

Meeting Date: _____

Holistic Services Operator/Practitioner Business Licence Application

Operator and Practitioner applications will not be accepted until the Holistic Services Owner's licence has been issued.		
Classifications:	<input type="checkbox"/> Operator	<input type="checkbox"/> Practitioner
Application Fee:	Payment:	<input type="checkbox"/> Cash <input type="checkbox"/> Cheque – payable to the City of Guelph
Applicant Information		
Full Name:		
Applicant Address (Inc. Unit #):		City:
Postal Code:	Phone:	Fax:
E-mail:		
Business Information		
Business Name:		
Business Location (Inc. Unit #):		City: GUELPH
Postal Code:	Phone:	Fax:
E-mail:		
Supporting Documents – Operator		
<input type="checkbox"/> Current government issued photo identification to the satisfaction of the Issuer of Licences		
<input type="checkbox"/> One (1) passport size photograph (1.5" x 2")		
<input type="checkbox"/> Letter from Owner Licensee granting permission for Operator to be employed at Owner's licensed location		
Supporting Documents - Practitioner		
<input type="checkbox"/> Proof of good standing in approved list of holistic services associations or regulatory body, or other association or body approved by Issuer of Licences		
<input type="checkbox"/> Copy of valid government issued photo identification to the satisfaction of the Issuer of Licences		
<input type="checkbox"/> One (1) passport size photograph (1.5" x 2")		
<input type="checkbox"/> Description of holistic services to be provided by Practitioner:		
<input type="checkbox"/> Copy of Professional Liability Insurance for practice of holistic services (Certificate of Insurance) NOTE: insurance must cover all holistic services to be provided by the Practitioner		
<input type="checkbox"/> Letter from Owner Licensee granting permission for Practitioner to be employed at Owner's licensed location		

Signature		
<p>I/We, _____, the applicant, hereby acknowledge and certify that;</p> <ul style="list-style-type: none"> I/We have read and understood Sections 1-42 of the City of Guelph Business Licensing By-law (2009)-18855, and the schedule of that by-law pertaining to the classification of business licence for which I/we are now making application; Per Section 3 (e) of the By-law I declare that all fines against the Applicant pursuant to the By-Law or its predecessors have either been paid in full or are the subject of a Court approved payment schedule; the information contained in this application is true and complete to the best of my/our knowledge, and that failure to provide complete or accurate information may delay the licensing process; it is an offence under section 25(e) to provide false or misleading information on this application or at any time hereafter to any person having authority for the enforcement or administration of the by-law and that the provision of false or misleading information may result in prosecution and/or penalties as set out in the by-law; except as provided in Section 24 of the by-law, the issuance of a license under this by-law does not permit or condone the violation of any By-law, statute or other regulation in effect in the City of Guelph, the Province of Ontario or the Dominion of Canada and it shall be my/our responsibility to ensure that such applicable legislation is complied with at all times. 		
Applicant Name (print)	Signature	Date

The submission of a business licence application does not entitle the applicant to carry on business pursuant to the by-law. The applicant is only entitled to do so once a current and valid licence has been issued.

Any Licence or Application issued under By-law (2009)-18555 may be refused, revoked or suspended if the applicant or Licensee is convicted of an offence or has past conviction(s), under any provision of by-law (2009)-18555 or any predecessor of such by-law, or under any other by-law, statute or regulation relating to the business, or otherwise in accordance with the by-law.

The personal information on this application is collected pursuant to the Municipal Act, 2001, the City of Guelph Licensing By-law (2009)-18855 and in accordance with the Municipal Freedom of Information and Protection of Privacy Act. This information will be used for the purposes of issuance and administration of business licences. Questions about this collection can be directed to the Information, Privacy and Records Coordinator, City Hall, 1 Carden St, Guelph, ON, N1H 3A1, 519-822-1260 x 2349.

Note: All correspondence will be mailed to Applicant mailing address.

Please contact the Licensing Division to book an appointment to submit your business licence application:

City of Guelph
 1 Carden St.
 Guelph, ON N1H 3A1
 T: 519-822-1260 ext. 2551
 E: licensing@guelph.ca