

# MEETING MINUTES



MEETING **Guelph Museums Advisory Committee**

DATE Thursday, May 22, 2014

LOCATION Guelph Civic Museum

TIME 5:30 pm

PRESENT Jo Ann Hayter (Vice Chair), Anne Holman, Debra Nash-Chambers (Executive Member), Darina Griffin, Ann Guthrie, Linda Kearns, Andrew Ross, Eleanor Ross, Rodger Tschanz, (Chair) Tammy Adkin (Manager), and Judi Prigione (Staff).

## DISCUSSION ITEMS

ITEM #	DESCRIPTION
1	<b>Adoption of the Agenda</b> <b>MOTION 2014/18: That the agenda be adopted.</b> Moved: Anne Holman Seconded: Ann Guthrie <b>CARRIED</b>
2	<b>Adoption of the minutes of the meeting of the Guelph Museums Advisory Committee on April 24, 2014.</b> <b>MOTION 2014/19: That the minutes of April 24, 2014 be accepted.</b> Moved: Debra Nash-Chambers Seconded: Linda Kearns <b>CARRIED</b>
3	<b>Business arising from the minutes</b> <ul style="list-style-type: none"><li>No items to report.</li></ul>
4.	<b>Manager's Report for receipt</b> <ul style="list-style-type: none"><li>Tammy Adkin thanked all Committee Members for their support at the Poppy Push. Along with the donation from Remembrance Lodge there was also about \$1200 in plant sales that day.</li><li>Tammy Adkin also thanked all those that came to the April 25, 2014 opening event and reminded members that the next seasonal opening event will be on Friday, July 11, 2014 featuring the Art of the Lacemaker Exhibit.</li><li>Tammy Adkin discussed the event on Saturday, August 3, 2014 – John Galt Day, when the Locomotive 6167 will be handed over to Guelph Museums. There will be a ceremony at 11 am that will include the Mayor. As a result of this handover, the Locomotive 6167 Committee will be dissolved.</li><li>Tammy Adkin reported that there will be 4 Summer Teas and Talks at McCrae House this year.</li></ul>

	<ul style="list-style-type: none"> <li>• Tammy Adkin reported that attendance was down in April 2014 compared to April 2010 and this is mainly because of a decrease in education programs. She added that Programming Staff are working with her on an assessment of the education programs and planning some revisions.</li> <li>• Tammy Adkin announced they we were successful in obtaining a 32 week Young Canada Works Grant for the In Flanders Fields 100<sup>th</sup> Anniversary Commemoration Task Force.</li> <li>• Linda Kearns noted what a good job the volunteer guest curators did on the exhibit at McCrae House. Tammy Adkin added that McCrae House is scheduled to close for the renovations on December 1, 2014.</li> </ul>
5	<p><b>In Flanders Fields Commemoration Task Force Report</b></p> <ul style="list-style-type: none"> <li>• Linda Kearns who is chairing the task force discussed the May 6, 2014 meeting of the group. She reported that the focus of the meeting was to organize tasks and priorities. She also reported that Andrew Ross will be assisting with the branding, marketing and website.</li> <li>• Anne Holman reported that Murdoch Mysteries has been scouting locations in Guelph.</li> <li>• Linda Kearns stated that the Task Force will meet again in June and will not likely meet in the summer.</li> </ul>
6	<p><b>Landscape Task Force Report</b></p> <ul style="list-style-type: none"> <li>• Rodger Tschanz reported that there have been a number of recent meetings and that the project is moving ahead.</li> <li>• Tammy Adkin noted that the species of trees and plantings are still being investigated.</li> <li>• Tammy Adkin also added that the project will be going to tender in the next few weeks.</li> <li>• Tammy Adkin also noted that the McCrae statue is actually 1.5 scale in size.</li> <li>• Rodger Tschanz stated that hydro-seeding will be used in the project and that due to the short time constraints community groups will most likely not be used for planting.</li> <li>• Tammy Adkin reported that the landscape architects will be providing a model so the scale of planning to the grounds and museum can be reviewed.</li> </ul>
7	<p><b>Fundraising Committee Report</b></p> <ul style="list-style-type: none"> <li>• The Fundraising Committee of the Advisory Committee met prior to this meeting. At the meeting Rodger Tschanz gave an overview of fundraising initiatives of past Guelph Museums Committees and Boards.</li> <li>• This Committee will meet once a month and Tammy Adkin will assist them with the development of a fundraising plan and to distinguish between a fundraiser and a museum program.</li> </ul>
8	<p><b>New Business</b></p> <ul style="list-style-type: none"> <li>• Tammy Adkin has a conflict with the June 26, 2014 meeting so it was decided the Advisory Committee will meet that evening as scheduled but without staff.</li> </ul> <p><b>MOTION 2014/20: That the Advisory Committee will meet on Thursday, June 26, 2014 without the attendance of museum</b></p>

	<p><b>staff.</b>  Moved: Darina Griffin  Seconded: Eleanor Ross  <b>CARRIED</b></p> <ul style="list-style-type: none"> <li>Rodger Tschanz spoke of the GHS recent bus trip to Goderich and wondered if there were reciprocal opportunities with that Museum. Tammy Adkin said she would investigate the possibilities.</li> </ul>
<p><b>9</b></p>	<p><b>Adjournment</b></p> <p><b>MOTION 2014/21: That the meeting be adjourned.</b>  Moved: Anne Holman</p> <ul style="list-style-type: none"> <li>Adjournment at 6:25 p.m.</li> <li>The next meeting will be held at Guelph Civic Museum on <b>Thursday, June 26, 2014 at 5:30 pm.</b></li> </ul>