



## Guelph Police Services Board

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### PUBLIC MEETING

### MINUTES – JUNE 16, 2016

A Public meeting of the Guelph Police Services Board was held on June 16, 2016 in Meeting Room A, Guelph City Hall, 1 Carden Street, commencing at 2:30 p.m.

- Present:** J. Sorbara, Chair  
L. Griffiths, Vice-Chair  
C. Guthrie, Member  
D. Drone, Member  
C. Polonenko, Executive Assistant
- J. DeRuyter, Chief of Police  
P. Martin, Deputy Chief of Police  
K. Hand, Finance Manager
- Regrets:** L. Piper, Member, J. Sidlofsky Stoffman, Legal Services, T. Harris, Human Resources Manager
- Guests:** Crime Stoppers: Sarah Bowers-Peter, Program Coordinator, and Ray Tout, Board Chair; Gloria Vallesi  
Guelph Police Service: Inspector Pat Milligan, Detective Constable Kendall Brown, Constable John Vallesi, Rev. John Borthwick,

#### 1. WELCOME

Chair Sorbara welcomed all and called the meeting to order at 2:33 p.m.

#### 2. APPROVAL OF AGENDA

Moved by L. Griffiths

Seconded by C. Guthrie

THAT the Agenda be approved as presented.

- CARRIED –

#### 3. DECLARATION OF CONFLICT OR PECUNIARY INTEREST

There were no declarations of conflict or pecuniary interest.

#### 4. APPROVAL OF MINUTES

##### 4.1 Minutes of the Public Meeting, Thursday, May 19, 2016

**Moved by** L. Griffiths

**Seconded by** C. Guthrie

**THAT** the Minutes of the Public Meeting held Thursday, May 19, 2016 be approved as presented.

**- CARRIED –**

## **5. DELEGATIONS/PRESENTATIONS**

### **5.1 Retirement of Constable John Vallesi**

Chief DeRuyter noted that Constable Vallesi began his career with the Guelph Police Service as a 4<sup>th</sup> Class Constable in 1981, having worked with McMillan Bloedel previously. Over the 35 years with the Service, he worked in Uniform, Traffic, Sexual Assault, Persons Crime, Identification, and the Community Mobilization Unit. He received numerous recognitions for his work in criminal investigations. In 1996, he received a Certificate of Achievement for his volunteer work in the community, having participated in many events over the years. His final role with the Service is as a Community Resource Officer. J. Sorbara thanked Constable Vallesi for his service and Board members congratulated him.

Constable Vallesi and Gloria Vallesi left the meeting at 2:42 p.m.

### **5.2 Guelph/Wellington Crime Stoppers Annual Report**

Chief DeRuyter introduced Sarah Bowers-Peter, Program Coordinator for Guelph/Wellington Crime Stoppers, and Ray Tout, Chair of the Board. Ms. Bowers-Peter presented the annual report for 2015. She noted that it was a very strong year for Crime Stoppers and was pleased that they were able to conduct five weeks of training with the Police Service. Decals are on all police vehicles and are approved for Fire and EMS. The Board consists of thirteen members, six from the City of Guelph. In 2015, there were 683 calls, 23 arrests, 243 web tips, 19 narcotics tips, 20 cases cleared, and 105 charges laid. Property value of \$103,085 and narcotics value of \$31,730 was recovered. A new relationship has been forged with the University of Guelph. There are several annual fundraising opportunities, which raised over \$22,000 in 2015. Volunteer support has been commendable. The Ontario Association of Crime Stoppers Marla Moon Memorial Award of Excellence for 2015 was received for demonstrating outstanding work in multiple areas, including the number of calls received, number of cases cleared, value of property recovered, value of illegal drugs seized, amount of rewards authorized, number of presentations made, media coverage and special activities that create program awareness. Guelph/Wellington Crime Stoppers also took top honours in the Under 300,000 Population division for Best Long Video and Best Long Radio.

Ray Tout, Chair of the Board, was Mayor for Wellington North and has been involved with Crime Stoppers for the last year. A strong change in the Board was undertaken this year. The line of jurisdiction has moved further north, as the crime statistics are higher there than in Guelph. Awareness is the key, so they have made a point to present at Optimist Clubs, the Kinsmen, and other organizations. He

welcomed everyone to attend the Crime Stoppers monthly board meetings. Chief DeRuyter thanked the Guelph Police Services Board for the increased level of support for Crime Stoppers. J. Sorbara thanked Ms. Bowers-Peter for an excellent presentation.

Sarah Bowers-Peter and Ray Tout left the meeting at 3:04 p.m.

### **5.3 Presentation on Crystal Methamphetamine**

Chief DeRuyter introduced Detective Constable Kendall Brown, Investigative Services. Much of his information comes directly from those who are entrenched in the drug subculture. Methamphetamine (“meth”) in Guelph is really in its infancy; in some communities, it has been a problem for 30 years.

