Callout 2 points to the 'Email Subscriptions' section. Callout 3 points to the 'Schedules' section. Callout 4 points to the 'Activity Subscriptions' section. Callout 5 points to the 'Finance Info' section.

Adding a Family Member to your account

1. Fill out the information for your **family member**.
2. You will need an **email address, street address and birth date**.
3. Once all fields have been completed, click **Submit**.

Once your information is complete, select the **programs** tab to explore our programs and register online.



The screenshot shows the 'Programs' page on the Rec Enroll website. The top navigation bar includes 'My Info', 'Programs', 'Facilities - Ren...', and 'Guelph.ca/recreation'. The main content area is titled 'Select an Activity' and is divided into several categories: Adult, Aquatics, Camps, Child/Youth, Drop-in Programs, Inclusion, Pottery, Seniors, and Preschool. Each category lists various activities with links to their respective pages. For example, under 'Adult', there are links for 'General Interest', 'Sports & Fitness', 'Leadership', 'Learn to Swim', 'Private Lessons/H2O', and 'Sports & Fitness'. The 'Filters' section on the left allows users to search by keyword, service, and age.

