

MEETING MINUTES



MEETING **Guelph Museums Advisory Committee**

DATE Thursday, June 26, 2013

LOCATION Guelph Civic Museum

TIME 5:30 pm

PRESENT Anne Holman (Chair), Jo Ann Hayter (Executive Member), Ann Guthrie, Linda Kearns, Debra Nash-Chambers, Andrew Ross, Tammy Adkin (Manager) and Judi Prigione (Staff).

REGRETS Eleanor Ross and Rodger Tschanz (Vice Chair).

DISCUSSION ITEMS

ITEM #	DESCRIPTION
1	Adoption of the Agenda MOTION 2013/23: That the agenda be adopted. Moved: Andrew Ross Seconded: Ann Guthrie CARRIED
2	Adoption of the minutes of the meeting of the Guelph Museums Advisory Committee on May 23, 2013. MOTION 2013/24: That the minutes of May 23, 2013 be accepted. Moved: Linda Kearns Seconded: Ann Guthrie CARRIED
3	Business arising from the minutes <ul style="list-style-type: none">• None
4	Manager's Report for receipt <ul style="list-style-type: none">• Tammy Adkin reviewed the upcoming activities list and reported that staff is planning quarterly and a quarter in advance.• Tammy Adkin reported that there will be an increase in daily programming over the summer.• Tammy Adkin asked that any Committee Members that can assist at McCrae House on Canada Day let her know as soon as possible.• Tammy Adkin also reported that the Teddy Bear Picnic at McCrae House will now be a Garden Party event that is more in keeping with the mandate at McCrae House. <p>Note: Jo Ann Hayter arrived at this time (5:45 pm)</p>

	<p>MOTION 2013/25: That the Manager’s Report be accepted.</p> <p>Moved: Debra Nash-Chambers Seconded: Ann Guthrie CARRIED</p>
<p>5</p>	<p>Blue Sky Planning</p> <ul style="list-style-type: none"> • Tammy Adkin distributed a draft of the plan and reported that it is linked to the City of Guelph Strategic Plan. • She added that the plan is comprised of 4 key strategic objectives – Excellent Experiences, Positive Impressions, Inspiring Spaces, and Firm Foundations. • Tammy Adkin further reported that objectives are categorized in the short term (now until April 2014), Mid Term (May 2014 to May 2015) and Long Term (beyond 2015). • She added that for each objective there are performance indicators, responsibilities and strategic focus. • Tammy Adkin asked that Committee Members please continue to provide feedback over the summer and she will bring the plan back in the fall for approval by the Advisory Committee. • Debra Nash-Chambers stated she was happy to see the re-launch of Robbie Burns Day in the plan and the continuation of the Military Lectures. She added that if a speaker for the military lectures is needed she has done a lot of research on recruitments controversies in the First World War. • Linda Kearns noted that there would be budget implications from extended hours suggested in the plan. • Ann Guthrie noted the need for better highway signage, as well as, directional signs within the City. • Tammy Adkin reported that in 2015 the Canadian War Museum wants to feature John McCrae and would like to borrow the medals. She added that we would consider a possible loan during the scheduled renovations at McCrae House in exchange for the use of the traveling exhibit at no cost. • Linda Kearns asked about the renovations at McCrae House and Tammy Adkin responded that in preparation for the 100th anniversary of the poem that a \$30,000 renovation of McCrae House exhibit spaces is planned. She added that she is also looking for grant and donation opportunities to enhance the exhibitions. Tammy added that there will be yearlong celebrations in 2015 with the reopening of McCrae House in May 2015. • Anne Guthrie added that May 2015 is the scheduled unveiling date for the John McCrae statue that is planned to be located on the grounds of the Civic Museum.
<p>6</p>	<p>New Business</p> <ul style="list-style-type: none"> • Anne Holman reported that Bernardi’s is going to replace the damaged outdoor planters and that 2 more planters have been ordered. The museum will pay the \$100 to deliver the planters. John Holman has agreed to build platforms for the planters so they will not be damaged by winter salt. Tammy Adkin will contact Bernardi’s to arrange delivery. • Andrew Ross asked when the vacancy on the Advisory Committee will be filled. Tammy Adkin responded that she will contact the Clerk’s Office to confirm the timeline. • Anne Holman requested that the September 26, 2013 Advisory Committee

	Meeting be moved to October 4, 2013. The Committee agreed. The October meeting will still be held on Tuesday, October 1, 2013.
7	Adjournment MOTION 2013/26: That the meeting be adjourned. Moved: Andrew Ross <ul style="list-style-type: none">• Adjournment at 6:20 p.m.• The next meeting will be held at Guelph Civic Museum on Tuesday, October 1, 2013 at 5:30 pm.