

# MEETING MINUTES



MEETING            **Heritage Guelph**

DATE                March 14, 2016

LOCATION            City Hall Meeting Room C

TIME                12:00 PM – 2:00 PM

PRESENT            Daphne Wainman-Wood (Chair), Tony Berto, Mary Tivy, Bob Foster, Lynn Allingham, Charles Nixon, Christopher Campbell, David Waverman, Michael Crawley, Uli Walle, Stephen Robinson (Senior Heritage Planner), Madeleine Myhill (Clerical Assistant)

REGRETS            Bill Green, D’Arcy McGee

DELEGATIONS     Arun Hindupur (Infrastructure Planning Engineer); Jim Tarbutt (Tarbutt Construction); Hugh Handy and Sarah Code (GSP), Dave Stephenson (NRSI), Owen Scott (CHC Ltd); Paul Critchley (BJC Architects)

## DISCUSSION ITEMS

ITEM #	DESCRIPTION
1	<p><b><u>Welcome and Opening Remarks</u></b></p> <p>Daphne Wainman-Wood welcomed everyone to the meeting.</p>
2	<p><b><u>Approval of Agenda and Addendum</u></b></p> <p>Moved by Tony Berto and seconded by Charles Nixon,</p> <p><b>“THAT the Agenda and Addendum, for the March 14, 2016 meeting of Heritage Guelph be approved.”</b></p> <p style="text-align: right;">CARRIED</p>
3	<p><b><u>Declaration of Pecuniary Interest</u></b></p> <p>None</p>
4	<p><b>Adoption of Draft Minutes from the meeting of February 8, 2016 Heritage Guelph</b></p> <p>Moved by Mary Tivy and seconded by Tony Berto,</p> <p><b>“THAT the Minutes from the Heritage Guelph meeting of February 8, 2016, be approved as amended.”</b></p> <p style="text-align: right;">CARRIED</p>

5	<p><b><u>Matters Arising from the Minutes</u></b></p> <p><b>Item 5.1 Delegation of authority regarding heritage permits</b></p> <p>Stephen Robinson provided a brief summary of Council’s recent amendment to the Delegation of Authority By-law which gives the authority to approve certain types of alterations to properties designated under the Ontario Heritage Act to the General Manager of Planning. The heritage permit guide and application form and the 2016 heritage permit schedule were also discussed.</p>
6	<p><b><u>Matters Arising from the Minutes</u></b></p> <p><b>Item 6.1 325 Gordon Street</b></p> <p>Stephen Robinson reminded Committee members of the renovations taking place on this property and explained the major heritage permit application for a proposed exterior access ramp to the south rear entrance of building and expanded parking area. Stephen used site plan images to show where the building will be affected by the ramp and explained that this plan does not negatively impact the landscape and no trees will be affected.</p> <p>Jim Tarbutt of Trabutt Construction further explained the site plan drawings and explained that the porch will be rebuilt as similar to the original and will meet accessibility codes. Stephen clarified what the bay window will look like and the types of materials that could be used to cover it. Mr. Tarbutt assured HG that he will consult with Stephen as the process continues.</p> <p>Moved by Tony Berto and seconded by Mary Tivy,</p> <p><b>“THAT Heritage Guelph has no objection to Zoning By-law Amendment ZC1516 to rezone the northern portion of the subject property (325 Gordon Street) from the current R.1B (Residential Single Detached) Zone to a specialized Institutional: Educational, Spiritual, and Other Services Zone.”</b></p> <p style="text-align: right;">CARRIED</p> <p>Moved by Mary Tivy and seconded by Tony Berto,</p> <p><b>“THAT Heritage Guelph has no objection to the approval of heritage permit HP 16-0002 to permit the construction of an exterior access ramp to the south rear entrance of the building and the expansion of the parking area based on site plan drawing A1.1 and elevation drawing A4.1 by Lintack Architects Inc as presented at the March 14 meeting of Heritage Guelph with any further revisions that are minor in nature to be approved by the Senior Heritage Planner.”</b></p> <p style="text-align: right;">CARRIED</p>

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**Item 6.2 300 Water Street**

Hugh Handy (GSP Group) introduced his team members and Stephen Robinson provided background information on the property and the dwelling that was demolished at 300 Water Street with all necessary approvals. Stephen presented images of the subject property. Mr. Handy is looking at redevelopment potential of the property for the owners and looking to have the property removed from Heritage Register. Dave Stephenson (NRSI) explained that during the demolition, they worked to maximize tree retention, but did have to remove 30 trees located primarily along the driveway. During the tree inventory, it was determined that there are approximately 190 trees on the property and due to the high water table, the tree roots are short. From the core samples, it was determined that the oldest tree was 117 years old, but the majority of the trees are 60 years or younger. This growth is also a natural stand and was not planted. Owen Scott stated that in his opinion the natural stand of cedars has no cultural heritage value. Stephen Robinson reminded the Committee members that this item is solely about the reconsideration of the cultural heritage value of the property.

Moved by Bob Foster and seconded by David Waverman,

**“THAT Heritage Guelph recommends that the grove of white cedar trees at 300 Water Street is not considered to have cultural heritage value or interest; that the woodlot is natural in origin and is unlikely to have been planted; and that according to recent tree core analysis, the majority of the existing cedar trees do not predate the 1920s house demolished with Heritage Guelph’s support in 2011; and**

**THAT Heritage Guelph recommends that the property at 300 Water Street be removed from the Municipal Register of Cultural Heritage Properties.”**

CARRIED

**Item 6.3 24 Commercial Street**

Stephen Robinson provided a description of the subject property being recognized on the Couling Inventory but that significant alteration has occurred – in particular the application of brick veneer in the 1930s. Some of the interior wood trim and baseboards seem to be the only possible remaining heritage elements of value. It is the owner’s intent to apply for a demolition permit. While there does not seem to be any architectural or contextual value met, a land title search has not been done and would provide some history on who owned this property.

