

# MEETING MINUTES



MEETING            **Heritage Guelph**

DATE                April 8, 2013

LOCATION            City Hall Committee Room 'A'

TIME                12:00 PM

PRESENT            Daphne Wainman-Wood (Chair), Martin Bosch, Russell Ott, Christopher Campbell, Mary Tivy, Tony Berto, Lorraine Pagnan, Joel Bartlett, Bill Green, Stephen Robinson (Senior Heritage Planner), Michelle Mercier (Recording Secretary)

REGRETS            Doug Haines, Paul Ross, Susan Ratcliffe

DELEGATIONS     80 Simmonds Drive – Rodrigo Goller (Community Engagement Co-ordinator, Dr. Elizabeth Pinnington, Senior Facilitator – Brilliant Space (consultant); 83 Essex St – David McAuley (architect), Marva Wisdom (President, Guelph Black Heritage Society)

## DISCUSSION ITEMS

ITEM #	DESCRIPTION
--------	-------------

1	<p><b><u>Welcome and Opening Remarks</u></b></p> <p>Daphne Wainman-Wood welcomed everyone to the meeting. Stephen Robinson announced the passing of local historian Ross Irwin.</p>
2	<p><b><u>Approval of Agenda</u></b></p> <p>Committee Members requested the addition of the following items to the Agenda: 8.6 – 5 Arthur St S and 5.2 132 Harts Lane W.</p> <p>Moved by Tony Berto and seconded by Martin Bosch,</p> <p><b>“THAT the Agenda and Addenda for the Heritage Guelph meeting of April 8, 2013 be approved, as amended.”</b></p> <p style="text-align: right;">CARRIED</p>
3	<p><b><u>Declaration of Pecuniary Interest</u></b></p> <p>Joel Bartlett declared a Pecuniary Interest for Item 6.2 – 83 Essex Street.</p>

4	<p><b><u>Approval of Meeting Minutes from March 11, 2013</u></b></p> <p>Moved by Christopher Campbell and seconded by Tony Berto,</p> <p><b>“THAT the Minutes from the meeting of March 11, 2013 be approved as written.”</b></p> <p style="text-align: right;">CARRIED</p>
5	<p><b><u>Matters Arising from Previous Minutes</u></b></p> <p><b>Item 5.1</b> <b>187 Bristol St – Michael House</b></p> <p>Stephen Robinson provided an update the plans for the addition to 187 Bristol Street. Stephen advised that the rear openings will be filled in with stone retaining the original opening.</p> <p><b>Item 5.2</b> <b>132 Harts Lane W</b></p> <p>Stephen Robinson advised that a report will be going to Council tonight to remove the barn at 132 Harts Lane W from the Municipal Register which would allow for demolition. Stephen noted that a demolition permit is not required as it is a farm building. Stephen added that only the barn will be removed from the Heritage Register and that the house will be retained. The Committee requested that a note be added to the listing for the house noting that there was also a barn formerly on the property. Stephen provided further information on the details of the report. The Committee held further discussion on the technical aspects of removing properties from the Heritage Register and had further discussion about the potential retention of the stone wall foundation.</p>
6	<p><b>New Business</b></p> <p><b>Item 6.1</b> <b>80 Simmonds Drive (Wilson Farmhouse)</b></p> <p>Delegation – Rodrigo Goller (Community Engagement Co-ordinator), Dr. Elizabeth Pinnington, (Senior Facilitator – Brilliant Space - consultant)</p> <p>Stephen Robinson provided some background on the designation process of 80 Simmonds Drive. Stephen advised that staff are moving forward with the designation process of the farmhouse and have asked the Community Engagement Staff to work on a Community Engagement Plan. Dr. Elizabeth Pinnington has been hired to assist with the process. Stephen also noted that there will be an Information Report going to Council soon but no decision will be made on the property at this time.</p> <p>Rodrigo Goller provided some background on the process. Rodrigo advised that feedback that was received previously on the farmhouse was mixed when the Park Master Plan was done. They are now looking for feedback again on what public thinks is good use of the Wilson Farmhouse.</p> <p>Elizabeth Pinnington advised that stakeholder meetings will be upcoming and provided some additional background. Stephen noted that staff have come up with options that can be considered as</p>

---

part of the process. Elizabeth asked if the Committee had any suggestions and noted that they need to talk to stakeholders before going to Council and try to get some type of consensus.

Some comments the Committee made included clarification of what the City's intention to do with the house is, that the trees only exist because the house is there, more trees should be planted in the park area and that we need to ask the community what they think the use of the house could be. They also noted that they would like to see updated cost estimates to repair the house and what the cost differences would be between repair for public and private use.

Elizabeth advised that the public meeting will be held on April 27th at St. Patrick's School and there will be notices sent out as well as ads in the paper. Elizabeth suggested that we should send a representative to the April 27th meeting to discuss the heritage attributes of house. Committee members raised concerns with this date as it falls on the same day as Doors Open Guelph. Rodrigo advised that they will look for another date for the meeting.

**Item 6.2**

**83 Essex St (Guelph Black Heritage Cultural Centre)**

Delegation – David McAuley (architect), Marva Wisdom (President, Guelph Black Heritage Society)

Stephen Robinson provided some background information on the designation process for 83 Essex St. Stephen advised that the ownership issues have been resolved and confirmed that the Notice of Intention to Designate was served on the proper owner and that since the 30 day appeal period is over that we can go ahead with the Designation By-law. Stephen added that the property now belongs to the Guelph Black Heritage Society. They are looking at putting an addition on the back of the building and are looking to get some feedback from Heritage Guelph.

