

MEETING MINUTES



MEETING **Guelph Museums Advisory Committee**

DATE Thursday, November 27, 2014

LOCATION Guelph Civic Museum

TIME 5:30 pm

PRESENT Anne Holman, , Linda Kearns, Debra Nash-Chambers (Executive Member), Ann Guthrie, Andrew Ross, Eleanor Ross, Rodger Tschanz (Chair)

REGRETS Jo Ann Hayter (Vice Chair), Darina Griffin and Andrew Ross

ALSO Tammy Adkin (Manager) and Judi Prigione (Recording Secretary)

ATTENDING

DISCUSSION ITEMS

ITEM #	DESCRIPTION
1	<p>Adoption of the Agenda</p> <p>MOTION 2014/32: That the agenda be adopted. Moved: Debra Nash-Chambers Seconded: Eleanor Ross CARRIED</p>
2	<p>Adoption of the minutes of the meeting of the Guelph Museums Advisory Committee on October 30, 2014.</p> <p>MOTION 2014/33: That the minutes of October 30, 2014 be accepted. Moved: Anne Holman Seconded: Ann Guthrie CARRIED</p>
3	<p>Business arising from the minutes</p> <ul style="list-style-type: none">• Tammy Adkin stated that she spoke with Curator Bev Dietrich and that there was never a plan in place to put signage on the outdoor privy building at the Guelph Civic Museum. Furthermore, she added that it is not a restored structure because the poor state of the original building required it to be re-built.• Tammy Adkin also reported that Guelph City Council meets on December 8, 2014 to consider the names put forward to fill the vacancy on this Advisory Committee. She added that Council will be "in-camera" but she will be at City Hall to answer any questions. She added that she will be notified by the Clerk's Office regarding the appointees after the meeting.

4.	<p>Manager's Report for receipt</p> <ul style="list-style-type: none"> • Tammy Adkin reported that attendance was very strong in October 2014 at both the Guelph Civic Museum and McCrae House. • Tammy Adkin reported that there will be an event on December 18, 2014 at the Guelph Civic Museum to announce donations from the John and Anne Lawrence Fund (Guelph Community Foundation) and to unveil the design plans for the renovations at McCrae House. The plans will be available for the general public to view that day. • Tammy Adkin reported the 2014 Community Museum Operating Grant (CMOG) has been received.
5	<p>In Flanders Fields Commemoration Task Force Report</p> <ul style="list-style-type: none"> • Linda Kearns discussed the task force meeting at McCrae House on November 18, 2014 where the renovation plans were reviewed and discussed. • Linda Kearns also reported that the marketing plan is being developed. • Rodger Tschanz asked about the Remembrance Lodge exhibit opening event held each year and Tammy Adkin responded that in 2015 it will take a different form and staff are currently discussing what to do. • Tammy Adkin also stated that pre-openings for stakeholders and timed entry for the general public are also being discussed. • The proposed outdoor archway feature was discussed by the Committee and Tammy Adkin responded that she has had both positive and negative feedback on this element of the design. She added that they are working with the City of Guelph Heritage Planner, Stephen Robinson, on the designs. • Tammy Adkin spoke of the need to find a balance in the designs but they need to concentrate on why the building is a museum – John McCrae. • Debra Nash-Chambers asked if there were plans for the landscape at McCrae House and Tammy Adkin responded that it is not in the scope of this project. She added that decisions need to be made about what to do with the gardens. The work of the garden volunteers over the years needs to be respected, however, there are some issues to be addressed with the locations of some plantings. She added that the gardens enhance the visitor experience but are not integral to the McCrae story.
6	<p>Landscape Task Force Report</p> <ul style="list-style-type: none"> • Tammy Adkin indicated the weather and the waterproofing issue have caused some work delays. Tammy Adkin reported that the planting and patio are on track to be completed for June 2015.
7	<p>Fundraising Committee Report</p> <ul style="list-style-type: none"> • Tammy Adkin reported that work continues on the September 2015 fundraising event.
8	<p>New Business</p> <ul style="list-style-type: none"> • New logo. The proposed designs for the new logos were reviewed and discussed. The logos were designed by Gareth Lind of LINDdesign. • Advisory Committee transition. Tammy Adkin stated that this was the last

	meeting of the Committee in 2014 and also the last meeting for 4 departing Advisory Committee Members – Ann Guthrie, Anne Holman, Rodger Tschanz and Darina Griffin. Tammy Adkin thanked them for their work on the Committee.
9	Adjournment MOTION 2014/34: That the meeting be adjourned. Moved: Ann Guthrie <ul style="list-style-type: none">• Adjournment at 6:55 p.m.• The next meeting will be held at Guelph Civic Museum on Thursday, January 22, 2015 at 5:30 pm.