Topics Detective Constable Brown covered were:

- History of meth
- Characteristics and effects
- Stages of meth use
- Meth and mental illness
- Meth treatment
- Current up trend of meth in Guelph
- Meth labs and chemical dump sites

Meth is a manmade substance and became prominent in World War II to keep soldiers fighting longer and air force pilots awake. Many returned from the war with an addiction. A central nervous system stimulant which is either smoked or injected, meth has increased in potency over the years. Some start using to help with mental health issues. One can never relive that first initial high, but addicts will chase that high and binge. Physical characteristics include meth mouth, scabs caused by picking, and loss of appetite. Stages of meth use are: rush, high, bingeing, tweaking (coming down from the high), crash, and withdrawal. Meth is expensive, so addicts will do anything to get money for another fix -- stealing bikes, phones, laptops. Many come from elsewhere to Homewood Health Centre for treatment, and stay in Guelph after they leave treatment. Once at a certain stage, mental illness will be permanent. There are no drugs at this point to help with the addiction. The relapse rate is 93%, and the long term care rate less than 10%.

In 2015, 440 grams of meth were seized and there were 108 arrests, a significant increase from 2012 when meth began to creep into the city. The average age is high school to the fifties. It is not entrenched in the high schools because meth users do not stay in school. Out-of-town traffickers bring large quantities into the city and they are the focus of enforcement. The originating source may be out of country and difficult to catch. There has been only one failed attempt at cooking meth in Guelph. The Service has three synthetic drug lab trained officers, and a fourth and fifth will be trained in the future. The Meth Watch Program engages local pharmacies and hardware stores to report anyone purchasing ingredients for making meth. Meth labs produce toxic waste, usually dumped on the side of the road.

Mayor Guthrie thanked Detective Constable Brown for the informative presentation and noted that it is clear that this problem is being taken seriously and is actively being dealt with. He committed to relaying this important message to the community. Chief DeRuyter thanked the officer for his presentation and stated that the Guelph Police Service drug strategy has a three-pronged approach: Meth Watch, Bail Court Support Worker and involvement in the Drug Treatment Court. The impact has been seen in the downtown core.

Inspector P. Milligan and Detective Constable K. Brown left the meeting at 3:41 p.m.

#### **5.4 Ontario Association of Police Services Boards Conference Board Report**

L. Griffiths and D. Drone presented topics discussed at the Ontario Association of Police Services Boards spring conference.

Len Griffiths reported on the following presentations:

***Minister Naqvi's Strategy for a Safer Ontario:*** Three key areas were highlighted -- strengthening Civilian Board Governance with an emphasis on stronger links to the community and the police service, clarifying roles and responsibilities of Police Services Boards, and outlining Board competencies, skills and training. The Ministry is aiming to table legislation before the end of 2016.

***Collection of Identifying Information in Certain Circumstances:*** Boards need to be aware of what is going on through reports from the Chief and ensure new policies are in place. All officers who have contact with the public must be trained by January 1, 2017. An independent reviewer will be appointed and public education sessions will be held. The cost to implement this was not addressed.

***Governance Reform:*** A history of efforts to redefine Governance principles was reviewed. The move is towards a centralized model of bargaining which foresees a Police Employer's Labour Relations Bureau, but this will not be implemented until at least 2018.

***Ministry Consultations:*** A summary of the full day consultations on the Strategy for a Safer Ontario and *Police Services Act* changes, focusing on police services boards, was presented.

Don Drone reported on the following presentations:

***Making Inclusion Real:*** An organization can have diversity but not inclusion. To facilitate inclusivity, three areas were examined: Structures and policies of your organization; systems in place with respect to diversity and inclusion in your board and staff; and cultural experiences of the people currently in your organization that promote inclusivity.

***Community Engagement:*** There is a significant need for community engagement in diverse communities. The process is more important than personalities in resolving the carding issue and all points of view must be heard and respected.

***Police and Prostitution:*** The number of people at risk is significant. Human traffickers not all external – 93 percent live and work in this country. Have to listen, be aware, have well-trained police and be proactive.

***Tobacco and Organized Crime:*** A large amount of contraband tobacco is coming into Canada. Bill C-10 will improve enforcement. First Nations and coordination of provincial and federal jurisdictions is pivotal to the resolution of the problem.

***Mental Health Issues:*** Post traumatic stress disorder is a serious illness and often, someone with PTSD is treated in a different way.

## 6. STRATEGIC ITEMS

### 6.1 **Headquarter Renovation and Expansion Report**

Chief DeRuyter pointed the Board to the written report, which states that 75 percent of the internal demolition was completed at the time of writing the report. An electrical changeover will occur within the next week. Excavation at the east end has been delayed due to a Union Gas line that must be moved. A tower crane is expected to be installed on site in July after transformer work is completed.