Marva Wisdom provided some background on their intended use of the building. Marva advised that they are working with the current church using the building to maintain the history of the building. The overall use of church will be both cultural and educational and there will be opportunity for some community use. They are also looking at ways of making it accessible which will allow more members of the public to use the building.

David McAuley advised that they are looking at adding an addition on the back of the church and will be making it accessible. David showed the plans for the addition and noted that they are looking at making an opening in the back stone wall for an entrance from the addition to the original building but that all other window and door openings are being restored. David added that they are looking at removing the concrete stairs in front and would like to replace them with something that is closer to the original but they are having a hard time finding old photos. If they can't determine what was originally there, they will replace it with a larger landing. David also noted that they are looking at the possibility of adding solar panels to the roof.

The Committee raised no concerns with the plans for the addition and Christopher Campbell noted that when they are looking at the landscaping that they could consider using orange day lilies as they are a symbol of the Underground Railroad communication system. Stephen added that they are looking at getting the Designating By-law passed before the Emancipation Ceremony in August and tying the two events together.

## Working Group Reports

### **Designation Research and Heritage Review**

#### **Item 7.1**

##### **Wording required for future designation plaques**

Stephen Robinson advised that the working group needs to start working on the wording for four new plaques.

#### **Item 7.2**

##### **A guide for researching Guelph's land registry records**

Stephen Robinson advised that the Land Registry Office is self-serve and it makes it hard to find information if you don't know where to find things. Stephen is looking at putting together a How-to-Guide with Mary Tivy and Amy Calder's help and also assistance from the Wellington County Archives. Mary noted that there currently is a guide but it is hard to follow. Stephen noted that he will be inviting Alicia from the Wellington County Archives to come to a meeting to talk to us.

### **Heritage Trees**

#### **Item 7.3**

##### **Elm tree at 63 Alice Street**

Stephen Robinson provided an update on the road construction that will be coming up on Alice St which will impact the elm tree at 63 Alice Street. The Engineering Department doesn't think the tree will be adversely affected. Christopher Campbell noted that an arborist should be on site when digging occurs so that if any root cutting is necessary, that it can be done safely. Christopher also noted that pruning should be done before and after the work and there may also be a way of tunnelling under the roots. They will need to study how to minimize disruption of the roots and will need to have proper root feed after. Stephen added that he will try to find out more information about the house and the tree and will be looking for volunteers to help with the research.

### **Communications**

#### **Item 7.4**

##### **Heritage Planning Annual Report to Council**

Stephen Robinson advised that he will be bringing the Heritage Planning Annual Report to the June PBEE meeting and will bring it to Heritage Guelph in May for support.

#### **Item 7.5**

##### **Navigating to heritage information on the City's new website**

Stephen Robinson advised that the City has reformatted the website and Planning staff are looking at ways to fix things up and make it easier to use.

<p>8</p>	<p><b><u>Information Items</u></b></p> <p><b>Item 8.1</b> <b>58 Albert Street</b></p> <p>Stephen Robinson advised that the house at 58 Albert Street is for sale and showed photos from the Open House that he attended.</p> <p><b>Item 8.2</b> <b>120 Suffolk St W</b></p> <p>Stephen Robinson advised that there was a fire at 120 Suffolk St West that was confined to the attic and roof. The owners are looking at replacing the roof. Stephen advised that the house is not listed on the Municipal Register however it was included in the Couling Inventory. Stephen added that he will add to the property to the list of suggested additions to the Municipal Register.</p> <p><b>Item 8.3</b> <b>Summary of Cultural Landscapes Conference, Virginia</b></p> <p>Mary Tivy attended the conference in Virginia and circulated some information on it.</p> <p><b>Item 8.4</b> <b>CHO News – March 2013 issue</b></p> <p>Stephen Robinson circulated copies of the March 2013 issue of the CHO News.</p> <p><b>Item 8.5</b> <b>Upcoming heritage events, lectures and conferences</b></p> <p>Stephen Robinson announced the following upcoming events:</p> <ul style="list-style-type: none"> <li>• Doors Open Guelph – April 27<sup>th</sup>, 10 am – 4 pm</li> <li>• The Willowbank Lectures – Open House Apr 20</li> <li>• ACO/CHO Annual Heritage Conference – June 7-9</li> <li>• 2013 National Heritage Conference – Oct 31 - Nov 2</li> </ul> <p><b>Item 8.6</b> <b>5 Arthur St S</b></p> <p>Lorraine Pagnan advised that she attended a meeting last week regarding the plans for 5 Arthur St S. Lorraine raised concerns that they don't seem to be showing any real use for the heritage building on the site.</p>
<p>9</p>	<p><b><u>Next Meeting</u></b></p> <p>Working Group Meeting(s) – Monday, April 22, 2013 in City Hall Meeting Room “A” Regular Meeting - Monday, May 13, 2013 in City Hall Meeting Room “B”</p>

---

10	<p data-bbox="256 172 1188 205"><b><u>Other Matters Introduced by the Chair or Heritage Guelph Members</u></b></p> <p data-bbox="256 241 1469 310">Christopher Campbell announced that April 28<sup>th</sup> will be the last service at Norfolk United Church before new owners take over.</p> <p data-bbox="256 352 889 386">Moved by Mary Tivy and seconded by Tony Berto,</p> <p data-bbox="256 422 495 455">Adjourn – 2:10 pm</p>
----	--