



MEETING MINUTES

MEETING **Guelph Sports Hall of Fame Board of Directors**

DATE February 14, 2019

LOCATION Cutten Fields, Guelph, Ontario

TIME 12:00 pm

PRESENT Coralee Barfoot, Lynne Briggs, Garrett Duvall, Andrew Maloney (Chair), Wayne Mizen, Mike MacIntyre, Larry Townsend,

REGRETS

DISCUSSION ITEMS

ITEM #	DESCRIPTION
1	Approval of Agenda
2	Approval of Minutes of January 15, 2019 Moved by Adam Seconded by Garrett
3	Review of Outstanding Action Items <ul style="list-style-type: none">- Lynne to follow up with previous Board applicants to let them know there are no vacancies on the Board at this time.- Lynne to follow up with Clerks to see if a consent to share information on the Board Member applications can be added.- Terms of Reference – see item #7 in minutes.
4	2019 Selection Committee Replacement Nomination for Veteran Athlete <ul style="list-style-type: none">- The Veteran Athlete nominated has requested to be inducted in 2020 due to health reasons. Moved by Andrew Seconded by Wayne and Garrett All in favour <ul style="list-style-type: none">- The Selection Committee put forth a replacement nomination of C.Cooper, Athlete Category. Moved by Andrew Seconded by Mike All in favour

5	<p>The 1975 Guelph Ingrams – issue with member of the team</p> <ul style="list-style-type: none"> - There is a member of this team that currently incarcerated. Andrew suggested that the person’s name remain part of the photo but no plaque or recognition at the event be given to this individual. - Develop a press release statement to be used in the event the Board is questioned as to why the incarcerated member of the Team was recognized at the dinner. <p>Moved by Andrew Seconded by Wayne All in favour</p>
6	<p>Selection Committee Member Applications</p> <ul style="list-style-type: none"> - Two applications were reviewed for Selection Committee membership. Both applicants were approved to be part of the Selection Committee. <p>Voting was as follows:</p> <p>Applicant Jim Parcels Moved by Andrew Seconded by Larry</p> <p>Applicant Dan MacKenzie Moved by Andrew Seconded by Adam</p>
7	<p>Terms of Reference</p> <ul style="list-style-type: none"> - Andrew proposed updating wording to the Terms of Reference and suggested that a Terms of Reference Sub-Committee be formed to review the Terms of Reference and provided suggested changes to the Board. <p>Moved by Andrew Seconded by Garrett and Larry All in favour</p>
8	<p>2019 Dinner Planning</p> <ul style="list-style-type: none"> - Andy Behnan has volunteered to reach out to high schools for student ambassadors. - Board members will provide names of potential speakers to Wayne. - Investment company donations may not be forthcoming this year.
9	<p>Meeting Adjourned: 1:14pm Next Meeting: March 12, 2019</p>

ACTION ITEMS

ITEM #	ASSIGNED TO	DUE DATE	DESCRIPTION
--------	-------------	----------	-------------

1	Coralee	March 12, 2019	Post January 15, 2019 minutes to Guelph Sports Hall of Fame page on City's website. Done
2	Lynne	March 12, 2019	Follow up with previous Board applicants to let them know there are no vacancies on the Board at this time. Ask Clerks if a consent to share information on the Board Member applications can be added.
3	Andrew	February 18, 2019	Develop a press release statement to be used in the event the Board is questioned as to why the incarcerated member of the Team was recognized at the dinner. Done
4	Andrew	February 18, 2019	Send an email to Board members to see who would like to sit on Terms of Reference Sub-Committee and will set up the first meeting in March. Done
5	Carolyn	February 18, 2019	Contact D.MacKenzie and J.Parcells to notify them of their approval for membership to the Selection Committee. Done