



MEETING MINUTES

GUELPH SPORTS HALL OF FAME

BOARD OF DIRECTORS

DATE October 17, 2017
 CHAIR Andy Behnan
 ATTENDEES Coralee Barfoot, Lynne Briggs, Carolyn Lee, Wayne Mizen, Larry Townsend, Michael MacIntyre, Andrew Maloney, Will Lenssen
 REGRETS Michael Sharpe

	Agenda Item	Action Item
1	Approval of April 25, 2017 Agenda. Carried: Will/Mike M.	
2	Approval of Minutes of March 14, 2017 meeting. Carried: Larry /Carolyn	
3	<p>Review of Outstanding Action Items from March 14, 2017 meeting.</p> <p>(a) Selection Committee Membership Status:</p> <ul style="list-style-type: none"> ▪ Ron Gumbley's term has ended. ▪ All other members will be staying on the Selection Committee. • There is currently one opening on the Selection Committee, however, it will not be filled this year. ▪ Celebrity Speakers for the dinner will be provided with a contract to sign. 	<p>Lynne will draft a formal letter to Ron and send to Carolyn for delivery to Ron.</p> <p>Carolyn will send the notice of 2017 Selection Committee Meeting dates to the group asap.</p> <p>Andrew M. will send Wayne a copy of a contract.</p>
4	<p>Board of Directors Members</p> <p>Application was received from Adam Stewart. Motion to review application: Mike M/Wayne All in favour</p>	

	<p>Decision was made for Adam to attend Nov. 21st meeting as an observer.</p> <p>Dr. Philip McAllister – many attempts have been made to connect with Dr. McAllister, however, a connection is not able to be established. Decision was made to take no further action.</p>	<p>Lynne will let City of Guelph Clerks Division know that Adam’s application has been accepted and she will also contact Adam and let him know that the Board has accepted his nomination</p>
	<p>Guelph Sports Hall of Fame Annual Report – received for information.</p>	
	<p>2017- 2018 Meeting Dates Review</p> <ul style="list-style-type: none"> • November 21, 2017 • December 19, 2017 – to be cancelled • January 16, 2018 – to be cancelled • February 20, 2018 • March 20, 2018 • April 17, 2018 • June 19, 2018 <p>Meetings will continue to be held upstairs at Cutten Fields.</p>	
	<p>Hall of Fame Nominations</p> <p>Decision was made to have a very short presentation during the dinner to remind guests of process for nominations to the Hall of Fame and where nomination forms can be located.</p> <p>All agreed that nomination forms should be available at the Sleeman Centre.</p> <p>Question was raised if two nominees can be selected for the same category if there is a category where there are no nominations. The answer was yes.</p>	<p>Larry will have the presentation of the nomination process added to the dinner program and will have forms available at the registration desk.</p> <p>Andrew will check at the Sleeman Centre Hall of Fame wall area to see if there is a box where nomination forms are stored.</p> <p>Andy will develop a press release.</p>

	<i>Note: after the meeting the Kiwanis Club posted on their website and social media a reminder for the public to send in nomination forms and that they are available at the Sleeman Centre, City Hall and the City's website.</i>	
5	Confirmation of Next Meeting - The next Board meeting date – Tuesday, November 21, 2017 at Cutten Fields.	
8	Meeting Adjourned – 1:15pm Carried – Carolyn/Mike M.	