



MEETING MINUTES

GUELPH SPORTS HALL OF FAME

BOARD OF DIRECTORS

DATE March 20, 2018
 CHAIR Andy Behnan
 ATTENDEES Coralee Barfoot, Wayne Mizen, Larry Townsend,
 Adam Stewart, Andrew Maloney, Michael MacIntyre
 REGRETS Lynne Briggs, Carolyn Lee

	Agenda Item	Action Item
1	Approval of Agenda. Larry/Adam Carried	
2	Approval of Minutes of November 21, 2017 meeting. Carried as amended with correction to the first name being Lori for guest speaker Lawrie Josephson. Larry/Adam	Coralee – correct previous minutes and post to website. Done.
3	Review of Outstanding Action Items: <ul style="list-style-type: none"> - Coralee – send thank you letters to past Board and Selection Committee Members. Done - Lynne – ask the City about placing brochure boxes at arenas and other City facilities to hold nomination forms. Outstanding - Adam – investigate creating a video to be played at dinner and a brochure to hand out at the dinner that explains the nomination process. Done <ul style="list-style-type: none"> o Discussion was held regarding doing a video in September at Storm Games on the score board featuring one inductee per game and then doing another video in the Spring to feature Hall of Fame Dinner for the purpose of boosting ticket sales. - Andrew - follow up with G. Lalonde to see if she is interested in being a Guest Speaker. Done. G. Lalonde can't commit at this time. - Carolyn - ask Chuck Miller if he will assist with 	Adam will investigate costs associated with the creation of the video and video board costs.

	<p>reaching out to local sports groups and encourage nominations plus Chair a Committee to develop strategies to generate nominations. Outstanding.</p> <ul style="list-style-type: none"> - Lynne and Coralee - follow up with appropriate City Hall staff re museum availability, staff availability to set display up, material needs, and costs. Outstanding. Need to discuss further at June meeting. - Lynne - follow up with her contact re the possibility of advertising on score clock and rink boards, plus promotion via the P.A. Announcer. Done - Andy will contact Oshawa, Owen Sound, Cambridge and Penetangushene to find out if they have a media category. Done. None of them have a media category. Andy is trying to obtain a copy of their terms of reference for comparison. - Coralee will confirm with Clerks when the spring ad will be placed in the Tribune advertising for Board Members. Done. 	
4	<p>Update on Kiwanis Celebrity Sports Hall of Fame Dinner Planning & Guest Speakers</p> <p>Larry provided an update on the dinner planning including a new method to better improve human traffic flow in the foyer by having guests who have prepaid for tickets to go right to their tables (where their tickets will be on a table with their name on it).</p>	
5	<p>Personnel Updates</p> <p>Advertisement for new Board Members has been placed in the Tribune. Nominations and decision to replace Andy as Chair will occur prior to the November 2018 meeting.</p> <p>Selection Committee:</p> <p>Decision was made that Marie Denham and Rusty Lovelock could both come back for 3 years. Wayne/Larry. All in favour</p> <p>The Terms of Reference need to be updated to include wording on how long a Selection Committee member needs to be retired from the Committee</p>	<p>Coralee will update the Selection Committee portion of the contact list and include a column for Selection Committee members that indicates their maximum term.</p>

	<p>before they can reapply and what is the total maximum years allowed for Committee membership (doesn't have to be consecutive).</p>	<p>Andy will notify Marie and Rusty and ask them to send a formal application to the Board. Andy/Designate will contact Chuck Miller to determine if he is interested in returning to the Selection Committee</p> <p>Coralee will place Terms of Reference – Selection Committee membership status on June Agenda.</p>
9	<p>2017- 2018 Meeting Dates Review</p> <ul style="list-style-type: none"> • April 17, 2018 • June 19, 2018 	
10	<p>Confirmation of Next Meeting - The next Board meeting date – Tuesday, April 17, 2018 at Cutten Fields.</p>	
11	<p>Meeting Adjourned – 1:15pm Carried – Wayne/Larry</p>	