### 6.2 **2016 Special Olympics Spring Games**

Chief DeRuyter reported that the Games were a tremendous success and praised Constable Chris Probst and his full team for the hard work done to make it possible. Deputy Martin continues to receive complimentary messages from parents, coaches, district team manager and volunteers as a result. Financial projections are positive and currently reflect a small surplus. A final report and accounting will be presented at the July Board meeting. An event package is being developed for Peel Regional Police Service, who will be hosting the 2017 Summer Games. A recognition plan is being developed, which will be brought to the Board when completed. J. Sorbara stated that the Board is very proud of the Service for the tremendous success.

### 6.3 **Collection of Identifying Information Board Policy Report**

Chief DeRuyter thanked Deputy Martin and J. Sidlofsky Stoffman for the work done on this matter and brought the Board's attention to the draft Board policy in the report. Deputy Martin stated that the best practice draft policy that came out through working group was utilized as a basis but was modified to the Service's policy template. The legislation requires that the Board policy and Chief's Procedure must be in progress by July 1, 2016, but most police services are aiming to have it in place by July 1<sup>st</sup>. The draft policy mirrors the legislation and the Guidance note from the Ministry of Community Safety and Correctional Services has not come out yet. The working group is working on aspects that will deal with record keeping, analytics and reporting challenges.

**Moved by D. Drone**

**Seconded by L. Griffiths**

**THAT** the Guelph Police Services Board approve the draft Board Policy BD-04-040, Collection of Identifying Information Policy Statement.

There was Board discussion regarding the fact that the Board should have more time to review the complex policy before approving the adoption of the policy.

L. Griffiths would also like the guideline information from the Ministry before approving the policy. Deputy Martin stated that the Chief's Procedure cannot be approved until the Board Policy is approved. D. Drone rescinded the motion and L. Griffiths, as seconder of the motion, was in agreement with the rescinding.

**Moved by C. Guthrie**

**Seconded by L. Griffiths**

**THAT** the Guelph Police Services Board endorses in principle the Board Policy BD-04-040, Collection of Identifying Information Policy Statement and will approve subject to the Chief's Procedure at an upcoming Board meeting.

**-CARRIED-**

## **7. OPERATIONAL ITEMS**

### **7.1 Human Resources Report**

**Moved by C. Guthrie**

**Seconded by L. Griffiths**

**THAT** Janet Erb be appointed as a temporary civilian member of this Service effective May 11, 2016; and

**THAT** Raquel Hall be appointed as a temporary civilian member of this Service effective May 30, 2016.

**-CARRIED –**

### **7.2 Budget Signing Authority Report**

K. Hand presented the Budget Signing Authority document, which was updated from January 2016 to reflect the approved additional signing authority limits for City of Guelph staff for the headquarter renovation and expansion project as approved by the Steering Committee.

## **8. ADMINISTRATIVE ITEMS**

### **8.1 Chief's Monthly Report**

Chief DeRuyter provided his schedule of upcoming internal and external community events and meetings and highlighted the following:

- Through increased patrols and working with our partners, downtown issues are being addressed.
- Sergeant David Doxey was recognized with the Ambassador Award for his involvement with Kids and Cops Fishing event.
- The Chief will be participating in the Citizenship Ceremony on Canada Day and attending a retirement function for Roya Rabbani, who served Immigrant Services for many years.

Mayor Guthrie announced that June 21<sup>st</sup> is Aboriginal Day and also the launch of Guelph's new Skateboard Park.

## 8.2 Board Correspondence Reports

### Correspondence Received

- Letters of appreciation for Community Account funding:
  - May 24, 2016 - Michael Treadgold, Big Brothers Big Sisters
  - May 26, 2016 – Guelph Wellington Seniors Association
- Copy of correspondence to Chief DeRuyter from Canadian Council of Muslim Women

### Correspondence Issued

- Community Account Funding Letters:
  - Guelph Wellington Seniors Association
  - Big Brothers Big Sisters of Guelph
  - The Julien Project
  - Victim Services Wellington
- May 19, 2016 - Weiler & Company payment of invoice for audit of Community Account
- Guelph Police Service
  - New Hire: Madlyn Jacobi
  - Appreciation: Sergeant Cliff Russell, Sergeant Corey Sherratt, Sergeant Dave Begin

## 8.3 Information Items

- 8.3.1 Next Meeting – Thursday, July 21, 2016 at City Hall Meeting Room C.  
*No August meeting.*
- 8.3.2 Progress Review Committee Meeting – June 22, 2016, 1:00 p.m., GPS 2<sup>nd</sup> Floor Boardroom
- 8.3.3 Canadian Association of Police Governance Annual Conference – August 12-14, 2016 Ottawa, ON. (\$672.35 registration) D. Drone will attend.

## 9. ADJOURNMENT

**Moved by** C. Guthrie

**Seconded by** L. Griffiths

**THAT** the public meeting of the Guelph Police Services Board adjourn as at 4:22 p.m.

**- CARRIED –**

The minutes of this meeting were ratified this 21<sup>st</sup> day of July, 2016.

*“J. Sorbara”*

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J. Sorbara, Chair

*“C. Polonenko”*

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C. Polonenko, Executive Assistant