



MEETING MINUTES

GUELPH SPORTS HALL OF FAME

BOARD OF DIRECTORS

DATE April 17, 2018
 CHAIR Andy Behnan
 ATTENDEES Coralee Barfoot, Wayne Mizen, Larry Townsend,
 Adam Stewart, Andrew Maloney, Michael MacIntyre
 REGRETS Lynne Briggs, Carolyn Lee

	Agenda Item	Action Item
1	Approval of Agenda Approved with addition of Membership Status to Other Business Larry/Mike M Carried	Coralee post minutes to Guelph.ca – done.
2	Approval of Minutes of March 20, 2017 meeting. Larry/Mike M Carried	
3	Review of Outstanding Action Items: <ul style="list-style-type: none"> - Adam will investigate costs associated with the creation of the video and video board costs at the Sleeman Centre. Adam's company will cover cost of development. - Carolyn will ask Chuck Miller if he will assist with reaching out to local sports groups and encourage nominations plus Chair a Committee to develop strategies to generate nominations. Done. Chuck will assist to develop strategies to generate nominations. - Carolyn will ask Chuck Miller if he wishes to stay on as a member of the Selection Committee. Done. Chuck will come back for a 3-year term to the Selection Committee. 	Coralee will put this item on the June agenda for further discussion. Adam will follow up with Matt at Sleeman re cost of video board.

	<ul style="list-style-type: none"> - Coralee will update Selection Committee and Board Member contact sheets. This will be provided at the next meeting. - Carolyn provide update on Poster. Done. Poster can be printed and distributed as appropriate. 	
4	<p>Update on Kiwanis Celebrity Sports Hall of Fame Dinner Planning & Guest Speakers</p> <ul style="list-style-type: none"> - Dinner planning tasks are on schedule for completion. - Artists renderings and write-ups are at Framers to be done by May 15 - Donations are steadily coming in. - Ticket sales have been very good. - Wayne is working on receiving confirmation of attendance from guest speakers. 	
5	<p>Personnel Updates</p> <ul style="list-style-type: none"> - 3 applications were submitted to Clerks for the 3 available Board positions (as of Nov 30th). Lynne Briggs as the staff liaison of this Board will review the applications and make recommendation to Clerks to proceed with seeking Council approval for applicants to sit on the Board. Once applicants have been approved Clerks will notify them via written letter and copy Lynne, who will then inform the Board of Clerks decision. 	
6	<p>Media Category</p> <ul style="list-style-type: none"> - Andy completed comparison of local Hall of Fame Categories and there wasn't any that had a media category. 	
7	<p>Report on presentation to high school Athletic Directors re Ambassadors – Andy</p> <ul style="list-style-type: none"> - The presentation didn't happen due to the ice-storm as schools were closed. Andy will email Athletic Directors again reminding them of the significance of the Student Ambassador presence and will attend a meeting if it is rescheduled. 	

8	<p>Other Business</p> <ul style="list-style-type: none"> - Membership Status – was reviewed. There is still one vacancy on the Selection Committee. Andy will ask Carolyn if she feels it is necessary to seek another member for the one vacancy. 	<p>Coralee will update membership status sheets and hand out at next meeting.</p> <p>Andy will follow up with Carolyn to confirm if another selection committee member is needed.</p>
10	<p>Confirmation of Next Meeting - The next Board meeting date – Tuesday, June 19, 2018 at Cutten Fields.</p>	
11	<p>Meeting Adjourned – 1:15pm Carried – Andrew/Larry</p>	