



Guelph Police Services Board

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OPEN MEETING

MINUTES – DECEMBER 7, 2017

An Open meeting of the Guelph Police Services Board was held on December 7, 2017.

Present: D. Drone, Chair
J. Sorbara, Vice-Chair
L. Griffiths, Member
C. Guthrie, Member
C. Billings, Member
C. Polonenko, Executive Assistant

J. DeRuyter, Chief of Police
P. Martin, Deputy Chief of Police

Regrets: J. Sidlofsky Stoffman, Legal Services

Guests: Guelph Police Service: Rev. John Borthwick, Chaplain

1. **WELCOME AND INTRODUCTIONS**

2. **MEETING CALLED TO ORDER**

Chair D. Drone called the meeting to order at 2:00 p.m. in Meeting Room C, Guelph City Hall, 1 Carden Street, Guelph.

3. **MOTION TO GO INTO CLOSED SESSION**

Moved by C. Guthrie

Seconded by L. Griffiths

THAT the Guelph Police Services Board convene in closed session to discuss matters that it is of the opinion falls under Section 35(4) (a) or (b) of the *Police Services Act*.

-CARRIED-

4. **MOTION TO RECONVENE IN OPEN SESSISON**

Moved by L. Griffiths

Seconded by J. Sorbara

THAT the Guelph Police Services Board reconvene at 2:37 p.m. in Open Session.

-CARRIED-

5. **DECLARATION OF CONFLICT OR PECUNIARY INTEREST**

There were no declarations of conflict or pecuniary interest.

6. **CLOSED SESSION RESOLUTIONS**

There were no closed session resolutions brought forward to the open meeting.

7. **PRESENTATIONS/DELEGATIONS** – There were no presentations/delegations.

8. **APPROVAL OF MINUTES**

8.1 **Minutes of the Open Meeting, Thursday, November 16, 2017**

Moved by L. Griffiths

Seconded by J. Sorbara

THAT the Minutes of the Open Meeting held Thursday, November 16, 2017 be approved as presented.

- CARRIED -

9. **APPROVAL OF AGENDA**

The Agenda Item, **Meeting Dates for 2018**, was separated for discussion.

Moved by L. Griffiths

Seconded by C. Billings

THAT the balance of **Part 1 – Consent Agenda**, as identified below, be adopted.

- CARRIED -

9.1 **Headquarter Renovation and Expansion**

That the Report titled “Police Headquarters Renovation and Expansion Project” and dated December 7, 2017, be received for information.

9.2 **Board Correspondence Report**

That the report titled “Board Correspondence Report” and dated December 7, 2017 be received for information.

9.3 **OAPSB Membership Renewal**

That the Guelph Police Services Board renew its 2018 membership in the Ontario Association of Police Services Boards at a cost of \$5,422.78 to be paid from the tax supported budget.

9.4 **Human Resources Report**

That Mandy Ams be appointed as a part-time member of this Service effective November 27, 2017 and Kevin Shea be appointed as a temporary part-time member of this Service, effective November 27, 2017.

Part 2 – Discussion Agenda

9.5 Meeting Dates for 2018

C. Billings requested that the proposed date of the December board meeting be moved to December 13, 2018. She noted that 2018 is an election year for the City of Guelph. Once the results of the election are known, the striking committee will determine which council members will serve on the various boards. This would not likely be determined by the earlier date.

Moved by C. Guthrie

Seconded by C. Billings

THAT the December 2018 meeting of the Guelph Police Services Board be moved from December 6, 2018 to December 13, 2018.

-CARRIED-

The Guelph Police Services Board will continue to meet the 3rd Thursday of each month in 2018 with the exception of January, August, and December, commencing with a Closed Meeting at 1:00 p.m. or a time to be determined by the Chair, followed by an Open Meeting at 2:30 p.m. Meeting dates are: January 25, February 15, March 15, April 19, May 17, June 21, July 19, September 20, October 18, November 15 and December 13.

9.6 Chief's Monthly Report

Chief DeRuyter provided his schedule of upcoming internal and external community events and meetings. He invited the Board to join him at any events.

- Chief DeRuyter acknowledged Rev. John Borthwick's contributions as Chaplain of the Service to the area of promoting mental health of Service members.
- On Saturday, December 16, 2017, Emergency Services will be conducting the annual food drive, a great opportunity to give back to the community and to experience the generosity of the community.
- Project Corridor, enforcement by the Traffic Unit along Gordon Street, yielded 200 charges over 2 weeks. This corridor continues to be an area where poor driving habits are exhibited, especially running red lights. Discussion followed regarding whether the Board should be proactive in advocating the use of red light cameras and electronic enforcement. Chief DeRuyter advised that it should be a City initiative with the police partnering with the City. A plan to introduce a pilot project in Guelph to address these issues may already be in the early stages. Chief DeRuyter noted that police are working together well with the City and he did not recommend the Board's involvement at this time.

9.7 Appointment of Board Chair and Vice-Chair for 2018

Moved by C. Guthrie

Seconded by C. Billings

THAT the Guelph Police Services Board appoints Don Drone to the position of Chair and Judy Sorbara to the position of Vice-Chair of the Guelph Police Services Board for 2018.

- **CARRIED** -

9.8 **Board Sub-Committee Appointments for 2018**

J. Sorbara suggested that, as in the past, three board members sit on the collective bargaining committee, as that would represent a majority of the board. More input from the board would be helpful at the time of negotiations. It was noted that negotiations will not likely commence until 2019, so it was suggested that the Committee be determined when required.

Moved by L. Griffiths

Seconded by C. Billings

THAT the Guelph Police Services Board adopt the following committee structure for 2018.

<u>Collective Bargaining</u>	<u>Progress Review</u>	<u>Policy Review</u>	<u>Performance Appraisal</u>
To be determined when required.	Judy Sorbara (Chair) Len Griffiths Cam Guthrie Don Drone	Len Griffiths (Chair) Judy Sorbara Christine Billings Don Drone	Judy Sorbara Len Griffiths Don Drone Cam Guthrie Christine Billings

- **CARRIED** -

9.9 **New Business** - There was no new business noted.

10 **INFORMATION ITEMS**

- Next Open Meeting: Thursday, **January 25, 2018**, 2:30 p.m., Guelph City Hall, Meeting Room C.

11 **ADJOURNMENT**

Moved by C. Billings

Seconded by L. Griffiths

THAT the Open meeting of the Guelph Police Services Board adjourn as at 3:00 p.m.

- **CARRIED** -

The minutes of this meeting were adopted this 25th day of January, 2018.

"D. Drone"

D. Drone, Chair

C. Polonenko"

C. Polonenko, Executive Assistant