



MEETING MINUTES

GUELPH SPORTS HALL OF FAME

BOARD OF DIRECTORS

DATE November 27, 2018
 CHAIR Andy Behnan
 ATTENDEES Coralee Barfoot, Chris Cassolato, David Durbin, Garrett Duval, Carolyn Lee, Andrew Maloney, Adam Stewart, Wayne Mizen, Larry Townsend
 REGRETS Michael MacIntyre, Lynne Briggs

	Agenda Item	Action Item
1	Approval of Agenda Larry/Garrett	Coralee will post agenda to Guelph.ca
2	Approval of Minutes of October 9, 2018 meeting. Andrew/Chris Carried	Coralee post minutes to Guelph.ca
3	<p>Review of Outstanding Action Items from October 9th meeting:</p> <ul style="list-style-type: none"> ○ <i>Larry will send messaging for Hall of Fame marketing and call for Hall of Fame Nominations. Done</i> ○ <i>Lynne will look into advertising on City of Guelph recreation centre video screens. Outstanding</i> • New Board Member Applications <ul style="list-style-type: none"> ○ <i>Lynne will follow up any applicants and let them know there are no vacancies on the Board at this time. Outstanding</i> • New Nominating Sub-Committee <ul style="list-style-type: none"> ○ <i>Terms of Reference will be updated to reflect the new Nominating Sub-Committee and report written with new Terms of Reference to Council to approve. To be reviewed in new year.</i> ○ <i>Lynne will provide wording from for Terms of Reference update for Nominating Sub-Committee. Outstanding</i> ○ <i>Lynne will ask Clerks Department if a consent to share information on the Board Member applications can be added so that Board Members can be given a copy of new members' applications. Outstanding</i> • Terms of Reference Review <ul style="list-style-type: none"> ○ <i>Coralee will place Terms of Reference review on January agenda. Outstanding</i> ○ <i>Board members will have reviewed Terms of Reference and come prepared to January meeting with suggested changes. Outstanding</i> ○ <i>Lynne will write report to Council. Outstanding</i> 	

<p>4</p>	<p>2019 Selection Committee Nominations for Review and Vote</p> <p>Carolyn Lee, Chair of the Selection Committee provided a separate document outlining the biographies of nominees and synopsis of their qualifications for Board members to review.</p> <p>Voting was held in following order.</p> <p>Category - Athlete Motion – Andrew Seconded – Adam Vote – all in favour</p> <p>Category – Veteran Athlete Motion – Andy Seconded – Larry Vote – all in favour</p> <p>Category – Builder Motion – Andrew Seconded – Garrett Vote – all in favour</p> <p>Category – Official Motion – Larry Seconded – Andy Vote – all in favour</p> <p>Category – Team Discussion of nomination occurred and decision was made to hold a vote of ‘not in favour’ of this nomination. Motion – Andrew Seconded – David Vote – 6-2 passed (of not accepting the nomination)</p> <p>Several items arose to be discussed when updating the Terms of Reference next year. Those items are:</p> <ul style="list-style-type: none"> ▪ Clarification that nominees don’t have to have been born, raised, lived in or currently live in Guelph. 	<p>Coralee will prepare letter of notice to nominated inductee.</p> <p>Coralee will prepare letter of notice to nominated inductee.</p> <p>Coralee will prepare letter of notice to nominated inductee.</p> <p>Coralee will prepare letter of notice to nominated inductee.</p> <p>Carolyn will convey to Selection Committee that the team vote did not pass and will ask them to review the second place team’s voting sheet and weigh it against runners up from other categories. Carolyn will present a nomination replacement in January to the Board.</p>
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7	<p>Other Business A fond farewell to Andy Behnan was held with a Board Member photo. Andy Behnan thanked everyone for their work and friendship and camaraderie on the Board and will miss everyone.</p>	Coralee will send photo to Board members and Andy.
7	<p>Meeting Adjourned Carried – Andy / Carolyn</p>	
8	<p>Next meeting date: January 15, 2019</p> <p>Meeting Schedule:</p> <ul style="list-style-type: none"> • January 15, 2019 • February 12, 2019 • March 12, 2019 • April 16, 2019 (date changed from April 9) • May 14, 2019 • June 11, 2019 	