Moved by Charles Nixon and seconded by Mary Tivy,

**“THAT While Heritage Guelph supports the retention of built heritage resources, Heritage Guelph does not recommend that Council move to protect 24 Commercial Street by individual designation under the Ontario Heritage Act and that Heritage Guelph has no objection to the demolition of the subject property.”**

CARRIED

	<p><b>Item 6.4 York Road Environmental Design Study</b></p> <p>Stephen Robinson introduced Arun Hindupur of Engineering Services who would be giving a brief description of the proposed widening of York Road and realignment of Clythe Creek, including potential impacts this undertaking may have on cultural heritage resources associated with the Guelph Reformatory lands. Arun explained that a study is being conducted to supplement the approved Environmental Assessment (EA) that was approved in 2007. The intent is to widen the road from two to four lanes which would require additional grading. The original EA did not address environmental features or cultural heritage features. The City has been in contact with Trout Unlimited to determine what they would like to see to restore the creek to support trout. The Official Plan recognizes that the road needs to be widened but does not determine which side.</p> <p>Stephen Robinson explained that a large portion of the former Guelph Reformatory has been identified as a site of provincial heritage significance and that the main entrance bridge is one of the primary points of significance. Stephen showed images of where the creek travels and highlighted some of the features that have cultural heritage value. Some of the man-made features, such as the waterfall, may contain heritage value but may not be ideal as fish habitat. The Ontario Heritage Trust will be reviewing the project simultaneously with the Heritage Guelph review where it can be determined how much of the Cultural Heritage Landscape is still there, how much should be preserved, and how much could be restored or moved. Heritage Guelph would like to see a road cross section to determine which exact areas would be affected. Stephen explained that no recommendation is required by Heritage Guelph at this time and that this is an information item only.</p> <p>Moved by Bob Foster and seconded by David Waverman,</p> <p><b>“THAT the meeting be extended to 2:30 pm.”</b></p> <p style="text-align: right;">CARRIED</p> <p><b>Item 6.5 Heritage Guelph - Committee Terms of Reference</b></p> <p>Stephen Robinson asked committee members to begin thinking about suggested revisions to the Committee’s Terms of Reference as the City Clerk has asked for their review of the document. Stephen has already updated some sections which he felt needed to be updated, but would like members to think about aspects as discussed. The Committee agreed to hold a special meeting on Wednesday, March 30<sup>th</sup> to discuss revisions to the terms of reference.</p> <p>Moved by Mary Tivy and seconded by Michael Crawley,</p> <p><b>“THAT the meeting be extended to 2:45 pm.”</b></p>
	CARRIED
8	<p><b><u>Information Items</u></b></p> <p><b>Item 8.1</b> 338 Gordon Street - (HP 16-0003) Minor heritage permit to alter front porch.</p> <p><b>Item 8.2</b> HG proposes visit to Wellington County Museum &amp; Archives</p> <p><b>Item 8.3</b> Annual Ontario Heritage Conference - Stratford/St. Mary’s</p>

	<p>(Thur/Fri/Sat, May 12-14, 2016)</p> <p><b>Item 8.4</b> Heritage Guelph member profiles – group discussion</p> <p><b>Item 8.5</b> Resignation of Lynn Allingham and D’Arcy McGee</p> <p>Moved by Mary Tivy and seconded by Bob Foster,</p> <p><b>“THAT Heritage Guelph accepts the resignations of Lynn Allingham and D’Arcy McGee.”</b></p> <p style="text-align: right;">CARRIED</p>		
8	<p><b><u>Next Meeting</u></b></p> <table border="0" style="width: 100%;"> <tr> <td style="width: 50%; vertical-align: top;"> <p><b>Heritage Guelph Meeting</b>  March 30, 2016 (12-2pm)  Location: City Hall, Mtg Rm B</p> <p><b>Heritage Guelph</b>  April 11, 2016 (12-2pm)  Location: City Hall, Mtg Rm C</p> </td> <td style="width: 50%; vertical-align: top;"> <p><b>HG Designation Working Group</b>  * Tuesday, March 29, 2016 (12-2pm)  Location: City Hall, Mtg Rm B</p> </td> </tr> </table>	<p><b>Heritage Guelph Meeting</b>  March 30, 2016 (12-2pm)  Location: City Hall, Mtg Rm B</p> <p><b>Heritage Guelph</b>  April 11, 2016 (12-2pm)  Location: City Hall, Mtg Rm C</p>	<p><b>HG Designation Working Group</b>  * Tuesday, March 29, 2016 (12-2pm)  Location: City Hall, Mtg Rm B</p>
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9	<p><b><u>Other Matters (introduced by Heritage Guelph Members)</u></b></p> <p>None</p>		
10	<p><b><u>Adjournment at 2:45 p.m.</u></b></p> <p>Moved by Charles Nixon and seconded by Mary Tivy,</p> <p><b>“THAT the meeting be adjourned at 2:45 pm.”</b></p> <p style="text-align: right;">CARRIED</p>		