

# MEETING MINUTES



MEETING **Guelph Museums Advisory Committee**

DATE Thursday, April 24, 2014

LOCATION Guelph Civic Museum

TIME 5:30 pm

PRESENT Jo Ann Hayter (Vice Chair), Anne Holman, Debra Nash-Chambers (Executive Member), Ann Guthrie, Linda Kearns, Andrew Ross, Eleanor Ross, Rodger Tschanz, (Chair) Tammy Adkin (Manager), and Judi Prigione (Staff).

REGRETS Darina Griffin

## DISCUSSION ITEMS

ITEM #	DESCRIPTION
1	<p><b>Adoption of the Agenda</b></p> <p><b>MOTION 2014/15: That the agenda be adopted.</b>            Moved: Anne Holman            Seconded: Jo Ann Hayter  <b>CARRIED</b></p>
2	<p><b>Adoption of the minutes of the meeting of the Guelph Museums Advisory Committee on March 27, 2014.</b></p> <p><b>MOTION 2014/16: That the minutes of March 27, 2014 be accepted.</b>            Moved: Debra Nash-Chambers            Seconded: Eleanor Ross  <b>CARRIED</b></p>
3	<p><b>Business arising from the minutes</b></p> <ul style="list-style-type: none"> <li>No items to report.</li> </ul>
4.	<p><b>Manager's Report for receipt</b></p> <ul style="list-style-type: none"> <li>Tammy Adkin discussed the April 25, 2014 evening event opening the spring exhibitions – Much More Munsch, Hands and Hearts: The Women of the Guelph General Hospital's School of Nursing and the Art Wall: Childhood Reverie.</li> <li>Tammy Adkin also discussed the Poppy Push Fundraiser and exhibit opening on Saturday, May 3, 2014 at McCrae House. Advisory Committee Members are invited to go out for lunch afterwards with the members of the Remembrance Lodge.</li> <li>Tammy Adkin discussed her meeting with representatives of both school boards regarding museum programs. There will be a focus group session held with educators at the end of May.</li> </ul>
5	<p><b>In Flanders Fields Commemoration Task Force Report</b></p> <ul style="list-style-type: none"> <li>Linda Kearns who is chairing the task force discussed the April 1, 2014 meeting of</li> </ul>

	<p>the group. She also reported that she and Tammy Adkin met and they are working on a work plan to organize tasks and priorities.</p> <ul style="list-style-type: none"> <li>• The task force is meeting again on May 6, 2014 to review the plan and set priorities.</li> <li>• A draft letter has been composed to send to community collaborators.</li> </ul>
<p><b>6</b></p>	<p><b>Landscape Task Force Report</b></p> <ul style="list-style-type: none"> <li>• Rodger Tschanz reported that there have been 3 recent meetings and that the plans are moving fast.</li> <li>• The 3 designs set forth by the landscape architects were reviewed by the Task Force and sent back for revisions.</li> <li>• Rodger Tschanz reported that the programming area off the concrete patio will likely have artificial turf. He added that this will also be the location of the McCrae statue as it will be accessible and have good visibility from the street.</li> <li>• Rodger Tschanz added that there will be a new museum sign at the bottom of the hill and it, the current sign on the stone wall and the new programming / statue area will get new lighting.</li> <li>• Rodger Tschanz also said there will be meetings with horticultural groups to see how they could be involved in the project.</li> <li>• Eleanor Ross asked if there would be flowers within the landscape and Rodger Tschanz responded that they would be part of the native planting.</li> <li>• Rodger Tschanz reported that the job will be going out for tender.</li> <li>• Anne Holman asked about starting a fundraising campaign like adopt a tree. Tammy Adkin responded that there is the potential but we wouldn't want to compete with the fundraising campaign for the McCrae statue. Tammy Adkin added that the community funds for this project were already raised as part of the larger capital campaign for the new museum.</li> <li>• Rodger Tschanz noted the need to have a fundraising/naming policy in place for the landscaped area before any additional fundraising begins. For example, what if a tree dies? Anne Holman suggested not naming individual trees outside but have an acknowledgment area inside the museum.</li> <li>• When asked about the progress of the statue fundraising, Ann Guthrie said that she had nothing to report as the group has not met recently.</li> </ul> <p>Note: Jo Ann Hayter and Andrew Ross left the meeting at this time (6:11 pm)</p>
<p><b>7</b></p>	<p><b>New Business</b></p> <ul style="list-style-type: none"> <li>• Tammy Adkin noted the fundraising subcommittee from the Advisory Committee has been struck. She added that Darina Griffin will be the chair and Eleanor Ross has also agreed to be on the committee. Linda Kearns will act as the liaison with the In Flanders Fields Commemoration Task Force. Rodger Tschanz will provide an overview of past fundraising initiatives by the Advisory Committee / Board of Management.</li> </ul>
<p><b>8</b></p>	<p><b>Adjournment</b></p> <p><b>MOTION 2014/17: That the meeting be adjourned.</b></p> <p>Moved: Anne Holman</p> <ul style="list-style-type: none"> <li>• Adjournment at 6:15 p.m.</li> <li>• The next meeting will be held at Guelph Civic Museum on <b>Thursday, May 22, 2014 at 5:30 pm.</b></li> </ul>