

MEETING MINUTES



MEETING **Heritage Guelph**

DATE June 10, 2013

LOCATION City Hall Committee Room 'B'

TIME 11:30 AM

PRESENT Daphne Wainman-Wood (Chair), Joel Bartlett, Mary Tivy, Russell Ott, Lorraine Pagnan, Martin Bosch, Doug Haines, Christopher Campbell, Bill Green, Tony Berto, Stephen Robinson (Senior Heritage Planner), Michelle Mercier (Recording Secretary)

REGRETS Susan Ratcliffe, Paul Ross, Amy Calder (Heritage Research Assistant)

DELEGATIONS Downtown Streetscape Manual & Built Form Standards – Richard Unterman (Unterman McPhail Associates), David deGroot (Senior Urban Design Planner), Colin Berman (BrookMcIlroy planning consultants - participated via teleconference))

DISCUSSION ITEMS

ITEM #	DESCRIPTION
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1	<p><u>Welcome and Opening Remarks</u></p> <p>Daphne Wainman-Wood welcomed everyone to the meeting.</p>
2	<p><u>Approval of Agenda</u></p> <p>Committee members requested the addition of the following item to the Agenda: 6.4 – 14 Neeve Street - Law House.</p> <p>Moved by Russell Ott and seconded by Tony Berto,</p> <p>“THAT the Agenda and Addenda for the Heritage Guelph meeting of June 10, 2013 be approved, as amended.”</p> <p style="text-align: right;">CARRIED</p>
3	<p><u>Declaration of Pecuniary Interest</u></p> <p>None</p>
4	<p><u>Approval of Meeting Minutes from May 13, 2013</u></p> <p>Moved by Lorraine Pagnan and seconded by Russell Ott,</p> <p>“THAT the Minutes from the meeting of May 13, 2013 be approved as written.”</p>

5	<p><u>Matters Arising from Previous Minutes</u></p> <p>None</p>
6	<p>New Business</p> <p>Item 6.1 Downtown Streetscape Manual & Built Form Standards</p> <p>Delegation – Richard Unterman (Unterman McPhail Associates), David deGroot (Senior Urban Design Planner), Colin Berman (BrookMcIlroy Planning Consultants (via teleconference))</p> <p>David deGroot provided an introduction to the Downtown Streetscape Manual & Built Form Standards project as a major component of the Downtown Secondary Plan. David advised that staff and consultants are working toward updating the current private and public realm improvement manuals.</p> <p>Richard Unterman presented a PowerPoint presentation providing additional background and the objectives and components of the project.</p> <p>David deGroot advised that there will be a workshop on June 27th which will continue on the work done at the workshop held in March. This meeting will focus on streetscapes, uses and possible downtown events. They are looking holding another meeting in September to focus on St George’s Square.</p> <p>Richard Unterman advised that the updated manuals will have a focus on a heritage approach and will include a Heritage Conservation Analysis. The consultants are looking for Heritage Guelph’s assistance in identifying special character areas or “precincts”. Heritage Guelph reviewed the consultant’s preliminary suggestions for potential precincts and made suggestions. Areas not included in heritage precincts would still have blanket guidelines that would be applicable. Heritage Guelph members noted that they would prefer to have the areas called heritage character areas instead of “precinct”.</p> <p>The Committee had further discussion regarding roads and river natural boundaries, history of some sights, discussion on individual areas and what is the integrity of each of the preliminary areas. Discussion took place on the priority of individual areas. The Heritage Guelph working group will meet to come up with a more refined version of the character areas. Members will be asked to adopt an area to review in more detail and bring their findings back to Heritage Guelph at the July meeting.</p> <p>David deGroot noted that they would like to provide the information back to the Consultants by early July, and that the areas need to be evaluated based on history, built form and context, landscape features and materials. Richard Unterman will work on a template framework and send to Heritage Guelph through Stephen.</p> <p>Item 6.2 74 Woolwich Street – Governor’s House</p> <p>Stephen Robinson advised that the County of Wellington is considering repairs to the front porch of the Governor’s House and provided details on how they now propose to use untreated cedar for the</p>

	<p>decking.</p> <p>Moved by Lorraine Pagnan and seconded by Christopher Campbell,</p> <p>“THAT Heritage Guelph has no objection to the County of Wellington’s proposal for repairs to the front porch of the Governor’s House at 74 Woolwich Street, as presented at the 10 June 2013 meeting of Heritage Guelph, including: the replacement of the wood deck and existing steps with untreated cedar; repair and repainting of columns, railings, balusters and the existing stair handrails replaced with painted wood.”</p> <p style="text-align: right;">CARRIED</p> <p>Item 6.3 83 Paisley St</p> <p>Stephen Robinson advised that the owners of the designated property at 83 Paisley St are needing to replace the two, double flue, yellow brick chimneys. Stephen noted that the chimney’s are in poor condition and the owner intends to replace the chimneys with the same design but is looking to the Committee for guidance on the colour of brick. Committee members noted that yellow brick chimneys are common for the 19th century time period and that the owners should keep with this colour scheme. They also suggested that the owner could look at using reclaimed brick.</p> <p>Moved by Russell Ott and seconded by Tony Berto,</p> <p>“THAT Heritage Guelph has no objection to the owner’s proposed replacement of the existing two brick chimneys at 83 Paisley Street, as presented at the 10 June 2013 meeting of Heritage Guelph, provided that the same design (double-shaft in corbelled brick) is used and that the brick sample be chosen in consultation with the Senior Heritage Planner.”</p> <p style="text-align: right;">CARRIED</p> <p>Item 6.4 14 Neeve Street - Law House</p> <p>Lorraine Pagnan raised concern over the condition of the uncut grass at the Law House at 14 Neeve Street. Stephen Robinson will follow up with the owner.</p>
7	<p><u>Working Group Reports</u></p> <p>Designation Research and Heritage Review</p> <p>No update provided.</p> <p>Heritage Trees</p> <p>No update provided.</p> <p>Communications</p>

	No update provided.
8	<p><u>Information Items</u></p> <p>No update provided.</p>
9	<p><u>Next Meeting</u></p> <p>Working Group Meeting(s) – Monday, June 24, 2013 in City Hall Meeting Room “B” Regular Meeting - Monday, July 8, 2013 in City Hall Meeting Room “B”</p>
10	<p><u>Other Matters Introduced by the Chair or Heritage Guelph Members</u></p> <p>Stephen Robinson showed the Committee a copy the latest <i>Historic Guelph</i> publication from the Guelph Historical Society, made mention of the upcoming Guelph Arts Council walking tours and supplied copies of the latest <i>CHO News</i> from the Community Heritage Ontario.</p>
11	<p><u>Adjournment</u></p> <p>Moved by Tony Berto and seconded by Mary Tivy,</p> <p>Adjourn – 1:30 pm</p>