

# MEETING MINUTES



MEETING **Guelph Museums Advisory Committee**

DATE Thursday, March 22, 2012

LOCATION Guelph Civic Museum

TIME 5:30 pm

PRESENT Anne Holman (Chair), Jo Ann Hayter (Executive Member), Ann Guthrie, Kevin James, Linda Kearns, Debra Nash-Chambers, Patricio Perez, Susan Watson, and Katherine McCracken (Director).

REGRETS Rodger Tschanz (Vice Chair).

## DISCUSSION ITEMS

ITEM #	DESCRIPTION
1	<p><b>Adoption of the Agenda</b></p> <p><b>MOTION 2012/09: That the agenda be adopted.</b>            Moved: Jo Ann Hayter            Seconded: Susan Watson  <b>CARRIED</b></p>
2	<p><b>Adoption of the minutes of the meeting of the Guelph Museums Advisory Committee on February 23, 2012</b></p> <p><b>MOTION 2012/10: That the minutes of February 23, 2012 be accepted.</b>            Moved: Debra Nash-Chambers            Seconded: Ann Guthrie  <b>CARRIED</b></p>
3	<p><b>Business arising from the minutes</b></p> <ul style="list-style-type: none"> <li>Katherine McCracken reported that she contacted the City's Information Services Department and was told that there is no e-commerce capability on guelph.ca or any of the sub-sites at this time.</li> </ul>
4	<p><b>Director's Report for receipt</b></p> <ul style="list-style-type: none"> <li>Katherine McCracken reported on the Grand Opening Weekend and subsequent weeks which have been busy.</li> <li>There was some discussion of public hours. The Museum is open to the general public daily 1 – 5 pm but a number of other activities take place at other times. School programs are in the mornings, brownies/guides etc are booked in the evenings, and birthday parties are held on Saturday mornings. We are also participating in Fourth Fridays each month, usually from 5 to 9 pm, which are free admission. As well, starting in April the Archives will be open one Saturday afternoon each month. With special events and McCrae House taken into</li> </ul>

	<p>consideration, this is the maximum number of hours we can manage with current staffing levels.</p> <ul style="list-style-type: none"> <li>• The cleaning contract has been finalized and Omni Cleaners will begin on March 26. We have been getting by with a temporary cleaner on loan to the Museum from another facility.</li> <li>• Susan Watson asked if Church of Our Lady tracks visitors to the Church and if they have or will experience an increase now that the Museum is open. Katherine will investigate.</li> <li>• JoAnn Hayter inquired about 6 Dublin Street South and Katherine responded that it is or will be on the market soon. Anne Holman suggested that the road sign from the old location could be repainted and mounted on the Cork Street side of the parking lot wall which Katherine will investigate.</li> <li>• Katherine reminded Committee members of the opening of the OVC exhibit on March 23.</li> <li>• The collecting moratorium has been lifted and curatorial staff are extremely busy meeting with donors and reviewing potential acquisitions.</li> <li>• Katherine reported that there has been considerable traffic to the website to search the artifact collection.</li> <li>• Poppy Push will be held on Saturday, May 5. The exhibit is called "War Horse: Jack, Bonfire and John McCrae." The Advisory Committee and staff will host Remembrance Lodge at a catered lunch at GCM after the exhibit opening. Katherine reminded Committee members that they are invited to the 90<sup>th</sup> Anniversary of Remembrance Lodge in Thornhill on Friday, November 9. Anne Holman suggested that we think of something to present to the Lodge that evening.</li> <li>• Katherine reported that Rodger will replace Anne on the Selection Committee for the Larry Kelly Volunteer of the Year Award as Anne wanted to submit a nomination. Katherine asked for another volunteer and Linda agreed to be the second Committee member. Nominations are due March 30 and the recipient will be announced at Volunteer Appreciation Night on April 18.</li> <li>• GCM and Church of Our Lady are participating in Doors Open which is on April 28. Katherine will let the Committee know if additional volunteers are required for the event.</li> </ul> <p><b>MOTION 2012/11: That the Director's Report be accepted.</b></p> <p>Moved: Kevin James  Seconded: Susan Watson  <b>CARRIED</b></p>
5	<p><b>John Galt Day and Kirking</b></p> <ul style="list-style-type: none"> <li>• Katherine reported that the event is being moved from Civic Holiday Monday to Saturday, August 4. The event will take place 10 – 2 at Market Square and the Museum. Locomotive 6167 will also host an open house. It is also Canada Food Day and the Farmers' Market will be part of the event.</li> <li>• Deb reported on the Kirking which she is coordinating on behalf of the Guelph Historical Society. The service will take place at Church of Our Lady and the procession will leave from the Museum. Details regarding the event and the reception will be discussed at an upcoming meeting with Father Noon. There is not an obvious location for the outdoor reception.</li> </ul>

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<b>6</b>	<b>New Business</b> <ul style="list-style-type: none"><li>• There was a question about the Piping Nights and Katherine responded that they will take place at McCrae House on the 2<sup>nd</sup> Tues of each month from June through September. There was some discussion about having more donation boxes or asking for donations but other members preferred to continue as we have done in the past with one donation box near the House. Katherine added that it is rehearsal for the Pipe Band and not an official program.</li></ul>
<b>7</b>	<b>Adjournment</b> <p><b>MOTION 2012/12: That the meeting be adjourned.</b> Moved: Linda Kearns</p> <ul style="list-style-type: none"><li>• Adjournment at 6:35 p.m.</li><li>• The next meeting will be held at Guelph Civic Museum on Thursday, April 26, 2012 at <b>5:30 pm.</b></li></ul>